

**NOTICE TO BIDDERS**  
**BID MOT-22-002: PUSD HVAC ASSESSMENT PROJECT**

1. Notice is hereby given that the governing board ("Board") of the Pittsburg Unified School District ("District") will receive sealed bids for the following project, Bid No. MOT-22-002: PUSD Heating, Ventilation and Air Conditioning Systems Project.
2. The Project consists of:
  - a. Assessment and Reporting of all District HVAC equipment
3. To bid on this Project, the Bidder is required to be registered as a public works contractor with the Department of Industrial Relations pursuant to the Labor Code. The Bidder's registration must remain active throughout the term of the Contract.
4. Contract Documents will be available on or after October 14, 2021, for review, on the PUSD website, [www.pittsburg.k12.ca.us/Domain/55](http://www.pittsburg.k12.ca.us/Domain/55).
5. Sealed bids will be received until 2:15 PM on October 28, 2021, at the District's Site Support Service Center, 3200 Loveridge Road, Pittsburg, California, 94565, at or after which time the bids will be opened and publicly read aloud. Any bid that is submitted after this time shall be nonresponsive and returned to the bidder unopened. Any claim by a bidder of error in its bid must be made in compliance with section 5100 et seq. of the Public Contract Code.
6. All bids shall be on the forms provided by the District in the RFP. Each bid must conform and be responsive to all pertinent Contract Documents, including, but not limited to, the Instructions to Bidders. Additional pages may be added to original forms when needed.
7. A bid bond by an admitted surety insurer on the form provided by the District, cash, or a cashier's check or a certified check, drawn to the order of the Pittsburg Unified School District, in the amount of ten percent (10%) of the total bid price, shall accompany the Bid Form and Proposal, as a guarantee that the Bidder will, within seven (7) calendar days after the date of the Notice of Award, enter into a contract with the District for the performance of the services as stipulated in the bid.
8. The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the Contract for the Work.
9. The successful Bidder may substitute securities for any monies withheld by the District to ensure performance under the Contract, in accordance with the provisions of section 22300 of the Public Contract Code.
10. The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Contract not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to section 1770 et seq. of the California Labor Code. Prevailing wage rates are also available from the District or on the Internet at: PITTSBURG UNIFIED SCHOOL DISTRICT PUSD Heating, Ventilation and Air Conditioning Systems. Bid MOT-22-002

Payment of California Prevailing Wage is required. In accordance with Section 1774 of the Labor Code, the prevailing wage rates for classifications of labor to be employed in the work have been determined and copies of the applicable determinations are on file at the Maintenance and Operations office at the SSSC and may be reviewed upon request. Workers must be paid at the rates at least equal to the prevailing wage. Prevailing Wage Determinations can be found at

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2. The Project consists of: *Assessment & Reporting*
  - a. ~~Annual inspection, repair, and maintenance of all District HVAC equipment~~
  - b. ~~Annual cleaning of all HVAC equipment in the District.~~
  - c. ~~On-call repair of all HVAC equipment as needed.~~
3. To bid on this Project, the Bidder is required to possess one or more of the following State of California contractors' license(s):
  - A California C-46 – HVAC Contractor License is required.
  - A California C-10 – Electrical Contractor License is desirable.The Bidder's license(s) must remain active and in good standing throughout the term of the Contract.
4. To bid on this Project, the Bidder is required to be registered as a public works contractor with the Department of Industrial Relations pursuant to the Labor Code. The Bidder's registration must remain active throughout the term of the Contract.
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9. The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the Contract for the Work.
10. The successful Bidder may substitute securities for any monies withheld by the District to ensure performance under the Contract, in accordance with the provisions of section 22300 of the Public Contract Code.
11. The Contractor and all Subcontractors under the Contractor shall pay all workers on all Work performed pursuant to this Contract not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to section 1770 et seq. of the California Labor Code. Prevailing wage rates are also available

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from the District or on the Internet at: PITTSBURG UNIFIED SCHOOL DISTRICT PUSD Heating, Ventilation and Air Conditioning Systems. Bid MOT-22-002

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12. The District shall award the Contract, if it awards it at all, to the lowest responsive, responsible bidder based on:
  - a. Qualifications and Experience – including prime contractor, subcontractors, and specific personnel for the project, as well as client references (30%)
  - b. Approach – the technical solutions, implementation approach, and processes and procedures in place to effectively manage the operations and maintenance of the District systems, as well as responsiveness to problems/issues as needed. (20%)
  - c. Economics – the total cost of all work, including annual maintenance program, annual cleaning and servicing of equipment, and on-call servicing and repairs as needed. Costs considered will include escalation of annual fees as provided for in the bid sheet. (40%)
  - d. Financial Strength – financial strength of the Proposer and its ability to uphold all obligations, guarantees, and promises for the duration of the Operation and Maintenance Agreement (10%)
13. The Board reserves the right to reject any and all bids and/or waive any irregularity in any bid received. If the District awards the Contract, the security of unsuccessful bidder(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no bidder may withdraw its bid for ninety (90) days after the date of the bid opening.

END OF DOCUMENT

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9. A mandatory pre-bid conference and site visit will be held at 8:30 AM, October 22, 2021, (PDT) at Pittsburg Unified School District Site Support Services Center (SSSC), 3200 Loveridge Road, Pittsburg, CA 94565. All participants are required to sign-in at the front desk of the SSSC. The meeting is expected to take approximately two (2) hours. Failure to attend or tardiness will render bid ineligible. At the time of the meeting, you will be issued passes to visit any/all PUSD sites to view/examine their HVAC systems.
10. The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the Contract for the Work.
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*Call it  
systems or*

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