

STUDENT MISBEHAVIOR AND PROGRESSIVE DISCIPLINARY ACTION CHART

The following chart indicates the types of disciplinary action that apply to each type of misbehavior. This chart is intended to assist staff in maintaining consistent student discipline. Disciplinary Action will depend on severity of offence. If pupil's presence causes a danger to other persons the student may be automatically suspended.

SEQUENCE OF ADMINISTRATIVE DISCIPLINARY ACTION					
Problem Area	AERIES	1 st Offense	2 nd Offense	3 rd Offense	4 th Offense
Intentionally Causing Serious Physical Injury 48900(a.1), 48915(a.1) ☎	1 66	Suspension, Parent Conference (PC) Expulsion			
Fighting / Battery / Assault (Willful use of force / violence on another person except in self-defense) EC 48900(a.1)(a.2) 48915(a.1) ☎	2 66	Parent Conference (PC) Conflict Resolution (CR) 3-5 Day Susp. Expulsion	Conflict Resolution 5-Day Susp.	Conflict Resolution Expulsion	Expulsion
Caused / Attempt or Threaten Physical Injury EC 48900(a.2)	1	3-5 Day Sus. Individual Counseling (IC)	5-Day Susp. Ind Couns (IC)	Expulsion	
Assault or Battery – Staff Directed EC 48900.4 48915(a.5) ☎	1 70	Suspension Expulsion			
Weapons or Items used as weapons - possessed, sold or furnished EC 48900(b) Possess Knife 48915(a.2), Firearm 48915(c.1). Brandishing Knife 48915(c.2) ☎ Possessing an explosive 48915(c.5)	3 67, 71 72 79	Suspension Suspension, Expulsion Expulsion Expulsion			
Alcohol / Drugs-Use, Possession, Furnished, Under Influence 48915(a.3) ☎	68	5-Day Susp. School Counseling Suspension	Expulsion		
Drugs / Alcohol (Unlawfully offered, arranged, or negotiated to sell) 48915(c.3) ☎ 48900(c) Selling Replica Substance 48900(d)	73 5	Expulsion Suspension			
Robbery or Extortion EC 48900(e) 48915(a.4) ☎	6 69	Suspension Expulsion			
Arson EC 48900(f) ☎	7	Suspension/Expulsion Pupil's presence causes danger (PP)			
Burglary (Break-in & Enter) EC 48900(g) 48915(a.4) ☎ >\$100 <\$50 >\$50	8 9 10	Pupil's presence causes danger (PP) Suspension/Expulsion			
Damage School Property, Books, graffiti & vandalism, etc. EC 48900(f)	7	Com. Services (CS) Restorative Justice (RJ)	Com. Services (CS) Restorative Justice (RJ) 1-3- Day Sus	Restorative Justice (RJ) 5 Day Suspension	
Theft / Or Attempted to steal - School/Private Property EC 48900(g) ☎	8, 9, 10	Pupil's presence causes danger (PP) 3-5 Day Susp. Restitution	Expulsion Restitution		
Tobacco-Possession or Use EC 48900(h)	11	Write Essay (WE), Individual Counseling (IC), Parent Conf (PC)	Parent Conf (PC) Comm Service (CS)	Stu Serv Counsel (SSC) Health Referral (HR) Comm Serv increase (CS)	1-3 day Suspension
Profanity; Verbal Abuse; Obscenity EC 48900(i) (if threat see a.1)	12	Write Essay (WE), Reteach 3 B's (R3B), Ind Couns. (IC), Telephone Parent Conference (TPC)	Restorative Justice (RJ), Ind. Couns (IC), Parent Conference (PC)	Parent Attends Class (PAC), Stu Serv Couns (SSC), Comm Serv. (CS)	5 Day Suspension.
Drug Paraphernalia – Possession (Unlawfully offered, arranged or negotiated to sell) EC 48900(j) ☎	13	Research Paper (RP), Ind. Couns (IC), Campus Beautification (CB), Telephone Parent Conference (TPC)	Parent Conference (PC), Com Serv (CS), Referral Outside Agency (ROA)	3- Day Suspension Stu Serv Couns (SSC)	5 Day Sus Referral Outside Agency (ROA)
Defiance of Authority / Disruption of School Activities EC 48900(k) See "K" Sheet	14	SEE "K" CHART			
Knowingly Receive Stolen Property-School/Private EC 48900(l)	15	Parent Conf (PC) Ind. Couns (IC) Write Apology Letter (WAL), Behavior Contract (BC), Restorative Justice (RJ)	Restorative Justice (RJ), Stu Serv Couns (SSC), 3-5 day Susp	Restorative Justice (RJ), Stu Serv Couns (SSC), 5 Day Suspension	
Possession of Imitation Firearm EC 48900(m)	16	Write Essay (WE), Reteach 3 B's, Parent Conference (PC), Ind Couns (IC)	3-5 Day Susp	Expulsion	
Sexual Assault EC 48900(n) 48900.2 48915(c.4) ☎	17 19 74	Pupil's Presence Causes Danger (PP) Expulsion			
Harassment and/or Hazing/Intimidating EC 48900(o), 48900(q) 48900.4	81 22	Pupil's Presence Causes Danger (PP) 1-Day Susp. OCS Parent Conference (PC)	3-Day Susp.	5-Day Susp.	Expulsion
Hate Violence - EC 48900.3. Hate Crime-PC 11411 ☎	20	Pupil's Presence Causes Danger (PP) 5-Day Susp.	Expulsion		
Terrorist Threats EC 48900.7 ☎	89	Pupil's Presence Causes Danger (PP) Expulsion			
Threaten Use of Weapon EC 48915(a.2) ☎	67	Pupil's Presence Causes Danger (PP) 3-5 Days Susp.	Expulsion		

☎ Indicates law enforcement MUST be notified pursuant to E. C. 48902, P.C. 245, P.C. 626.9 or 626.10

The “K” Progressive Chart

Below is recommended progressive discipline for each identified behavior. This is not a complete list of reasons for which students may experience discipline. Each school may have its own consequences for these violations. Disciplinary Action will depend on severity of offence. If pupil’s presence causes a danger to other persons the student may be automatically suspended.

SEQUENCE OF ADMINISTRATIVE DISCIPLINARY ACTION						
Problem Area	AERIES	1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Cheating (Oral or Written) EC 48900(k)	83	On Camp Susp (OCS) Reteach 3B’s (R3B), Telephone Parent Conf (TPC)	1 Day Susp Write Essay (WE), Telephone Parent Conf (TPC)	3-Day Susp. Parent Conf (PC)	5-Day Susp Stu Serv Conf (SSC)	5-Day Susp. *
Defiance/Disruption of School While in Detention (OCS) EC 48900(k)	91	Reteach 3B’s (R3B), Tel Parent Conf (TPC)	Write Essay (WE), Parent Conf(PC), Campus Beaut (CB)	1-Day Susp.	2-3 Day Susp. Stu Serv Conf (SSC)	5-Day Susp. * SARB (SRB)
Failure to Leave Classroom or OCS - When Requested by Staff Member EC 48900(k)	90	Reteach 3B’s (R3B), Restorative Justice (RJ), Tel Parent Conf (TPC)	1-3 day Susp, Write Essay (WE), Parent Conference (PC)	3-5 day Susp, Parent Conference (PC)	5 Day Susp Stu Serv Conf (SSC)	5-Day Susp
Failure to Report to Administrator’s Office or OCS when sent EC 48900(k)	47	Reteach 3B’s (R3B), Restorative Justice (RJ), Tel Parent Conf (TPC)	1-3 day Susp, Write Essay (WE), Parent Conference (PC)	3-5 day Susp, Parent Conference (PC)	5 Day Susp Stu Serv Conf (SSC)	5-Day Susp
Leaving School/Class Without Permission EC 48900 (k)	43	Reteach 3B’s (R3B), Tel Parent Conf (TPC)	Parent Conf (PC), Write Apology Letter (WAL)	1-3 day Susp, Parent Conf (PC)	5 Day Susp Stu Serv Conf (SSC)	5-Day Susp
Forgery EC 48900(k)	23	Reteach 3B’s (R3B), Write Essay (WE), Restorative Justice (RJ), Tel Parent Conf (PC)	1 day Susp, Parent Conf (PC)	2-3 day susp, Parent Conf (PC)	5 Day Susp Stu Serv Conf (SSC)	5-Day Susp
Gambling EC 48900(k)	24	Reteach 3B’s (R3B), Restorative Justice (RJ), Tel Parent Conf (TPC), OCS	Comm Serv (CS), Parent Conf (PC)	1-3 day Susp Parent Conf (PC)	5 Day Susp Stu Serv Conf (SSC)	5-Day Susp
Violation of Restroom Privileges EC 48900(k)	87	Reteach 3B’s (R3B), Campus Beautification (CB), Tel Parent Conf (TPC)	OCS, Write Essay (WE), Campus Beaut (CB), Tel Parent Conf (TPC)	1-3 day Susp. Regular Check Ins Office (RCO), Parent Conf (PC), Campus Beaut(CB)	5 day Susp, Regular check ins Office (RCO), Stu Serv Conf (SSC)	5-Day Susp
Misbehavior on School Bus EC 48900(k) and Handbook	27	Reteach 3B’s (R3B) Pupils Presence Causes Danger to others (PP) Transportation Dept. handles bus discipline; suspendable offense will be handled by site principal. Continued misconduct may result in student being removed from bus transportation.				
P.E. EC 48900 (k)	37	1st-3rd Non-Suit Reteach 3B’s (R3B), Tel Parent Conf (TPC)	4 th Non-Suit Letter to Parent Tel Parent Conf(TPC), Ind Couns (IC)	Comm Serv (CS), Campus Beautification (CB) Mentor (MEN)		
Tardiness EC 48900(k) to class (secondary) to school (elementary)	42 41	Reteach 3B’s (R3B) , Letter to Parent (LP)	Letter to Parent (LP), Ind Couns (IC)	Letter to Parent (LP), SART (SRT), Write Essay (WE)	SARB (SRB)	
Truancy EC 48900(k)—to school	44	Reteach 3B’s (R3B) , Letter to Parent (LP)	Letter to Parent (LP), Ind Couns (IC)	Letter to Parent (LP), SART (SRT), Write Essay (WE)	SARB (SRB)	
Truancy EC 48900(k) – to class	40	Reteach 3B’s (R3B) , Letter to Parent (LP)	Letter to Parent (LP), Ind Couns (IC)	Letter to Parent (LP), SART (SRT), Write Essay (WE)	SARB (SRB)	
Defiance of Authority/Disruption of School Activities EC 48900(k)	14	Reteach 3B’s (R3B), Tel Parent Conf (TPC)	Write Essay (WE), Parent Conf(PC), Campus Beaut (CB)	1-Day Susp.	2-3 Day Susp. Stu Serv Conf (SSC)	5-Day Susp. * SARB (SRB)
Electronic Devices on campus/in class Board Policy 5146, Handbook and EC 48900(k)	33	Reteach 3B’s (R3B), Tel Parent Conf (TPC), Object Returned to Parent (ORP)	Object Confiscated (OC) – Keep for 1 month	Object Confiscated (OC)- Keep for Rest of Semester	The School and/or the District are not responsible for any electronic devices brought to a school site.	
False Fire Alarm & 911 Calls EC 48900(k)	84	Pupil poses danger (PP) 1-3 Day Susp	Pupil poses danger (PP) 5 Day susp, Stu Serv Conf (SSC)	Expulsion		
Inappropriate Dress-See Board Policy 5132 and Student Handbook EC 48900(k)	30	Reteach 3B’s (R3B), Send home to change (SH) , Tel Parent Conf (TPC)	OCS, Send home to change (SH), Parent Conference (PC)	Write Essay (WE), Campus Beaut (CB), Reg Check ins w/Staff (RCI), Parent Conf (PC)	Reg Check ins w/Staff (RCI), Ind Couns (IC)	Stu Serv Conf (SSC)
Running away from school authorities EC 48990(k)	14	Pupil poses danger (PP) Write Essay (WE) 1-2 day susp	Pupil poses danger (PP), 3-4 day susp,	Pupil poses danger (PP) 5-Day Susp.	Pupil poses danger (PP) Stu Serv Conf (SSC) 5 Day Susp	
On another School Campus EC 48900(k)	38	Pupil poses danger (PP) Write Essay (WE) 1-2 day susp	Pupil poses danger (PP), 3-4 day susp,	Pupil poses danger (PP) 5-Day Susp.	Pupil poses danger (PP) Stu Serv Conf (SSC) 5 Day Susp	
Inappropriate/unauthorized use of computers or other technology. EC 48900(k)	88	Tel Parent Conf (TPC), Write Essay (WE), Loss of Computer Privileges (LC)	Follow Technology Use Agreement (other violations may be considered/charged depending on circumstances of incident)			

* Twenty days of suspension will result in referral to Student Services for alternative placement.