

Minutes – Citizens’ Bond Oversight Committee Meeting

Date: Wednesday, April 6, 2022 -

Location: SSSC Training Room – 3200 Loveridge Road and Teleconference

Attendees: Ed Borjon (P), Pat Mims (T), Larry Scott (P), Donna Fentanes (P), Ron Wilborn (T), Hitesh Haria (T), Kati Mejia (P), Gil Ruiz (P), Keith Holtslander (P).

Pledge of Allegiance

Roll Call: Four members were present; there was a quorum.

INFORMATION

Bond Audit – Michael Ash: Mr. Ash explained the financial and performance bond audits. He reported that there are no audit findings in any of the four bond measures. Mr. Borjon asked how that information is looked at, and Mr. Ash explained the process of acquiring the documentation needed for the audits. Ms. Marsh asked Ms. Mims or Mr. Haria what these four bonds used for. Ms. Mims responded with particular information regarding each bond. Ms. Fentanes sent Ms. Marsh a list of projects associated with each bond.

Mr. Ruiz motioned to approve the bond audits, and Ms. Marsh seconded the motion. The motion passed with four ayes. The Bond Audits will be presented to the Board at the April 13, 2022 Board Meeting.

Los Medanos ES Portable Replacement Project: Mr. Holtslander updated the committee. Mr. Holtslander was not present at the groundbreaking ceremony, but he heard it went very well. A banner was created by the contractor. Ms. Fentanes shared a couple photographs. Ms. Marsh was in attendance.

PHS Girls’ Softball Field: Mr. Scott said the project has been approved by the Board to go out to bid. We anticipate DSA to release the drawings next week. We pushed the job walk out a couple weeks. Mr. Borjon asked what that entailed. Mr. Scott and Mr. Holtslander explained the pre-bid conference job walk to Mr. Borjon.

Hillview JHS Campus Replacement Project: Mr. Scott updated the project. We have a committee and we meet with the committee as new steps are being taken. Right now we are working on the gym and the Band/music room. The next step will be the Science Rooms. The committee is comprised of the principal, teachers and parents. This process takes about a year, and then the plans go into DSA. When the plans come out of DSA, we can start the project. Mr. Borjon complimented the Facilities Department. Ms. Marsh asked if the drawings have been started yet, Mr. Scott responded that we are working on assembling the plans. We work on the drawings in the Site Committee Meetings.

PHS North Campus ADA & Structural Upgrades Project, Phase 2: Mr. Scott said this project is something we are doing so we can have students in the North Campus building. Mr. Borjon asked why we can’t use this building for classroom. Mr. Scott said that officially this building is offline. Only adults can be in there. This project will allow students to go into the building, but only for very limited time frames. No classes will be held in the building.

Summer Projects: Mr. Holtslander updated the Committee. We are adding a couple of restrooms at Willow Cove to accommodate the kindergarten classrooms. This project will be completed before school starts. The Highlands and Los Medanos Security Cameras Systems Project is another one that we will start this summer and finish before school starts. Those are the only two schools without security cameras. The North Campus project will start at the beginning of summer and continue to fall. The Softball Field will start at end of June and go through to November/ December, and be ready for Spring Season. The Independent Studies Project will start around July 4th, and finish at the end of September. Mr. Borjon asked about what this project consists of. Mr. Holtslander responded that a couple of existing portables will accommodate classrooms for the ISP.

Also, there is a Solar/PV Arrays Energy Battery Storage project, at ten sites, to be started in June/July that will continue into the end of December.

Review of Term Length of Members: Mr. Scott said Fran Confetti will be termed out soon. Mr. Scott asked whether we can extend her term, Ms. Fentanes added that she didn't think she wanted to continue to be on the CBOC. Mr. Borjon asked what is the procedure to get new members. Ms. Fentanes suggested Mr. Wilborn take Ms. Confetti's place as a Senior Citizen, and then we advertise for an at-large member which will open the seat up to all community members, not just a senior citizen. Ms. Mims commented that if changes are made in the CBOC, they will need to go to the Board.

ACTION: The four members of the CBOC unanimously approved the Bond Audits.

Old Business:

New Business:

Ron Wilborn was commended for making the extra effort in attending tonight's meeting.

Meeting adjourned at 6:46 p.m.