

## **Regular Board Meeting Minutes (Wednesday, September 27, 2023)**

### **Members present**

George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe  
Courtnei Calhoun and Darion Cooper, Student Board Members

### **Members absent**

Taylor Sims

## **1. Opening Items - 5:00 PM**

### **1.01 Call To Order**

The meeting was called to order at 5:01 PM.

### **1.02 Public Comment on Closed Session Agenda**

Public Comment: Vanessa Yava, commented on behalf of scholars in the Science Department.

Public Comment: Russell Lu, PEA Bargaining Chair, commented in regard to Community Schools.

## **2. Closed Session**

### **2.01 Closed Session Agenda (Ms. Castro)**

The Board convened to Closed Session at 5:05PM.

## **3. Student Recognition - 6:15 PM**

### **3.01 Pledge of Allegiance**

Student Recognition began at 6:21 PM with the Pledge of Allegiance.

### **3.02 Student Recognition: Rancho Medanos JHS Where Everyone Belongs (WEB) Leaders (Ms. Fortney)**

Ms. Fortney introduced Rancho Medanos JHS Scholars WEB leaders and shared a brief explanation of the program.

Scholars received a certificate and took a photo with the Board of Education and Superintendent.

## **4. Recall to Open Session - 6:30 PM**

### **4.01 Pledge of Allegiance**

The meeting was called to open session at 6:34 PM with the Pledge of Allegiance.

### **4.02 Agenda Reorganization**

There were no changes.

## **5. Closed Session Report / Action**

### **5.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)**

Ms. Castro reported that the Board approved the Personnel Actions as presented.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

### **5.02 Litigation [as applicable]**

Dr. Schulze shared a brief explanation of the JUUL settlement agreement.

Motion to accept Altria Group, Inc. JUUL Electronic Cigarette (e-cigarette) Litigation Settlement Agreement of \$78,859.

Motioned by De'Shawn Woolridge, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

## **6. Comments**

### **6.01 Public Comments: Items Not on the Agenda**

There were no public comments.

### **6.02 Student Board Member Comments (Ms. Calhoun)**

Ms. Calhoun shared that Pittsburg High School was planning for their haunted hallway and homecoming events. She shared that the student chairs and commissioners would be overseeing the haunted hallway.

### **6.03 Student Board Member Comments (Mr. Cooper)**

Mr. Cooper shared that evening school recently started, Leadership would host a Hispanic Heritage Month celebration in the Quad the following day and added that there is music and a band. He added that since the beginning, Leadership posts their Spirit Week themes and has classroom competitions such as Sports Day or Celebrity Day and the class with the most participation gets a pizza party.

### **6.04 Superintendent Comments (Dr. Schulze)**

Dr. Schulze shared that she had site visits to schools and added that it was an opportunity and optional time for sites to meet with her. She noted that she would complete her site visits the following day at Martin Luther King, Jr. Junior High School. She thanked everyone for those connections. She added that the Immigration Resource Forum has held and was hosted along multiple community partners. He shared that he was the Board's Vice President donating his time in his professional occupation. She reminded everyone that the District would hold its District Community Resource Fair on October 21st at Pittsburg High School. Finally, she shared that the October Break would be held the week of October 9th, all schools would be closed. She noted that a survey would be sent to gather feedback on whether people liked the October break.

### **6.05 Board Member Comments (Trustees)**

Trustee Briscoe wished everyone a Happy Wednesday and Happy Hispanic Heritage Month and shared that she was happy to see celebrations as schools. She added that it was great to be among Board members and Superintendent at the Groundbreaking Ceremony at Hillview Junior High School. She extended a warm welcome to the Student Board Members.

Trustee Dr. Woolridge welcomed the Student Board Members and shared excitement due to the increased student voice due to the addition of an additional Student Board Member from Black Diamond High School.

Trustee Miller welcomed the Student Board Members and added that Dr. Woolridge was responsible for asking for a second Student Board Member. He gave a shout out to Hillview Junior High School and added that construction was coming along.

Vice President Moreno shared that it was incredible being at the Groundbreaking Ceremony at Hillview Junior High School and thanked facilities for their work. He shared that he was at the Immigration Forum at Parkside Elementary which was extremely successful and had many PHS students assist. He added that there were many organizations there and it was great to see. He noted that he looked forward to the District event on October 21st. He announced that on Friday, the Special Olympics would be held and shared that he would be present to give the opening remarks. Additionally, during the same day at 5:00PM, Rancho Medanos Junior High School would hold their Hispanic Heritage Month Celebration. He welcomed the Student Board Members.

## **7. Information / Reports / Discussion**

### **7.01 Alder University Residency MOU between PEA and PUSD (Ms. Castro)**

Ms. Castro shared the Alder University Memorandum of Understanding between PEA and the District. She shared excitement to start recruiting for the program. She noted that the agreement between PEA and the District would be to find mentors and would look for 25 highly qualified teachers to mentor resident teachers.

Trustee Briscoe stated that she believed it was a great idea and was wonderful to see during a time where educators are leaving the profession and when there is a teaching shortage crisis in the Country and State of California.

Public comment: Pittsburg E.A., commented virtually to thank PEA and the District for the work.

Public Comment: Michell Redfoot, commented virtually and asked if schools could be provided paper flyers to share with aides who are considering becoming teachers.

### **7.02 Renewal Contract Between WestEd and Pittsburg Unified School District (Ms. Guardado)**

Ms. Guardado shared the request for the renewal contract between WestEd and the District. She explained that work with ELD facilitators has been ongoing and the contract would address the needs to build capacity and provide ongoing professional development. Additionally, she shared reflections from teachers who participated in the program.

Vice President Moreno thanked Ms. Guardado for sharing the reflections from teachers.

### **7.03 Sales Agreement to purchase a vehicle for the White Fleet (Maintenance trucks) in the Maintenance Department from National Auto Fleet Group (Mr. Belasco)**

Mr. Belasco shared the request for Board approval for the purchase of a fully electric van to be added to the white fleet of maintenance trucks for the District.

### **7.04 Updated Board Policies 6141 Curriculum Development and Evaluation, 6161.1 Selection and Evaluation of Instructional Materials, and 6161.11 Supplementary Instructional Materials (Dr. Schulze)**

Dr. Schulze shared Board Policies requiring updates and noted that it was a part of the regular process of updating Board Policies.

### **7.05 Board Policy Updates (Mrs. Clark)**

Ms. Clark shared 6 updated Board Policies and added that updates would be made in an effort to ensure Board Policies are up to date.

Vice President Moreno pointed out that there was an incomplete sentence in the second paragraph on Board Policy 5113, Absences and Excuses and asked that it be corrected.

## **8. Consent Items**

### **8.01 Minutes for September 13, 2023 (Dr. Schulze)**

Approval of the September 13, 2023 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

### **8.02 Citizens' Bond Oversight Committee Meeting Notes (Mr. Scott)**

Staff recommended the Board approve the August 30, 2023 Citizens' Bond Oversight Committee meeting notes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

### **8.03 Approval of edits and updates to the Governance Handbook and Board Goals (Dr. Schulze)**

It is recommended that the Board approve the revised Governance Handbook and Board Goals.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.04 Memorandum of Understanding between the Marin County Office of Education/California Collaborative for Educational Excellence and Pittsburg Unified School District (Dr. Schulze)**

It was recommended that the Board approve the MOU between Marin County Office of Education/California Collaborative for Educational Excellence and Pittsburg Unified School District.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.05 Contract between Pittsburg Unified School District and Heart Core Consulting (Ms. Winford)**

Staff recommended the Board approve the contract between Pittsburg Unified School District and Heart Core Consulting for the 2023-24 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.06 Contract Addendum between Pittsburg Unified School District and Bay Area Community Resources (BACR) Intersession Days for 2023-2024 school year (Ms. Tran)**

Staff recommended the Board approve the contract addendum between Pittsburg Unified School District and Bay Area Community Resources (BACR) Intersession Days for 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.07 Updated Board Policy (BP) 5145.3 Nondiscrimination/Harassment (Dr. Schulze)**

It is recommended that the Board approve the updated Board Policy 5143.3 Nondiscrimination/Harassment.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.08 Updated Board Policy 4117.3 - Personnel Reduction (Ms. Castro)**

Staff recommended the Board adopt the updated language for Board Policy 4117.3 - Personnel Reduction

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.09 Renewal- Memorandum of Understanding between Workforce Development Board of Contra Costa and One Stop/AJCC Partners and Pittsburg Adult Education Center for the 2023-2024 School Year (Dr. Lockwood)**

Staff recommended the Board approve the agreement renewal between the Workforce Development Board of Contra Costa County and One Stop/AJCC Partners and Pittsburg Adult Education Center (PAEC) for the 2022-2023 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.10 Renewal Agreement between County Behavioral Health and Pittsburg Unified School District (Dr. Catalde)**

Staff recommended the Board approve the agreement between Contra Costa County Behavioral Health Services and Pittsburg Unified School District.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.11 Renewal Agreement between Contra Costa County Office of Education Golden Gate Community School and Pittsburg Unified School District for the 2023-2024 School Year (Ms. Clark)**

Staff recommended the Board approve the Agreement between County Community School and Pittsburg Unified School District for the 2023-2024 School Year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**8.12 Renewal Contract between School of Etiquette and Pittsburg Unified School District After School Program for the 2023-24 school year (Ms. Tran)**

Staff recommended the Board approve the contract renewal between School of Etiquette and Pittsburg Unified School District After School Program for the 2023-24 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

### **8.13 PROCEDURAL: Approval of Consent Agenda**

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

## **9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

### **9.01 2023 Comprehensive Coordinated Early Intervention Program (CCEIS) (Mr. Molina, Dr. Catalde, and Ms. Lewis-McGee)**

Staff recommended the Board approve the 2023 Comprehensive Coordinated Early Intervention Program (CCEIS) plan.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

### **9.02 Board Attendance at the National School Boards Association Conference (President Sims)**

Vice President Moreno shared that President Sims brought forward information for the Board's attendance at the National School Boards Association Conference.

Virtual Public Comment: Rachel Foster commented in support of the Board's attendance to the NSBA Conference.

Approval of Board attendance at the National School Boards Association Conference.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

### **9.03 ROLL CALL: Resolution 23-11 - Filipino American History Month (Dr. Schulze)**

Staff recommended the Board adopt Resolution 23-22 in recognition of Filipino American History Month.

Motioned by De'Shawn Woolridge, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

Dr. Schulze noted that the Philippines flag would also be raised at all sites in recognition of Filipino American History Month.

### **9.04 ROLL CALL: Resolution #23-06: Determination of Sufficiency of Textbooks or Instructional Materials (Mr. Molina)**

Staff recommended the Board approve Resolution 23-06: Determination of Sufficiency of Textbooks or Instructional Materials for the 2023-24 school year.

Motioned by Destiny Briscoe, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.05 ROLL CALL: Resolution No. 23-12 California Clean Air Day and acceptance of Grant from the Coalition for Clean Air (Mr. Belasco)**

It is recommended that the Board adopt Resolution 23-12 in recognition of California Clean Air Day and accept a Grant from the Coalition for Clean Air.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.06 ROLL CALL: Resolution No. 23-10 Notice of Completion for BuildCorp, Inc. for the Independent Studies Program Facilities Project (Mr. Scott)**

Staff recommended the Board approve Resolution No. 23-10, Notice of Completion for BuildCorp, Inc. for the Independent Studies Program Facilities Project.

Motioned by George Miller, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.07 Out of State Travel: University of Wisconsin-Madison Office of Multicultural Arts Initiatives 17th Annual Passing the Mic Intergenerational Hip Hop Theater Festival (Mr. Whitmire, Mr. Finn)**

Staff recommended the Board approve the Out of State Travel: University of Wisconsin-Madison Office of Multicultural Arts Initiatives 17th Annual Passing the Mic Intergenerational Hip Hop Theater Festival, October 19-22, 2023.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.08 Memorandum of Understanding between CCCOE Teacher Induction Program and PUSD (Ms. Castro)**

Staff recommended the Board approve the MOU between Pittsburg Unified School District and CCCOE regarding the Teacher Induction Program (Elaine DiStefano).

Motion by George Miller, second by Destiny Briscoe.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.09 2023-2026 Sunshine Proposal from California School Employees Association (CSEA) to Pittsburg Unified School District (PUSD) (Ms. Castro)**

Staff recommended the Board approve the proposal from California School Employees Association (CSEA) to Pittsburg Unified School District (PUSD) for a successor collective bargaining agreement.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.10 Contract Renewal Between Germbusters LLC. and Pittsburg Unified School District for 2023-2024 school year (Mr. Belasco)**

Staff recommended the Board approve the contract renewal between Gembusters LLC and Pittsburg Unified School District for janitorial services for the remainder of the 2023-2024 school year.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.11 Approve Change Order No. 2 between FieldTurf USA, Inc. and Pittsburg Unified School District for Pittsburg High School New Softball Field Project - Base Rock Portion (Mr. Scott)**

Staff recommended the Board approve Change Order No. 2 between FieldTurf USA, Inc. and Pittsburg Unified School District for the base rock scope of work for the Pittsburg High School (PHS) New Softball Field Project.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**9.12 Acceptance of Donation from Tim Madge with Home Depot Pro to Pittsburg Unified School District (Mr. Belasco)**

Staff recommended the Board accept the donation of five (5) pallets of SOD from Tim Madge with Home Depot Pro estimated dollar value of \$2,740.00 (5 X \$548.00 per pallet) to Pittsburg High School.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

**10. Communications**

**10.01 Comments from the Public, Community Organizations, Employee Representatives**

There were no comments.

**11. Board Requests**

**11.01 Information Requests**

Trustee Briscoe asked to receive a list of school activities and events.

Trustee Dr. Woolridge asked to receive information on what the District has done in regard to attendance beyond holding SARB, SART meetings and asked what the messaging is around school attendance.

**11.02 Agenda Requests**

There were no requests.

**12. Next Board Meeting / Future Events / Adjournment**

**12.01 Next Regular Board Meeting - October 25, 2023**

Motioned to adjourn

Motioned by De'Shawn Woolridge, seconded by George Miller .

Final Resolution: Motion Carries 4/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Destiny Briscoe

Yea: Courtnei Calhoun and Darion Cooper, Student Board Members

The meeting was adjourned at 7:35 PM.