



## **Board Meeting Agenda (Wednesday, July 26, 2017)**

### **Members present**

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **1. Opening Items**

1.01 Call to order at 5:04 p.m.

1.02 Public Comment On Closed Session Agenda – There were no comments.

### **2. Closed Session**

2.01 Closed Session Agenda (Ms. Gonzales)

Adjourned to Closed Session at 5:04 p.m.

### **3. Recall to Open Session**

3.01 Recalled to open session at 6:41 p.m. with the Pledge of Allegiance.

3.02 Agenda Reorganization – None

### **4. Closed Session Report**

#### **4.01 Personnel Action Report (Ms. Gonzales)**

Ms. Gonzales reported that the Personnel Actions were approved as presented.

Motioned by Duane Smith, second by Joseph Arenivar

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Special commendation was given for the following dedicated services retirements:

Cheryl Duran, Teacher at Highlands – 29 years of service

Mary Heyward, Psychologist at Highlands – 11 years of service

Christine Rohde, Teacher at PHS – 30 years of service

Karen Jennings, Student Data Systems Coordinator – 29 years of service

Begoña Cattarin, Interpreter/Translator – 15 years of service

The Board took action to approve the appointment of Kevin Rocap to the position of Coordinator of Data Reporting and Educational Technology.

Motion by George Miller, second by Duane Smith

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

The Board took action to approve the appointment of Josefina Diaz to the position of Vice Principal at Marina Vista Elementary.

Motion by Joseph Arenivar, second by Duane Smith

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

4.02 Litigation – None.

### **5. Comments**

#### **5.01 Public Comments: Items Not on the Agenda**

Alan Evans - appreciated the Board for funding the Parent Coordinator position at Black Diamond High School, it's a vital position dealing with the lives of our students. Mr. Evans recited a personal poem entitled The Custodians.

Willie. Mims - representing East County NAACP and the Black Political Association, congratulated the new hire appointments and mentioned that he did not hear any of votes for the closed session items, and that the board must be vote in public. Was looking for the school site plans for 2017-2018 on the web site but could not find them. Regarding the LCAP and the funding for specific subgroups – there is an overload of funding for English Language Learners. The ELL only represent a small percentage of the population but it is heavily funded. There should be more balanced funding for the other particular sub groups. Also the funding for sports is disproportionate.

## **5.02 Superintendent Comments (Dr. Schulze)**

Dr. Schulze - thanked the students, the families, and staff who have participated in our summer learning program. Over the past few years we have been able to serve approximately 2,000 additional students through our LCAP funds and summer programs. We had a 5-week program at PHS and a 2-week Camp Invention Program, and we currently have an Early Back Program going on until Friday at Highlands, Parkside, and Martin Luther King. We welcome all of our administrators back next week, beginning with the All Administrators Institute on Tuesday, August 1<sup>st</sup> for a day of planning, reviewing, and getting ready for the school year. I was very honored to present our district initiatives and graduation rates at the California Association of Latino Superintendents (CALSA) for their summer conference. Thank you to our team, it was good to present on the great work that our team has done.

## **5.03 Board Member Comments (Trustees)**

Mr. Smith - visited the SSS Center and had a good visit with various group, (the carpenters, plumbers, HVAC techs, and electricians). Was able to see how they meet in the morning to discuss the work of the day. Toured with Mr. Belasco to see some current and completed work projects at the sites, also the deep cleaning and detailed work that was being done in the classrooms and kitchens. I gained a deeper appreciation for the work of our CSEA staff. Mr. Belasco is to be commended on the open communication with his staff and changing the culture around open dialogue. I also visited the Early Back program at Highlands, it was great to see the focus on reading literacy in grades 1-3, the focus on math in grades 4-5, and I was able to see one of the new teachers in action.

Mr. Miller - visited the Summer Math Institute at Los Medanos College, they test the students when they enter and again after 5 weeks. It was good to visit that program that has been in process for 18 years. We should honor the president of Los Medanos College for the ongoing partnership.

Dr. Canciamilla - A salute to 2 former co-workers who retired today and worked side-by-side with Dr. Canciamilla some years ago: Congratulations to Cheryl Duran and Chris Rohde – we wish them well after a long and successful career with PUSD. A salute to the summer school workers - this was a long time goal to increase the number of students who had access to summer enrichment and credit recovery. So it's really nice to have the LCFF funding for this purpose. I sent an email comment about the high school master schedule, as mentioned at the last board meeting – and wanting to look at how we are making decisions on how we provide resources and support to our students and our teachers around overcrowded English classes and teacher client loads. Realizing that the master schedule was not done at the end of the school year, I have posed a list of questions to be answered in a Friday letter.

## **6. Information / Reports / Discussion**

### **6.01 Construction and Facilities Planning Update (Mr. Holtlander)**

Ms. Armin presented photos of Willow Cove with views of the side building and back field. The new basketball hoops are installed, the new metal roof has also been installed, and the multipurpose room should be completed at the end of July. PHS exterior painting is done, School Street will have 2 student entrances and a visitor's entrance. Building 1 and 2 are prepped and will be ready for the start of school, science classrooms will be ready by mid-September. The steady rain last season has caused a 1 month delay on the overall project, so portables will be used in the short term for the science classrooms.

The Board would like to see a punch list of what remains to be completed.

Mr. Mims – questions regarding the red painted curb being available during non-school hours, which would be an issue – since painted red means no parking at all. Where are the visitors supposed to park? Staff mentioned a different design for PHS, be careful about re-designs that could generate a change order costing more money.

### **6.02 Report on the sale and refinancing of General Obligation Bonds (Mr. Palacios)**

Dave Olson provided information to the Board in May, 2017 when they authorized the sale of the bonds. He returned to present an update and congratulated the board on a successful sale.

### **6.03 Authorization to Issue Certificates of Participation (COP) for \$20,000,000.00 (Resolution 17-04 to 17-06) (Mr. Palacios)**

Dave Olsen explained that the COPs involve 3 separate resolutions that will come back to the Board at the next meeting, to authorize the issuance of the COPs.

### **6.04 Contract with Antioch Unified School District - Transporting Students 2017-18 SY (Mr. Belasco)**

Mr. Belasco – PUSD has students who attend a hearing impaired program in Fremont. Antioch Unified is currently transporting some of their students to the same location so it's feasible to partner with them. We ran a pilot of the service for a few months and it ran successful. It's a good partnership that is very efficient for both districts.

### **6.05 Overnight Field Trip to Centennial High School - PHS Cheer Team- August 25-26, 2017 (Mr. Strom)**

Mr. Molina - the football team will be going to Corona as previous approved by the Board. The cheerleaders would like to now join the football team on that trip. Dr. Canciamilla asked that the names of chaperones be added to the information when this item returns for approval.

**6.06 Out of State Travel - Elza Hess to attend the LESLLA (Literacy Education and Second Language Learning for Adults) Symposium in Portland, Oregon – August 12-14, 2017 (Ms. Nicodemus)**

Dr. Lockwood – introduced the item. Mr. Smith asked why this was coming late to the board, considering the trip is quickly approaching. Pat Mims – the site Principal only recently received the conference information and rushed to get it submitted for this agenda. Mr. Woolridge - that would have been good information to add to the detail on the board report.

**6.07 Out of State Travel - 14th Annual Education Summit - Association of Latino Administrators and Superintendents - October 11-14, 2017- Houston, TX (Mr. Palacios)**

Mr. Palacios – we are requesting to attend this conference in mid-October in Houston, Texas; to include Ms. Gonzales, Superintendent Schulze, and himself. Mr. Miller asked why the other Cabinet members are not attending the conference. Dr. Schulze explained that Mr. Palacios and Ms. Gonzales are current members of the organization, so they would be planning to attend, and that she has previously attended and would also like to return. Two Cabinet members are not scheduled to go.

**6.08 Out of Country Cultural Exchange Program - City of Pittsburg & Shimonoseki, Japan, Sister City Program - Aug 29-Sept 4, 2017 (Mr. Palacios)**

Mr. Palacios – the district has once again been invited by the City of Pittsburg to go on the trip to Japan. Five students will be going on the journey August 29 through September 24. The students will be accompanied by Deputy Superintendent, Enrique Palacios and Vice Principal of Rancho Medanos, Milagros Estrada. Last year the students and staff presented some information to the Board after they returned and hopefully we can do that again this year. Mr. Smith explained that the trip was discussed at the 2x2 meeting with the City. All 3 junior high school had an opportunity to apply for the trip, and the application process was completed last year.

**6.09 Quarterly Williams Report (April - June 2017) (Mr. Molina)**

Mr. Molina - this is the quarterly Williams report for April through June, 2017. The Williams report specifically addresses 3 areas: Textbooks & Instructional Materials, Teacher Vacancy or Misassignment, and Facilities Conditions. PUSD has had 0 complaints filed during this reporting quarter.

Willie Mims – expressed surprise that there were no complaints, stating that all of these schools are not perfect. The Board needs to visit the schools and hear that there are complaints. Mr. Arenivar - the intent of the process is that no problem areas went unaddressed. Mr. Molina - this report is for the specific purpose of stating that no official complaint has come to the district office in regards to the 3 areas mentioned.

**6.10 Renewal - Memorandum of Understanding with Poly Atamai Project for Pittsburg High School for 2017-18 School Year (Mr. Whitmire)**

President Woolridge – the next 3 items are contracts for programs that have been in place over previous years. Mr. Molina - This is a renewal contract that is now coming before the Board because in previous years the dollar amount did not reach the threshold for board submission.

Mr. Smith - Do they have data on the information that is set in their goals? Mr. Molina - this is the first time that these goals have been set for them because the program started last year. We will see data in the spring when we present all the programs and their subsequent data.

Dr. Canciamilla expressed appreciation for the baseline data that is in the background. She asked for clarification on the 25% increase; Mr. Molina stated that the percentage refers to an increase in performance. She asked that the item include information showing that this is an increase in performance from the baseline data, when it returns for Board approval.

**6.11 Renewal - Contract with Contra Costa County Mental Health (CCCMH) for the 2017-2018 School Year (Ms. Watson)**

Ms. Watson - The district has an agreement with County Mental Health to provide mental health services for some of our students – and the provider is Lincoln Center. Lincoln Center is the vendor who provides the counseling services. We have a grant that funds the services and Medical funds that also offsets the cost of the counselling services for Special Ed and Regular Ed. Mr. Arenivar – not sure that Lincoln Center does a good job. Dr. Schulze – we have found that with the individual one-on-one therapy they do a good job. We have also made a decision to explore other options for counseling services. Ms. Watson - reports from the sites, parents, and students are favorable for these specific services from Lincoln Center. Mr. Woolridge – parents and some teachers have mentioned that they were not happy with the services or did not see changes in the students they were working with. Maybe a survey should be done.

**6.12 Renewal - Contract with The Speech Pathology Group, Inc. (SPG) for the 2017-18 School Year (Ms. Watson)**

Ms. Watson - We have worked with this group for a long time and have a good relationship where they provide us with trainings, and give a discounted rate. They have a strong recruitment process and they contract the Pathologist to the school district. Our goal is still to hire our own speech Pathologist, but this allows us to remain complaint while we look for qualified employees.

**6.13 Contract with Victor Treatment Centers for 2017-18 School Year (Ms. Watson)**

Ms. Watson - This is a residential placement facility. Our student will live there around the clock, we have done a site visit and found that this is a suitable location for this student with specific needs.

**6.14 Contract with Wellspring Educational Services for 2017-18 School Year (Ms. Watson)**

Ms. Watson - This is a nonpublic school in Walnut Creek who provides welfare for students on the autism spectrum. This is an intensive language based program.

**6.15 Contract with Haynes Family of Programs - S.T.A.R. Academy for the 2017-18 School Year (Ms. Watson)**

Ms. Watson - Haynes is nonpublic school in Northern California, they provide credentialed Special Ed teachers for home-hospital instruction when we cannot provide staff to do this service. The program also offers units to the teachers.

**7. Consent Items**

**7.01 Resolution Number 17-02 Renewal Contract (CPKS-7008) with California Department of Education for 2017-18 School Year (Mr. Ahonen)**

Staff recommends Board approval of the renewal contract with California Department Of Education for Child Development Services for our Early Childhood Education Program (this Support Contract provides \$10,000 of income for the Literacy Program) for the 2017-18 School Year.

**7.02 Renewal - Addendum to Existing University Internship Agreement with National University (Ms. Gonzales)**

Staff recommends Board approval of the Addendum to Existing University Internship Agreement between National University and Pittsburg Unified School District.

**7.03 Renewal - Memorandum of Understanding with California State University's (CalState TEACH Program) (Ms. Gonzales)**

Staff recommends Board approval on the MOU with the California State University's CalState TEACH Program and Pittsburg Unified School District.

**7.04 Renewal - Intern Support/Mentoring and Supervision Memorandum of Understanding with California State CSU East Bay (Ms. Gonzales)**

Staff recommends Board approval of the Memorandum of Understanding (MOU) between CSU East Bay and Pittsburg Unified School District.

**7.05 Superintendent's Quarterly Expense Report (Dr. Schulze)**

Staff recommends review of the Superintendent's Quarterly Expense Report for April through June, 2016

**7.06 Board of Trustees - Quarterly Expense Report (Dr. Schulze)**

Staff recommends review of the conference and travel expenses for the Board of Trustees, April through June, 2017

**7.07 PROCEDURAL: Approval of Consent Agenda**

**Motion to approve the consent agenda in accordance with the Recommended Action of each item.**

**Motion by Joseph Arenivar, second by Duane Smith.**

**Final Resolution: Motion Carries**

**Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar**

**8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

**8.01 Renewal - Memorandum of Understanding with Workforce Development Board of Contra Costa County and One Stop/AJCC Partners and Pittsburg Adult Education Center (Ms. Nicodemus)**

Staff recommends Board approval of the Memorandum of Understanding with Workforce Development Board of CCC and One Stop - AJCC Partners.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**8.02 Renewal - Agreement with STS Academy for the Before and After School (ASES) Programs for the 2017-18 School Year (Ms. Barbee)**

Staff recommends Board approval on the contract with STS Academy to provide staff and program activities for the Before and After School programs at district elementary and junior high sites for the 2017-2018 school year.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **8.03 Acceptance of Bid from Marina Mechanical for the Youth Development Center - HVAC replacement project (Mr. Belasco)**

Staff recommends that the Board accept the bid from Marina Mechanical, for the Pittsburg Youth Development Center HVAC replacement project.

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **8.04 2017-2020 PEA Sunshine Proposal from Pittsburg Education Association (PEA) to PUSD (Ms. Gonzales)**

Staff recommends that the Board hear the Initial Proposal from Pittsburg Education Association (PEA) to Pittsburg Unified School District (PUSD) for a successor collective bargaining agreement for 2017-2020 School Years.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **8.05 Variable Term Waivers (Ms. Gonzales)**

Staff recommends board approval of the Variable Term Waivers (VTW) for Chandres Sami, Caleb Sydlaske, and Andrea McKinney.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **8.06 Provisional Internship Permit (Ms. Gonzales)**

Staff recommends board approval of the Provisional Internship Permit (PIP) for Elsa Rodriguez.

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **8.07 Agreement on Field Experiences with Touro University - Internships and Student Teaching (Ms. Gonzales)**

Staff recommends Board approval on the Agreements with Touro University and Pittsburg Unified School District.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **8.08 Student Teaching Agreement with Grand Canyon University (Ms. Gonzales)**

Staff recommends Board approval on the Student Teaching Agreement with Touro University and Pittsburg Unified School District.

Motion by George Miller, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

## **9. Communications**

### **9.01 Comments from the Public, Community Organizations, Employee Representatives**

Mr. Mims – I am concerned about your funding sources regarding the high school design change - will that create a change order?

Mr. Palacios - any time we have a design change it will generate a change order. In this case the district is making a request to have the builder make a desired change.

Mr. Mims - concerned about Dr. Canciamilla's earlier statement about the Principal not having a master schedule. Should be done prior to them leaving school at the end of the year.

## **10. Board Requests**

### **10.01 Information Requests:**

Mr. Arenivar – would like to get a key to the parking area near the CAB, staff will obtain a key card for Mr. Arenivar.

Mr. Smith - is there a district-wide process on how teachers schedule students for the study teams (the SST) - students struggling socially, academically or problems with behavior? Is there a web link? We need to verify that everybody is using the same process across the district.

### **10.02 Board Requests:**

Mr. Miller - would like to thank the President of Los Medanos College, invite him to a meeting and thank him for allowing us to use the facility for so many years.

Dr. Canciamilla – Reminded staff that she sent an email request regarding the master schedule. Advanced Placement scores should be coming in soon and would like to get the Ed Services survey information regarding that.

Mr. Woolridge - Received the information regarding classified salaries, would like to know the next steps and when would they occur. Also - Special Ed Teachers, what training support is provided beyond what the credentialing program gives them, does a program specialist train on the IEP's and compliance issues?

#### **11. Next Board Meeting / Future Events / Adjournment**

11.01 Next Regular Board Meeting – August 9, 2017

The meeting adjourned at 9:15 p.m. - The Board returned to closed session to continue the closed session agenda regarding personnel. No vote to be taken, no report out.

Closed Session adjourned at 9:55 p.m.

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*(Board adopted: 8/9/17)*