

## **Board Meeting Agenda (Wednesday, November 13, 2019)**

### **Members present**

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **1. Opening Items - 5:00 PM**

1.01 Call to Order

1.02 Public Comment on Closed Session Agenda  
None.

### **2. Closed Session**

2.01 Closed Session Agenda (Ms. Tamondong-Bradley)

### **3. Student Recognition - 6:00 PM**

3.02 Student Recognition – Marina Vista Elementary School (Ms. Bridges) Students were recognized for their participation in the Marina Vista Brass Band. The band entertained the audience with practice scales and jazz tunes.

Each student was presented with a certificate of appreciation and took a photo with Superintendent Janet Schulze and the Board.

### **4. Recall to Open Session - 6:32 PM**

4.01 Recall to Open Session at 6:32 p.m. with the Pledge of Allegiance

4.02 Agenda Reorganization

The following items were reorganized on the agenda:

- 9.08 - Acceptance Donation from San Francisco Fleet Week Band Challenge to Pittsburg High School Marching Band (Mr. Whitmire)
- 9.11 - Acceptance of Donation of a clarinet from Laura Canciamilla to Rancho Medanos Junior High School Band Program (Dr. Canciamilla)

### **5. Closed Session Report / Action**

5.01 Personnel Action Report (Ms. Tamondong-Bradley)

Ms. Tamondong-Bradley reported the Personnel Actions were approved as presented.

Motion by Laura Canciamilla, second by George Miller.

Final Motion: 4/0

Yea: Duane Smith, George Miller, Laura Canciamilla, Joseph Arenivar

Absent: De'Shawn Woolridge

Salary Increases for CAPS and PASA in line with salary increases approved by the Board on October 13, 2019.

Motion by Joseph Arenivar, second by Laura Canciamilla.

Final Motion: 4/0

Yea: Duane Smith, George Miller, Laura Canciamilla, Joseph Arenivar

Absent: De'Shawn Woolridge

Ms. Tamondong-Bradley announced the following commendation for dedicated service retirement, Carol Zbacnik, December 23, 2019, 36 years and 2 months.

5.02 Litigation [as applicable]

No action taken.

### **6. Comments**

#### **6.01 Public Comments: Items Not on the Agenda**

Public Comment: Chris Coan, PEA President, expressed a concern that she had regarding staff relations at Black Diamond High School.

#### **6.02 Student Board Member Comments (Ms. Gonzales)**

Ms. Gonzales – At the High School, we had Halloween Spirit Week, the Car Parade, Big Little Game (we won :), Homecoming, I went to the play Romeo You Idiot (really good), and students have been completing college applications.

#### **6.03 Superintendent Comments (Dr. Schulze)**

I want to thank everyone for coming this evening. Lots of fun activities happening at the high school, best ever Car Parade, lots of moving parts, great participant spirit. I met with SuperSac, we discussed later start times for students. Students suggested trying the later time out. It was decided staff would have their regularly scheduled Staff meeting on Wednesday, November 20<sup>th</sup> in the morning, giving students an opportunity to come to school later. This will include a survey from students and staff in order to get feedback regarding the schedule change. Tomorrow I will serve on a panel with Mr. Smith and Ms. Stevenson, Martin Luther King Jr. JHS principal and a groups working with CAAASA regarding learning communities, and the work we are doing. We will be meeting in Sacramento.

And I am really looking forward to the Band Showcase on Saturday.

#### **6.04 Board Member Comments (Trustees)**

Mr. Miller – I would like to acknowledge Los Medanos Elementary School for appearing on the Good Morning America Show, they made us all proud to be from Pittsburg. Also, a special thank you to the Transportation Department for being available so early in the morning.

Transportation staff started working at 2:00 a.m. in the morning in order to make this happen.

Mr. Woolridge - None.

Mr. Arenivar – None.

Mr. Smith – I attended the Special Education Board Workshop, staff did a good job presenting the information and the presentation was well put together. Thank you to Tammy Watson and Khou Ha. It was good to hear the information on how we are supporting our scholars with disabilities. I also attended the Citizen's Budget Advisory Committee Meeting, and I also attended Foothill Elementary School Reclassification Celebration where there were 35 students reclassified this last year.

Dr. Canciamilla – I'd like to give a shout out to the Curriculum Subcommittee and Early Literacy Team. We had a great meeting recently. One item scheduled on the agenda for decision was PE Waiver Update. The group decided to wait to talk about the PE Waivers and the PHS Band at a later meeting when Alexa can join us. Also, the Special Ed Board Workshop was wonderful. The work our teachers are doing on behalf of our kids is great.

Donation of Clarinet to Mr. Kevin Galloway from Rancho Medanos Junior High School:

I have been thinking about donating for a long time....but kept putting it off. I finally realized that there was more to this donation that needed to be brought out before finalizing everyone.

To me, this clarinet is a part of my overall "Why" in service and in as a professional educator. I needed to tell the story about this because it has informed how service in education occurred for me.

First:

- In beginning band at Cambridge Elementary in 6<sup>th</sup> grade until illness of Dad
- In 8<sup>th</sup> grade....not accepting study hall when I wanted to learn clarinet
  - March to principal office....don't need study hall, need to learn the clarinet
  - Mr. Maples agreed to supervise independent study during his prep
- In 9<sup>th</sup> grade....deciding to make it into Jazz Band with Mr. Soder
  - In intermediate band
  - Got a music tutor...former PHS music student
- 10<sup>th</sup> grade....made it to 2<sup>nd</sup> chair first clarinet—on target and on schedule
  - Ygnacio Valley being built
  - Mr. Hansen.....put on YV Steering Committee
  - Appealed to school board to remain at PHS....lost
- In 11<sup>th</sup> grade
  - Mr. Hansen got me into independent study 11<sup>th</sup> grade English so that I didn't have to drop music....again...
  - Mr. Soder let me practice with Pleasant Hill every Tuesday night and march with PHS every Friday night for football during my Junior year
  - Mr. Maples, now a teacher at Ygnacio Valley guided me into District Honor Band and into East Bay Youth Orchestra
- All three of these educators helped keep my dream alive, being flexible where necessary to help me achieve my goals. I have remained friends over the years and even attended the 90<sup>th</sup> birthday party for Mr. Hansen. They all said that a key part of that was getting to know what my dream was. They said that they loved that I was vocal about what I wanted without being unpleasant. They also told me that knowing that they had made those things possible for me framed some of their fondest memories of their professional lives.
- I have had many chances to see the truth and the power of their approach.
  - Resident advisor taking student to the retreat
  - Working with students at Northgate when they had ornery teachers
  - Letting 19 year olds continue to get their diplomas when I was at Liberty
  - Setting up Independent Study for students in Acalanes district
  - It is important to give students and staff permission and encouragement to let you know what they need
  - While it is important to have consistent procedures, it is always true that there are exceptions to every rule and the procedures are for guidance, not blind obedience. It is better to do the right thing than to do things right.

## **7. Information / Reports / Discussion**

### **7.01 Presentation - Early Literacy Program Update (Ms. Velasco)**

Ms. Velasco introduced the Early Literacy coaches and together the team presented the Early Literacy Update. Ms. Velasco shared student data comparing student reading scores from when the district started using the DIBELS process to current reading scores, looking at each grade level. Ms. Velasco pointed out that because of this work, our district is ahead of the reading crisis happening throughout the United States. Coaches shared their processes for working with students and staff to implement the program.

Mr. Smith asked about the involvement of the parents.

Ms. Maxwell gave examples of different tools and ideas shared with families to use at home.

Mr. Smith asked what we do for families that don't come to meetings.

Ms. Velasco clarified that all reading data goes home to families and that families look forward to the receiving the new data.

Mr. Kelly Jacobs, 3rd grade teacher at Willow Cove Elementary School shared some of the positive things that have come from

working with his sites DIBELS coach.

Mr. Arenivar asked about the work being done at the junior high levels.

Ms. Velasco shared a few examples of the good work being done at the secondary level.

Dr. Schulze thanked the Early Literacy coaches for all their hard work and dedication.

**7.02 PHS Varsity Girls Basketball - Del Mar High School Holiday Tournament December 27-30, 2019 (Mr. Strom)**

Mr. Strom presented the request for the PHS Varsity Girls Basketball team to attend the Del Mar High School Holiday Tournament as well as some upcoming sports events.

**7.03 Agreement for Clinical Affiliation between Windsor Manor, Rehabilitation Center of Concord and Pittsburg Adult Education Center for the 2019-2020 School Year (Mr. Lockwood)**

Mr. Lockwood presented the item to the board for approval.

Mr. Woolridge asked about the different facilities being used in the Certified Nursing Assistant (CNA) program.

Mr. Lockwood shared the Adult Daily Living (ADL) skills experienced at each of the three facilities provides excellent practice for our students.

**7.04 Memorandum of Understanding between John Muir Health Program Internships and Pittsburg Unified School District (Mr. Molina)**

Ms. Sasser presented this Memorandum of Understanding with John Muir Health's Internship Program.

Mr. Arenivar asked about the work our students will be doing as well as when our students will be attending this program.

Ms. Sasser clarified the program would be a lot of observation and a great experience for our students.

Dr. Canciamilla suggested the district consider counting the hours as Community Service, and perhaps students could post a video on Pittsburg Pride, encouraging other students to participate.

**7.05 Out-of-State Travel Conference Heartland School Solutions annual Connect Training Conference in Durham, NC on March 31, 2020 - April 2, 2020 (Ms. Nava)**

Mr. Belasco presented the Heartland School Solutions annual Connect Training Conference. Child Nutrition will send two staff members to the conference. Staff will bring back information to share with the rest of the department.

Mr. Smith asked that the background include the names of staff attending the conference when the item comes back for Action.

**7.06 Contract between Language People, Inc. and Pittsburg Unified School District (PUSD) for the 2019-2020 School Year (Ms. Watson)**

Ms. Watson presented on the Language People contract. We have two students that require American Sign Language interpretation.

**7.07 Amendment 1 to Resolution Number 19-03 for Contract CSPP-9053 with California Department of Education for Child Development Services for the 2019-2020 School Year (Ms. Chen)**

Ms. Chen presented on the Resolution to accept \$62,000.

**7.08 Job Description Revision - Transportation Dispatcher (Ms. Tamondong-Bradley)**

Speaker Card: Jessica Alexander CSEA President, expressed concerns about the revision being brought before the Board. Ms. Alexander said in the past the position was a way for bus drivers to move up in the ranks. Ms. Alexander said the driving part of the job description was very important and should remain part of the description.

Mr. Woolridge suggested the job description should include Community College credits as a preferred qualification.

Ms. Alexander thought the qualifications the Board was asking for were unreasonable.

Mr. Woolridge clarified he said preferred not required.

**7.09 2019-2020 PEA Sunshine Proposal from Pittsburg Unified School District (PUSD) to Pittsburg Education Association (PEA) (Ms. Tamondong-Bradley)**

Ms. Tamondong-Bradley presented the items included in the proposal.

**7.10 Call for CSBA Delegate Assembly Nominations (Dr. Schulze)**

Dr. Schulze announced it was that time of year again, to nominate our CSBA Delegate Assembly Representative.

Dr. Canciamilla explained there are four positions that have a 2020 ending date. The position is a great opportunity to deepen your understanding of policy and governance. I will not be running for re-election for Delicate Assembly.

Mr. Woolridge expressed an interest and would like to run.

**7.11 Updated Board Policy (BP) 0410 - Philosophy, Goals, Objectives and Comprehensive Plans (Mr. Molina)**

Mr. Molina presented the details of the updated board policy for board approval, and explained that this is in response to FPM Program Monitoring.

Mr. Woolridge asked for clarity around some of the language.

Mr. Molina answered his questions.

### **7.12 Updated Board Policy (BP) 6145 and Administrative Regulations (AR) 6145 - Extracurricular and Co-curricular Activities (Mr. Molina)**

Mr. Molina presented the updated board policy to the board for approval, and explained that this is in response to FPM Program Monitoring.

Dr. Canciamilla loved the updates to both the green and red language. Since we put so much into extracurricular and co-curricular and connectedness with the unified programs here in Pittsburg.

### **7.13 Updated Board Policy (BP) 6145.5 - Student Organizations and Equal Access (Mr. Molina)**

Mr. Molina requested feedback regarding the options in the updated board policy presented to the board for approval, and explained that this is in response to FPM Program Monitoring.

Ms. Gonzales recommended option 2, as Option 1 would eliminate more than half the student clubs.

Mr. Woolridge asked how students start a club.

Ms. Gonzales clarified the new club process.

The Board members will be choosing Option 2 when the item comes back for Action.

## **8. Consent Items**

### **8.01 Minutes for October 23, 2019 - (Dr. Schulze)**

Resolution: Approval of the October 23, 2019 board minutes.

### **8.02 Out of State Travel - Historical Black Colleges and Universities (HBCU) College Tour on April 11-18, 2020 (Mr. Whitmire)**

Resolution: Staff recommends the Board approve the Historical Black Colleges and Universities overnight field trip for Pittsburg High School on April 11-18, 2020.

### **8.03 Approval to Discard Obsolete Equipment/E-Waste (Mr. Belasco)**

Resolution: Staff recommends the Board of Trustees approve the disposal of obsolete and broken equipment to recycle as e-waste and universal waste that is no longer functional for use.

### **8.04 Agreement with Carroll Engineering, Inc. for Surveying Services at Hillview Junior High School (Mr. Scott)**

Resolution: Staff recommends the Board approve the agreement with Carroll Engineering, Inc. for aerial, ground topographic, underground utility and record boundary surveys and a preliminary title report.

### **8.05 Annual 2018-2019 Developer Fee Report (Mr. Haria)**

Resolution: Staff recommends the Board of Education accepts the annual 2018-19 Developer Fee Report.

### **8.06 Notes from Citizen's Budget Advisory Committee & Budget Sub-Committee Meeting (Mr. Haria)**

Resolution: Staff recommends the Board approve the Citizen's Budget Advisory Committee and Budget Sub-Committee Notes from the October 15, 2019 meeting.

### **8.07 Notes from the Curriculum Sub-Committee Meeting (Mr. Molina)**

Resolution: Staff recommends the Board approve the notes from the Curriculum Sub-Committee meeting on October 16, 2019.

### **8.08 Partial Credit Memorandum of Understanding between the Contra Costa County Office of Education and Pittsburg Unified School District (Mr. Molina)**

Resolution: Staff recommends the Board approve the Partial Credit Memorandum of Understanding (MOU) between the Contra Costa County Office of Education and Pittsburg Unified School District.

### **8.09 PROCEDURAL: Approval of Consent Agenda**

Resolution: Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

## **9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

### **9.01 Increase - Contract with Poly Atami Project for Pittsburg High School (Mr. Whitmire)**

Mr. Whitmire and Mr. Tsamu presented on the Contract with Poly Atami Project.

Mr. Whitmire – We will come back in May 2020 to provide data on achievement.

This is reallocating money from Four Corners to Poly Atami.

Mr. Whitmire acknowledged Mr. Tsamu as being effective with all the student groups.

Staff recommends the Board approve the increase of the contract between Poly Atami and Pittsburg High School for the 2019-20 school year.

Motion by De'Shawn Woolridge, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.02 Renewal - Agreement between Mt. Diablo Unified School District (MDUSD) and Pittsburg Unified School District for (Deaf and Hard of Hearing Programs) for the 2019-2020 School Year (Ms. Watson)**

Staff recommends the Board approve the increase of Mt. Diablo Unified School District Letters of Agreement to service special education students with deaf and hard of hearing needs enrolled in PUSD for the 2019-2020 school year.

Motion by Laura Canciamilla, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Mr. Woolridge requested the following information be included in a Friday Letter, What is the maximum of these programs. Is MDUSD maxed?

**9.03 Approval of Proposal with MBC Enterprises, Inc. for the Pittsburg High School P Building and Wrestling Gym Security Cameras Project (Mr. Scott)**

Staff recommends the Board approve the proposal with MBC Enterprises, Inc. for the installation of security cameras at Pittsburg High School's P Building and additional 3 security cameras at the Wrestling Gym exterior.

Motion by George Miller, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.04 Approval of Quote from Mobile Modular for the Relocation of Seven (7) DSA Classrooms at Parkside Elementary School (Mr. Scott)**

Staff recommends the Board approve Mobile Modular Quote dated October 4, 2019 for the relocation of seven (7) DSA Classrooms located at Parkside Elementary School.

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.05 Purchase of New Portable at Pittsburg High School (Mr. Scott)**

Staff recommends the Board approve the purchase of a portable classroom building for the Pittsburg High School Dance Program.

Motion by George Miller, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.06 Accept bid from Adomani ZEV Sales for Purchasing Electric Vehicles (Mr. Belasco)**

Staff recommends the Board accept the bid from Adomani ZEV Sales for the purchase of various classes and types of zero emission electric vehicles on an as needed basis.

Motion by Laura Canciamilla, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.07 Determination of Board Monthly Amount of Remuneration and Updated Board Bylaw 9250- Remuneration, Reimbursement, and Other Benefits (Dr. Schulze)**

Discussion:

Mr. Arenivar – Objection – I don't see the reason for the cut.

Mr. Woolridge pointed out the stipend is set by law.

Dr. Schulze said the board has two options, up to \$400 and the 2<sup>nd</sup> piece is where the board can increase 5%.

Alexa – Question...am I eligible for community service hours?

Dr. Schulze will follow up.

Mr. Miller – I agree with Mr. Arenivar.

Administration recommend the Board Approve updates to Board Bylaw 9250 and take action on the amount.

Motion by Laura Canciamilla, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, De'Shawn Woolridge, Laura Canciamilla

Nay: George Miller, Joseph Arenivar

**Mr. Woolridge moved to increase the stipend by 5% this year, up to \$420.00.**

Motion by Joseph Arenivar, second by George Miller.

Motion Fails

Yea: George Miller, Joseph Arenivar

Nay: Duane Smith, De'Shawn Woolridge, Laura Canciamilla

**9.08 Acceptance Donation from San Francisco Fleet Week Band Challenge to Pittsburg High School Marching Band (Mr. Whitmire)**

Ms. Susannah Meyer, Senior District Representative, East Contra Costa County Office of California State Senator Steven M. Glazer, presented Mr. Whitmire, PHS Principal and Ms. Martinez, PHS Band Director, with an award certificate acknowledging the \$10,000.00, first place prize at the San Francisco Fleet Week Band Challenge.

Pictures were taken with Superintendent Janet Schulze and the Board.

Staff recommends the Board accept the donation from San Francisco Fleet Week High School Band Challenge in the amount of \$10,000.00.

Motion by De'Shawn Woolridge, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.09 Acceptance of Donation from Kids Making Sense in Northern California to Pittsburg High School (Mr. Whitmire)**

Staff recommends the Board accept the donation from Kids Making Sense in Northern California in the amount of \$20,000.00 to Pittsburg High School. This is an air quality project sponsored by a nonprofit organization to educate our youth on air quality issues within our local community

Motion by De'Shawn Woolridge, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.10 Acceptance of Donation from Annette K. Ramirez to Child Nutrition (Ms. Nava)**

Staff recommends the Board accept the donation from Annette K. Ramirez to the Child Nutrition Services Department in the amount of \$300.00 for unpaid lunch debt.

Motion by Laura Canciamilla, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9.11 Acceptance of Donation of a clarinet from Laura Canciamilla to Rancho Medanos Junior High School Band Program**

**(Dr. Canciamilla)**

Staff recommends the Board accept the donation of a concert level clarinet from Laura Canciamilla to Rancho Medanos Junior High School Band Program.

Motion by Laura Canciamilla, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**10. Communications**

Public Comment: Chris Coan, PEA President, expressed a concern that she had regarding staff relations at Black Diamond High School.

**11. Board Requests**

11.01 Information Requests

Ms. Gonzales requested information regarding when the ASB Training will be held.

Mr. Woolridge requested information regarding the current number of bus aides, and if the district will need to hire more.

**11.02 Agenda Requests**

It was noted, Dr. Canciamilla suggested Ms. Gonzales attend the next Curriculum Subcommittee meeting, where the group will be discussing PE Waivers.

**12. Next Board Meeting / Future Events / Adjournment**

**12.01 Next Regular Board Meeting - Dec 11, 2019**

Meeting adjourned at 9:35 p.m.

/d.brown