



## Pittsburg Unified School District Transportation Department



### Agreement/Contract

The safety of bus passengers is the most important part of the school bus operation.

In order to provide safety to passengers and effective/efficient use of buses, the following rules are established to regulate conduct of school bus passengers.

1. Passengers must arrive **5 minutes** before departure time, and should stand back in an orderly line at pick up points until the bus comes to a complete halt.
2. Passengers shall enter the bus in an orderly fashion and go directly to a seat. Drivers have the right to assign seats.
3. All Passengers must be seated while the bus is in motion.
4. Before leaving the bus, passengers shall remain seated until the bus stops. They may then enter the aisle and go directly to the exit door.
5. **Loud talking, scuffling, throwing things, smoking, standing or changing seats are examples of misconduct.**
6. When a rider is guilty of misconduct a citation will be issued. All citations will be given to the pupil to be taken home and signed by both the parent/guardian and pupil. The citation shall be returned to the principal **within 2 days**.
  - a. Upon **first offense** of misconduct, a citation will be issued which may result in detention or a possible suspension from the bus, depending on severity.
  - b. Upon a **second offense** of misconduct, the rider may be denied transportation services for a period of 1 month and there will be a **mandatory meeting** with parents/guardians, the pupil and the Transportation Supervisor. The purpose of the meeting will be to come to an agreement about proper riding procedures.
  - c. A **third offense** of misconduct will result in the rider being denied transportation for the remainder of the school year.

**Please return the bus agreement/contract to your School or Transportation Dept.**

**I have read and will comply with the above school bus safety procedures. If you have any questions, please call (925) 473-2418 or (925) 473-2362.**

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Signature of Pupil

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Signature of Parent/Guardian

\_\_\_\_\_  
Date