

PUSD Payroll Timesheet

CATEGORICAL STANDARDS-BASED INTERVENTION

(PLEASE PRINT ALL INFORMATION)

Employee ID # _____ Required on all timesheets (found on Check/Direct Deposit Advice) School _____

Name (Last) _____ (First) _____ (Middle Initial) _____ Pay Period Ending _____ Month _____ Year _____

Job Title: _____

Due in the payroll office no later than the 2nd working day of the month

DATE	AM		PM		ACTIVITY/WORK DESCRIPTION	TOTAL HOURS
	FROM	TO	FROM	TO		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
	:	:	:	:		
TOTAL						

SACS Code: _____ SPSA Reference: _____

Signatures certify that the work was for the purpose of providing standards-based academic instruction.

Employee Signature Date

Principal Signature Date

Categorical Administrator Date