

Regular Board Meeting Minutes (Wednesday, February 28, 2024)

Members present

George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe (virtually) Courtnei Calhoun and Darion Cooper, Student Board Members

1. Opening Items - 5:00 PM

1.01 Call To Order

The meeting was called to order at 5:02PM.

1.02 Public Comment on Closed Session Agenda

There were no comments.

2. Closed Session

2.01 Closed Session Agenda (Ms. Castro)

The meeting was adjourned to Closed Session at 5:02PM.

3. Student Recognition - 6:15 PM

3.01 Student Recognition: Parkside Elementary School Walking/Running Club (Mr. Varner)

Student Recognition began at 6:15 PM.

Principal Varner and Mr. Maxwell shared that students in the Parkside Elementary School Walking/Running Club are scholars who participate before school and as early as 6:30 AM. Scholars are tracked on how many miles they walk or run and compete for 1st, 2nd, and 3rd place at the end of the program.

Mr. Moffett presented Parkside Elementary with a trophy for the most miles ran across the elementary schools.

Scholars shared a few words on what they liked about the club and were presented with a certificate of acknowledgement.

4. Recall to Open Session - 6:30 PM

4.01 Pledge of Allegiance

The meeting was recalled to Open Session at 6:33 PM with the Pledge of Allegiance.

4.02 Land Acknowledgement

President Moreno shared a Land Acknowledgement.

5. Closed Session Report / Action

5.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)

Ms. Castro reported the Personnel Actions were approved as presented.

Motion by Taylor Sims, second by George Miller.

Final Resolution: Motion Carries 4/0/1

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Not Present at Vote: De'Shawn Woolridge

Ms. Castro announced the dedicated service retirements of:

Maureen Mattson, Teacher, with special commendation for 38 years of dedicated service to the staff and students of PUSD.

Phil Meylan, Teacher, with special commendation for 36 years of dedicated service to the staff and students of PUSD.

Barbara Shabaniani, Teacher, with special commendation for 12 years of dedicated service to the staff and students of PUSD.

5.02 Litigation [as applicable]

None.

6. Comments

6.01 Public Comments: Items Not on the Agenda

Public Comment: Sean Sturgis, CSEA President, commented in regard to negotiations and salary increases.

6.02 Superintendent Comments (Dr. Schulze)

Dr. Schulze thanked Sandra Guardado, teachers, and staff who attended the California Association of Bilingual Education (CABE) Conference. She shared that the District had 4 presentations at the conference on work done in PUSD and felt proud seeing staff speak on their amazing talent, knowledge and passion on the work they do in supporting scholars.

Dr. Schulze congratulated Catherine Borquez for being recognized by the SELPA Community Advisory Committee and receiving an award. She noted that SELPA is comprised of around 18 districts, and have a Board, which she is part of. The SELPA also has a Community Advisory Committee that recognizes someone from each District who has been a champion for students with disabilities and shared that she was proud to say that Ms. Borquez was being recognized as being that champion as a school site leader.

In addition, Dr. Schulze shared that it was Read Across America Week during the week and the following week, and shared that it was fun to see all of the literacy activities happening across the schools and also visiting the schools and reading to scholars.

6.03 Student Board Member Comments (Ms. Calhoun)

Ms. Calhoun shared that Pittsburg High School would have the Special Olympics for young athletes the following day. She added at the end of the week, they would have the Club Carnival. Lastly, the school would hold their Multi-Cultural Assembly, and Junior Prom on March 16th.

6.04 Student Board Member Comments (Mr. Cooper)

Mr. Cooper shared that at Black Diamond High School, they held their Black History Month Celebration and had Pittsburg High step dancers perform and also had food. He thanked the STS Academy and Ms. Tracy for the celebration. In addition, he shared that Black Diamond High School hosted a FAFSA event to help students apply for financial aid. Lastly, he shared that the WASC Committee visited Black Diamond High School and would return later on in the week.

6.05 Board Member Comments (Trustees)

Trustee Briscoe thanked Dr. Schulze for her update and congratulated Ms. Borquez.

Vice President Woolridge congratulated Ms. Borquez for her advocacy for students with IEPs.

Trustee Sims agreed with Trustee Briscoe and Vice President Woolridge, and wished everyone a happy Black History Month.

Trustee Miller had no comments.

President Moreno congratulated Ms. Borquez.

7. Information / Reports / Discussion

7.01 Budget Balancing Presentation (Mr. Haria)

Dr. Schulze shared that a lot of information would be shared in three parts. She shared that in part 1, Mr. Haria would go over the summary of the State's Budget and the impact on the District, and going through what the Cost of Living Adjustment (COLA) means and what it actually means for PUSD as well. In addition, the impact of enrollment and Average Daily Attendance and some of the one-time fund summary would be presented. She noted that she would review the guiding principles that the community, the Board, and everyone shares in terms of how the District' approaches budgeting and reductions and how those are applied to the actual recommended reductions in non-personnel, and personnel.

Mr. Haria shared a summary on the State's budget and the impact on PUSD. He shared the percentages of the State and Local COLA and how the COLA is calculated based on enrollment and Average Daily Attendance (ADA). He shared in detail the impact of enrollment and ADA and noted that lower ADA impacts the funding received by the District. In addition, he shared which one-time funds were received by the District and the timeline of those funds, and noted that many of the services and positions in those funds are valued and there would be a plan on how the District could keep them. He also shared a summary of salary comparison for surrounding districts, as well as noting that the District contributes 100% District paid medical benefits despite the District absorbing rate increases.

Dr. Schulze explained that when looking at the Guiding Principles, the District would continue to keep students at the center and keeping services as long as possible, keeping current employees as long as possible, maintaining competitive total compensation, law/compliance/labor contracts, maintaining fiscal solvency, using the Board's reserve as needed to protect positions, and considering feedback over the years. She shared a summary of proposed budget recommendations and added that based on the guiding principles, no current classified or certificated staff would lose their job.

A summary of non-personnel and personnel budget reduction recommendations and budget timeline was shared.

Public Comment: Sean Sturgis, CSEA President, was not present when called.

Public Comment: Aaron, virtual public comment, commented in regard to the budget.

President Moreno pointed out that the budget included an anticipated 3% salary increase across the District and asked if there would be a need to reduce positions of the salary increases were above 3%.

Dr. Schulze explained that there would be a need to reduce additional positions if the salary increases

went above the budgeted 3%.

President Moreno asked that the Board receive a presentation on the District's ADA and the plan to increase attendance would be.

Dr. Schulze shared that the Board would receive a presentation on the ADA. She added that budget reduction time could be challenging and shared that the District was committed to the current employees and would look at reductions that could be done.

Vice President Woolridge agreed that a presentation on attendance would be good.

Trustee Sims asked to receive a rough estimate on what the budget would look like in terms of reductions for an 8% salary increase with 100% health benefits and the impact on the MYP.

Mr. Haria shared that it would be an additional \$18 million roughly in additional budget cuts.

specific percentage on how that could impact the MYP. get an estimate for an 8% increase in salary with 100% benefit and how that would impact the MYP.

Trustee Sims asked to know when those cuts would need to be made.

President Moreno clarified that those cuts would need to be made over the following 3 years and would need to be made during the next Board meeting to stay in the timeline.

Trustee Briscoe thanked staff for the presentation and shared that she appreciated the commitment to employees keeping their jobs.

President Moreno confirmed that the Board was in agreement with the recommended reductions and added that the reductions would be brought for action on the March 6th Board meeting.

Dr. Schulze thanked the Board. She shared that it would be painful whenever there is a conversation about doing with less and shared that she appreciated knowing that there was a commitment with having employees as long as possible which is why staff planned strategically for that purpose.

Student Board Member Cooper left at 7:59 PM.

President Moreno thanked Dr. Schulze, Business Services staff, M.O.T staff, and everyone working hard to save money and applying for grants and shared that it is a great example of the commitment to being fiscally responsible.

7.02 Purchase of Chromebooks for the 2024-2025 school year (Mr. Melodias)

Mr. Haria shared that there was need to purchase 1,000 Chromebooks to ensure that all computers are operable for scholars.

7.04 Adoption of New Board Policy 3250 - Transportation Fees (Mr. Haria)

Mr. Haria shared that the New Board Policy 3250 – Transportation Fees, would allow the District to charge for transportation should it one day be in a situation when that might be necessary. He emphasized that the District is not advocating for transportation.

Dr. Schulze added that charging for transportation would still require the Board's approval.

7.05 Update Board Policies: 5113.2-Work Permits, 5116.1-Intradistrict Open, 5117-Interdistrict Attendance, 5132-Dress and Grooming, 5148.3-Preschool/Early Childhood Education (Mr. Molina)

Dr. Schulze shared that the updates to Board Policies would be in line with CSBA recommendations.

7.06 Update Board Policies: 6163.4-Student Use of Technology, 6170.1-Transitional Kindergarten, 6173-Education for Homeless Children, 6173.1-Education for Foster Youth, 6174-Education for English Learners, 6184-Continuation Education, and 6200 - Adult Education (Mr. Molina)

Dr. Schulze shared that the updates to the Board Policies were in line with CSBA updates.

President Moreno noted that one of the Board Policies had options for the Board to select.

Dr. Schulze shared that the Board Policy with options would be pulled and brought back separately for the Board's approval.

8. Consent Items

8.01 Minutes for February 14, 2024 (Dr. Schulze)

Approval of the October 25, 2023 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by Taylor Sims, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

8.02 Facilities Sub-Committee Meeting Notes (Mr. Scott)

Staff recommended the Board approve the January 30, 2024 Facilities Sub-Committee meeting notes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by Taylor Sims, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

8.03 Memorandum of Understanding between PAEC and Pittsburg Skilled Nursing Facility (Dr. Lockwood)

Staff recommended the Board approve the agreement between Diamond Ridge Healthcare (Rehabilitation Center) and Pittsburg Adult Education Center (PAEC) for the Certified Nurse Assistant Program Clinical Affiliation for the 2022-2023 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe
Yea: Courtnei Calhoun, Student Board Member

8.04 2024 CSBA Delegate Assembly Election (Dr. Schulze)

It is recommended that the Board vote for all three candidates to represent the Contra Costa County Sub-Region 7A on the CSBA Delegate Assembly.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

8.05 Updated Board Policies - Legal Status Requirement (4211.2 and 4311.2) and Recruitment and Selection (4211 and 4311) (Ms. Castro)

Staff recommended Board approval of the updated Board Policies: Legal Status Requirement and Recruitment and Selection

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

8.06 Updated Board Policies: 0460-Local Control and Accountability Plan, 0510-School Accountability Report Card, 0520-Intervention in Underperforming Schools, 0520.1-Comprehensive and Targeted School Improvement, 1312.2-Complaints Concerning Instructional Materials, and 5145.3-Nondiscrimination/Harassment (Mr. Molina)

Staff recommended the Board approve updated Board Policies: 0460-Local Control and Accountability Plan, 0510-School Accountability Report Card, 0520-Intervention in Underperforming Schools, 0520.1-Comprehensive and Targeted School Improvement, 1312.2-Complaints Concerning Instructional Materials, and 5145.3-Nondiscrimination/Harassment.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

8.07 Updated Board Board Policies: 6142.5-Environmental Education, 6142.6-Visual and Performing Arts Education, 6142.8-Comprehensive Health Education, 6142.91-Reading/Language Arts Instruction, 6142.92-Mathematics Instruction, 6142.93-Science Instruction, and 6143-Courses of Study. (Mr. Molina)

Staff recommended the Board approve updated Board Policies: 6142.5-Environmental Education, 6142.6-Visual and Performing Arts Education, 6142.8-Comprehensive Health Education, 6142.91-

Reading/Language Arts Instruction, 6142.92-Mathematics Instruction, 6142.93-Science Instruction, and 6143-Courses of Study.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

8.08 PROCEDURAL: Approval of Consent Agenda

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

9.01 Updated Board Policy: 6177-Summer Learning Programs. (Dr. Farr)

Staff recommended the Board approve updated Board Policy 6177-Summer Learning Programs with OPTION 2: (District is required to offer summer school Expanded Learning Program to transitional kindergarten (TK) - 6 pursuant to Education Code 46120) and OPTION 1: (First-come first-served) The remaining openings shall be offered to other district students on a first-come first-served basis.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.02 ROLL CALL: Resolution 23-36 - Arts Education Month (Dr. Schulze)

Dr. Schulze thanked Ms. Huntsinger for sharing the resolution.

It was recommended that the Board adopt Resolution 23-36 recognizing March 2024 as Arts Education Month.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.03 Overnight Field Trip: Pittsburg High School's Robotics Team to attend an out-of-state competition, the First Robotics Competition. (Mz. Traub)

Staff recommended the Board approve the Overnight Field Trip: Pittsburg High School's Robotics Team to attend an out-of-state competition, the First Robotics Competition. in Scottsdale, AZ, dates 10 – 17 March 2024.

Motioned by George Miller, seconded by Taylor Sims.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.04 Overnight Field Trip: Martin Luther King Jr., Junior High Scholars to the California Association of Student Leaders (CASL) State Conference in Ontario, CA, April 11-13, 2024 (Ms. Winford)

Staff recommended the Board approve an overnight field trip for Martin Luther King, Jr., Junior High School 7th and 8th grade scholars to attend the California Association of Student Leaders (CASL) State Conference in Ontario, California on April 11-13, 2024.

Motioned by Taylor Sims, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.05 Approve Proposal from Consolidated Safety Services for DSA Inspections Services for the Stoneman ES Fire Alarm Systems Upgrade Project (Mr. Scott)

Staff recommended the Board approve proposal from Consolidated Safety Services for Division of State Architect (DSA) Inspection Services for Stoneman ES Fire Alarm Systems Upgrade Project.

Motioned by Taylor Sims, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.06 Award Contract for District WAN and Internet Services (Mr. Melodias)

Staff recommended the Board award the contract for District WAN and Internet services to AT&T.

Motioned by Taylor Sims, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Members

9.07 Award the E-Rate Request for Proposals (RFP) Contract for the Replacement of the District's Uninterruptible Power Supplies (UPS) (Mr. Melodias)

Staff recommended the Board award the contract for the E-Rate Requests for Proposals for the replacement of the District's Uninterruptible Power Supplies (UPS) to NetXperts in the amount of \$171,977.89.

Motioned by Taylor Sims, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.08 Acceptance of proposal between Dyrco Construction Inc and Pittsburg Unified School District for Asphalt Work at various sites. (Mr. Belasco)

Staff recommended the Board approve the proposal from Dryco Construction Inc for asphalt work at Adult Education, Pittsburg High School, Los Medanos Elementary School, Highlands Elementary School, and Rancho Medanos Junior High School.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.09 Acceptance of proposal between Game Time and Pittsburg Unified School District. (Mr. Belasco)

Staff recommended the Board approve the proposal between Game Time and Pittsburg Unified School District for the playground surfacing replacement at Willow Cove Elementary School.

Motioned by Taylor Sims, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.10 Acceptance of the Classified School Employee Teacher Credentialing Program Grant (Ms. Castro)

Dr. Schulze thanked Ms. Castro on her work on the Classified School Employee Teacher Credentialing Program Grant. She added that the grant would go directly to employees who will be in the teacher residency program.

Staff recommended the Board approve the Classified School Employee Teacher Credentialing Program Grant.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.11 Acceptance of Donation from Dr. Janet Schulze to Pittsburg Adult Education Center for the Certified Nursing Assistant Scholarship Fund (Dr. Lockwood)

Staff recommended the Board accept the donation of \$1,000.00 from Dr. Janet Schulze to PAEC Certified Nursing Assistant Scholarship fund for the Certified Nursing Assistant Scholarship Fund.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.12 Acceptance of Donation: Foothill Elementary School from Jostens for the Fall Individuals Program (Ms. Brown)

Staff recommended the Board approve the generous donation from Jostens for the Fall Individuals Program.

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Member

9.13 Donation from The Contra Costa Teacher Resource Grants Program (Ms. Fortney)

Staff recommended the Board accept the donation from The Contra Costa Teacher Resource Grants Program to go towards creating a wellness center for scholars to have a comfortable and safe environment at Rancho Medanos Jr. High School in the amount of \$2,500.00

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Members

10. Communications

10.01 Comments from the Public, Community Organizations, Employee Representatives

There were no comments.

11. Board Requests

11.01 Information Requests

There were no requests.

11.02 Agenda Requests

There were no requests.

12. Next Board Meeting / Future Events / Adjournment

12.01 Next Regular Board Meeting - March 6, 2024

Motion to adjourn the meeting

Motioned by Taylor Sims, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Courtnei Calhoun, Student Board Members

The meeting was adjourned at 8:17 PM.