

## **Board Meeting Minutes (Wednesday, January 10, 2018)**

### **Members present**

Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **Members absent**

Laura Canciamilla

### **1. Opening Items**

1.01 Call To Order at 5:01 p.m.

1.02 Public Comment On Closed Session Agenda – There were no comments.

### **2. Closed Session**

2.01 Closed Session Agenda (Ms. Gonzales)

Adjourned to Closed Session at 5:02 p.m.

### **3. Student Recognition - 6:00 PM**

3.01 Student Recognition - Marina Vista Elementary Band (Ms. Wollenweber)

The Board and staff recognized students who are part of the band program. This is the first year of band for Marina Vista. The program is offered to fourth and fifth grade students. The band performed 3 selections for the Board and received certificates of acknowledgement.

### **4. Recall to Open Session**

4.01 Recall to Open Session at 6:34 p.m. with the Pledge of Allegiance.

4.02 Agenda Reorganization – Item 7.03 regarding safety was moved to the January 24th Board Meeting - (A teacher and PEA Rep, Chris Coan, is unable to be here for the presentation). Item 7.08 (the BreathMobile® presentation) was moved to the beginning of the Information section.

### **5. Closed Session Report / Action**

5.01 Personnel Action Report, (Ms. Gonzales)

Motioned by Duane Smith, second by George Miller

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

5.02 Expulsion Case Number 18-05 (Dr. Frazier-Myers)

Motioned by Joseph Arenivar, second by George Miller

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

5.03 Expulsion Case Number 18-06 (Dr. Frazier-Myers)

Motioned by Duane Smith, second by George Miller

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

5.04 Expulsion Case Number 18-07 (Dr. Frazier-Myers)

Motioned by George Miller, second by Duane Smith

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

5.05 Litigation – No action taken.

### **6. Comments**

#### **6.01 Public Comments: Items Not on the Agenda**

There were no comments.

#### **6.02 Student Board Member Comments (Ms. Elam)**

Students returned to school yesterday from break. Track students are starting their conditioning exercises, getting ready for the season. We are developing something new called the New Year's Dance, this Friday from 7-11 pm. Next Wednesday is AP night, it will include a session on why AP classes are good to have and the teachers will give a rundown of what the courses entail. We are developing a new survey for seniors about the location for graduation, Concord Pavilion vs Pirate Stadium.

#### **6.03 Superintendent Comments (Dr. Schulze)**

Welcome back from winter break everyone. A special welcome back to the PHS Marching Band who were the opening act in the New Year's Day Parade in Rome. Some great pictures and videos of the band trip are on Facebook. We had a terrific Professional Development Day on Monday. Thank you Educational Services team and

staff for putting it together with our Principals. This Monday is the Martin Luther King, Jr. holiday and we have a number of events honoring the legacy of Dr. King. We have students participating in the Spoken Word Contest at 6:00 this Friday in the Little Theater. We are happy to partner with the NAACP for a breakfast on Monday at our MLK Jr., Junior High School. Mr. Palacios will be cooking for that event. On January 18th during the school day, we have a wonderful opportunity for our students to attend a multi-media presentation at the Creative Arts Building called "At the Table with Dr. Martin Luther King, Jr.". One of our teachers, Ms. Ann Maione, is related to a member of the band and was able to help bring the performance to us.

#### **6.04 Board Member Comments (Trustees)**

Mr. Miller - It was great to see and hear the band students from Marina Vista tonight, great to start the students off early with the music experience. I attended the facilities committee meeting today, it's always an exciting meeting because of all the projects we have at PUSD.

Mr. Smith - At the last board meeting I talked about going to speak to the AVID Students. I received a number of letters from the junior high school students. (He read some of them to the board and audience.)

Mr. Arenivar – He had a number of difficult things happen during the month of December, but one really good thing was that the Board and staff honored him by naming the baseball field after him. Thank you for that recognition. The Student Representative mentioned the idea of having graduation at the Concord Pavilion. I think it's a good idea for the students to make that decision and discuss with their parents.

Mr. Woolridge – He attended the Curriculum Subcommittee meeting. He thanked Mr. Molina, Ms. Chen, and Ms. Spinnato for the detailed information and discussion at that meeting. Some discussion on the EL Training and a board policy that will be coming forward.

### **7. Information / Reports / Discussion**

#### **7.01 Construction and Facilities Planning Update (Mr. Holtslander)**

Mr. Palacios presented the Construction and Facilities Planning Update. Things are moving forward with the new multimedia center at Willow Cove Elementary. This is an indoor project – so it's moving along quickly through the winter months. It is scheduled for completion by the end of March.

#### **7.02 Presentation - Update on EL and DLI Programs (Ms. Guardado)**

Coordinator Sandra Guardado presented on the EL and DLI Program update. Some of the highlights include:

- Monthly meetings with all of our ELD Facilitators
- Identified practices for our designated ELD time
- Reviewed the integration for new ELA curriculum and ELD adopted materials to make sure we provide the training needed and allocate sufficient time for it.
- Discussed strategies around areas of reading and writing
- Reviewed the new tests to monitor language proficiency
- We are conducting some practice tests, and will share that information with teachers, principals and parents through the ELAC and DELAC meetings.

#### **7.03 Update on Safety Procedures and Trainings (Mr. Ahonen, Ms. Gonzales, Matt Belasco)**

This item moved to the January 24th board meeting.

#### **7.04 Proposal with SHI International Corp. for Microsoft Software Licenses and Support (Mr. Melodias)**

Mr. Melodias presented the Microsoft Agreement. This agreement covers all of the district's Microsoft devices: servers, laptops, desktops, email licensing, and MS Office licensing. This is a piggyback contract with pre-negotiated pricing - based on our FTE calculations.

#### **7.05 Presentation Update on Facilitron System (Facility Rental Use) (Mr. Palacios)**

Mr. Palacios presented details on the new Facilitron System will be used for rental of district facilities. We have had a series of meetings with an ADHOC committee including 2 Board members and today conducted some training with the Head Custodial staff and School Secretaries. The new system is very user friendly and will allow the customer to navigate through the system without having to interact with a staff member unless they need to. Antoinette Terreforte provided a demonstration of how the system works. All new facility permits will be done using this new system moving forward.

Speaker: Mr. Willie Mims - East County NAACP and Black Political Association. Expressed concern that there was no staff report with this item, something that can be seen by the public. Mr. Woolridge clarified that this is an update to a previous report that was presented to the Board. Dr. Schulze also commented to say that staff could possibly have included a link to the previous document if needed.

#### **7.06 Annual 2016-17 Developer Fee Report (Mr. Palacios)**

Mr. Palacios – this is a standard report on developer fees and is annually presented to the Board. Over the past year the developer fees have increased per square footage, \$3.48 for residential construction and \$0.56 for commercial construction. A standard assumption is that families increase living space and this results in additional children that go to school and thereby increase enrollment totals. These fees are for capital improvement of our facilities to accommodate the increased student count. The attached list shows all permits issued last year resulting in approximately \$325,000. The funds will be used for the Parkside Elementary School Project.

### **7.07 Workforce Housing Update-1025 Black Diamond Street-Assessor's Parcel No. 085-203-004-Black Diamond Terrace (Mr. Palacios)**

Mr. Palacios - PUSD has met with the planning commission regarding the old Riverside property located on Black Diamond and 10th Street. The plan has gone from 65 units to 77 units, due to additional property from the City. The building will house Studios, 1 Bedroom, and 2 Bedroom units. Each unit will have a balcony, or some type of outside space. This project has been an incredible collaborative partnership with the City. We will soon begin the entitlement process, and get approval on the specific type of building and density. Solar panels will be included. This is the beginning of the process, but it will be a great option to offer employees.

### **7.08 Memorandum of Understanding for a BreathMobile® to provide community-wide asthma management program (Mr. Palacios)**

Mr. Palacios introduced Mary Frazier from the Prescott-Joseph Center for Community Enhancement. She spoke about the BreathMobile® unit, which treats students for asthma related difficulties. The company is committed to keeping students in school and out of the hospital. The program is totally grant funded and generates no cost to the families they serve.

### **7.09 Board Policy 6020 Parent Involvement (Mr. Molina)**

Ms. Chen presented the policy update. Districts receiving Title I funding must have a parent engagement policy. Updates to the board policy have to do with ESSA (the Every Student Succeed Act) - and part of ESSA includes the LCAP. Our LCAP Goal 3 deals with parent involvement. We have goals and strategies in place to include parents and increase our parent participation. The Parent Liaisons are part of the LCAP and Goal 3 and they assist with the process of involving parents.

Dr. Schulze – We have had our yearly update with the Parent Liaisons, but we are now taking the step to put the language into policy, and will continue to give the Board an update on the work being done with the Liaisons and the parents.

### **7.10 Board Policy 6174 Education for English Learners (Mr. Molina)**

Ms. Guardado – the majority of suggested changes to this policy are attributed to the integration of the LCAP, the shift from the CELDT to the ELPAC, and the implementation of the results of Proposition 58. The major changes are regarding instruction and materials for students, and instruction for our teachers.

### **7.11 Board Resolution Calendar (Mr. Woolridge)**

President Woolridge presented and talked about the Types of Resolutions he wanted to bring forward throughout the year. 29 resolutions are being presented along with a calendar list. Some of the resolutions are new, and many of them are in support of work that our staff is already actively doing. This is an effort to acknowledge that work on paper. If there was a resolution that had a national theme – it was included here. Others have no theme because it was not listed nationally, and in some specific cases an appropriate theme was added. The Board is open to give input on the theme concept and any additional language. The theme and specific dates would likely change each year.

Speaker: Tammy Carr asked about the source for national recognitions. Something appears to be missing and she asked about including The Fair Education Act, so that every cultural background is addressed and celebrated as well as the LGBTQ and multi-cultural communities. Something to consider. Would also really like to know the source of the national recognition.

Mr. Woolridge explained that he acquired the information from various sources and drafted some of the resolutions himself. He is happy to include one for LGBTQ but is not aware of a specific date that would be applied to it, and could also include a multi-cultural recognition. Ms. Carr will send an email to President Woolridge on any other suggestions she has.

Speaker: Mr. Willie Mims - When you have one person writing resolutions, they become that persons resolutions. It would better serve the Board to have had a committee of 2 board members to work together and give input. There should be Board participation in the writing the resolutions. He also suggested changing the theme to African American Presence in American War.

Mr. Smith had a question on the concept of selecting a theme – and specifically the one listed for Black History Month. He also suggested that the year be added to the top of the calendar for identification.

Mr. Miller clarified that Mr. Woolridge was the one who put the item together, but he also asked for Board input.

Mr. Woolridge further clarified that the Board now has an opportunity to give input because the list will become the Boards' resolution after the vote, and not one individual. He wrote them because he saw a need for them.

## **8. Consent Items**

### **8.01 Minutes - (Dr. Schulze)**

Staff recommends Board approval of the December 13, 2017 board minutes.

### **8.02 Annual Overnight Field Trips to Silver Spur Tuolumne, Ca. - for Heights, Los Medanos, and Parkside Elementary Schools (Site Principals)**

Resolution: Staff recommends the Board approve the annual overnight field trips to Silver Spur Tuolumne, Ca for Heights, Los Medanos, and Parkside students.

### **8.03 Re-Approval of Memorandum of Understanding between Pittsburg Adult Education Center and Workforce Development Board of Contra Costa County and One Stop/AJCC Partner (Ms. Nicodemus)**

Resolution: Staff recommends that the Board re-approve the Memorandum of Understanding (MOU) between Pittsburg Adult Education Center and Workforce Development Board of Contra Costa County and One Stop/AJCC Partner.

### **8.04 Disposition of Obsolete Equipment from Child Nutrition Services (Ms. Nava)**

Resolution: Staff recommends that the Board authorize the Deputy Superintendent to dispose of the damaged/obsolete Child Nutrition equipment.

### **8.05 Memorandum of Understanding with Fortune School of Education (Ms. Gonzales)**

Resolution: Staff recommends Board approval on the Memorandum of Understanding with Fortune School of Education.

### **8.06 Adoption of Board Policy 4156.2 - Awards And Recognition (Ms. Gonzales)**

Resolution: Staff recommends Board adoption of Board Policy 4156.2 - Awards and Recognition

### **8.07 PROCEDURAL: Approval of Consent Agenda**

Resolution: Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by Duane Smith, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

## **9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

### **9.01 ROLL CALL: Resolution #17-12, Notice of Completion for the Pittsburg High School New Classroom Building Project (Mr. Holtslander)**

Staff recommends that the Board approve Resolution #17-12, Notice of Completion for the Pittsburg High School New Classroom Building Project.

Motion by Joseph Arenivar, second by Duane Smith.

Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **9.02 Use of Piggyback Contract from NJPA with Miracle Play Systems, Inc. for the Purchase of Playground Equipment for Foothill and Highlands Elementary Schools (Mr. Holtslander)**

Staff recommends that the Board approve use of the piggyback contract from the National Joint Powers Alliance (NJPA) for Miracle Play Systems and the contract therein for the purchase of new playground equipment for Foothill and Highland Elementary schools.

Motion by Joseph Arenivar, second by Duane Smith.

Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **9.03 Authorization to Release 50% of Retention for Willow Cove Elementary New Construction and Modernization Project (Mr. Holtslander)**

Staff recommends that Pittsburg Unified School District releases fifty percent (50%) of the held retention for W. A. Thomas Co., Inc., for the construction of the Willow Cove Elementary New Construction and Modernization project. The amount to be authorized for release would be \$232,176.94 from the escrow account held by California Bank of Commerce.

Motion by Joseph Arenivar, second by Duane Smith.

Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

### **9.04 Acceptance of Pre-qualified Contractors for Calendar Year 2018 (Mr. Holtslander)**

Staff recommends that the Board accept the list of general, mechanical, electrical, and plumbing contractors that have submitted pre-qualification packages and have been qualified by the Facilities Department to do work for Pittsburg Unified School District.

Motion by Joseph Arenivar, second by George Miller.

Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**9.05 Acceptance of Grant from Philanthropic Ventures Foundation to Pittsburg High School for Special Education Resource Grant (Mrs. Watson)**

Staff recommends that the Board accept the Special Education Resource Grant from Philanthropic Ventures foundation to Pittsburg High School.

Motion by Joseph Arenivar, second by Duane Smith.

Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**9.06 Acceptance of Donation from OpTerra for the Garden to Classroom program (Mr. Palacios)**

**Staff recommends that the Board of Education accepts a donation of \$1,000.00 from OpTerra for the Garden to Classroom program.**

Dr. Schulze – this is part of the CSBA Golden Bell recognition that our Child Nutrition Department received.

Motion by Joseph Arenivar, second by Duane Smith.

Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

**10. Communications**

**10.01 Comments from the Public, Community Organizations, Employee Representatives**

Ms. Victoria Adams - East County branch of the NAACP. Extended an invitation to the annual Dr. Martin Luther King, Jr. Prayer Breakfast on January 15th at 8-10:30 a.m. – at MLK Jr. Junior High School. The theme is Carrying on the Dream.

Mr. Willie Mims - NAACP and Black Political Association, In terms of safety - last year there was an active shooter on their way to PHS and the school was not shut down. I hope there is protocol in place.

Dr. Schulze clarified that we did not have an active shooter situation at PHS. We have information from Pittsburg PD that we cannot share, but for the record it was not an active shooter.

Mr. Willie Mims - I see you had three expulsions on this agenda, also one on 11/25 and one on 10/25. What is being done to address these expulsions? And there must be suspension increases also. There is a disproportionate rate of African American suspensions. My concern is whether or not your LCAP Plan adequately addresses this issue.

Mr. Arenivar – Firmly disagreed with Mr. Mims statement. When students are expelled it's because there is absolute reason. This is not a common thing for our district, it is not taken lightly, and it's done only when necessary.

Ms. Tammy Carr announced the School Board Breakfast on Saturday, February 10, 2018. Nancy O'Malley, the District Attorney for Alameda County, will be the keynote speaker for the event. Regarding Mr. Mims' point on discipline issues. PEA will be sending out a survey to its members about their experiences with restorative justice, discipline, the impact on student learning and the school climate – relative to what is in the student handbook.

**11. Board Requests**

**11.01 Information Requests**

Mr. Woolridge – previously requested information on the Discipline Chart that is used to support the administrators with discipline issues as a tool. What happened to that request? Also, previously asked about certificates for site council and PTA parents, what is the status of that?

Mr. Smith - Information on the Black Diamond basketball team – some concern that they do not have proper equipment to carry their items.

**12. Next Board Meeting / Future Events / Adjournment**

12.01 Next Regular Board Meeting - January 24, 2018

Meeting adjourned at 9:05 p.m.

//dbriscoe

(Board adopted: 01/24/18)