

PITTSBURG UNIFIED SCHOOL DISTRICT
INTER-DISTRICT TRANSFER REQUEST

Student Services
2000 Railroad Ave, Suite D
Pittsburg, CA 94565

Office Use Only:

(925) 473-2347
Fax (925) 439-1650

For the School Year _____ - _____

New _____ Renewal _____

I request permission for my student(s):

1. _____ Name of Student (nombre del estudiante) Grade (Grado) Birth Date	2. _____ Name of Student (nombre del estudiante) Grade (Grado) Birth Date
3. _____ Name of Student (nombre del estudiante) Grade (Grado) Birth Date	4. _____ Name of Student (nombre del estudiante) Grade (Grado) Birth Date

Last School Attended: _____ District/School(s) Requested: _____
Nombre de la última Escuela a la que asistió Nombre del Distrito y Escuela que está solicitando

Name of Parent/Guardian _____ Email Address: _____
Nombre de los Padres/Tutores Legales

Address _____
Dirección Street Apt # City Zip Code

Home Phone Number _____ Work/Cell _____
Nº de teléfono en el hogar Nº de trabajo/celular

Is discipline action pending on child? _____ Yes _____ No Student in Special Education Program? _____ Yes _____ No
¿Existe una acción disciplinaria pendiente? ¿Recibe Educación Especial?

Reason for Request: Verification MUST be attached for all requests.

- _____ 1. Student attended the requested School during the last school year. El estudiante asistió a la Escuela solicitada durante el último año escolar.
- _____ 2. Parent/ Guardian works within the requested district. Padre/Tutor legal trabaja en el distrito solicitado.
- _____ 3. Family Court or Foster Child. Corte de familia o niño de crianza
- _____ 4. To allow students to remain with a class graduating that year from an elementary (5th grade), Middle (8th grade), or the last two years (11th-12th grade of high school)
- _____ 5. Student goes to local childcare or professional childcare. Estudiante asiste al cuidado infantil local o cuidado infantil profesional
- _____ 6. Student is moving in to the requested district (Final Escrow papers must be provided). Estudiante se traslada al distrito solicitado
- _____ 7. Other/Otro: _____

I have read and understand the following: He leído y entiendo lo siguiente:

- **Reapplication must be made annually.** Hay que reappicar anualmente.
- Transfer agreements are subject to revocation for students who do not maintain reasonable standards. *Los acuerdos de transferencia están sujetos a revocación para los estudiantes que no mantengan estándares razonables.*
- Transportation **must be** provided by parent/guardian. *El padre/tutor legal debe proveer transporte*
- **High School Students:** An Interdistrict Transfer **may affect athletic eligibility.** Check with school principal. *Alumnos de la Escuela secundaria: Una transferencia interdistrital puede afectar la elegibilidad atlética. Consulte con el director de la escuela.*

I declare that the information contained in this contract is true, and I agree that any falsification of information invalidates this request.

Parent/Guardian Signature _____ Date _____

ACTION:

☐ APPROVAL

☐ DENIAL

- _____ Preference or convenience not valid reason for transfer
- _____ Does not meet Board Policy
- _____ Education can be provided by District of Residence
- _____ Over District Quota Policy to Leave
- _____ Without exchange of IPSU/Funds
- _____ Other _____

Director of Student Services _____ Date: _____

Receiving District

☐ APPROVED Authorized Signature _____ Date: _____

☐ DENIED Reason for Denial _____