



Board Meeting Agenda (Wednesday, September 12, 2018)

Members present

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

1. Opening Items - 5:00 PM

1.01 Call To Order at 5:04 p.m.

1.02 Public Comment on Closed Session Agenda

There were no comments.

2. Closed Session

2.01 Closed Session Agenda (Ms. Gonzales)

Adjourned to closed session at 5:05 p.m.

3. Recall to Open Session

3.01 Recall to Open Session at 6:38 p.m. with the Pledge of Allegiance.

3.02 Agenda Reorganization

None.

4. Closed Session Report / Action

4.01 Personnel Action Report (Ms. Gonzales)

Ms. Gonzales reported the Personnel Actions were approved as presented.

Motion by Laura Canciamilla, second by Duane Smith

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

The Board approved the appointment of Cecilla Valdez to the position of Vice Principal at Marina Vista Elementary School, at the August 29, 2018 meeting. However, the position was not listed under Closed Session. The Board reapproved the appointment of Ms. Valdez during the September 12, 2018 meeting - with the following vote:

Motion by George Miller, second by Laura Canciamilla

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

The Board appointed Dr. Barry Schimmel to the position of Interim Associate Superintendent at the August 29, 2018 meeting. Dr. Schimmel was not present at the time, but was present during this meeting to address the board. Ms. Gonzales reread the board vote for Dr. Schimmel's appointment, she shared some details of his background and introduced him. Dr. Schimmel greeted the PUSD team and individually thanked the board for his interim appointment.

5. Comments

5.01 Public Comments: Items Not on the Agenda

Dita Carter said her son attends the afterschool program with STS Academy. He attempted to enter a game at MLK Jr. Junior High but was not allowed entrance without a parent. She does not understand why a parent needs to be at the game when Pittsburg school staff is there. Said she did not have this problem when her son attended Hillview last year. She also asked if there is any activity where the students to come together at the junior high level so that they get to know each other better, before entering to high school.

5.02 Student Board Member Comments (Ms. Gonzales)

Ms. Gonzales highlighted some PHS school events: Power Puff signups were held this week, a blood drive was held today and will continue tomorrow, the Seafood Festival was held over the weekend, there was a home game today and the 99.7 radio station was there to play music for the students. Some students were invited to go tour the radio station and help run the broadcast for a few hours. Seniors have already started attending some of the college fairs, the SAT/ACT prep classes have begun, and Pitt Unified Soccer games have just started.

5.03 Superintendent Comments (Dr. Schulze)

Dr. Schulze welcomed Dr. Schimmel to the PUSD team. Congratulations to all of the students who went to the historically black college fair in Antioch, approximately 80 students attended. Team HR kicked off our open enrollment period with a health and benefits fair on Monday. I want to thank them for all their work in putting our community partners together for a successful event. They also offered free TB tests and flu shots to our employees.

I reconnected with the Shimonoseki delegates this weekend at the City event along with our students and families who previously attended the trip. It was good to reconnect with everyone. The Board and I are wearing yellow ribbons tonight in recognition of suicide prevention month. We have a resolution centered on this remembrance, we posted ribbons on the trees in front of our building, and we have districtwide workshops and lots of activities happening throughout the schools to promote awareness.

5.04 Board Member Comments (Trustees)

Woolridge – Regarding the resolution, I find that this is really needed. I spoke at PHS and shared with them that I am a suicide survivor. Since I've been on the Board I have championed a resolution around suicide prevention or creating a safe space because of the impact this has had on my life and my concern for our students. This is a very important awareness and we need to always remember that making a connection with students on campus is what makes a difference. We should establish a "no one eats alone day" so that students develop friendships and realize that they are supported. We should consider adopting that practice when we do these resolutions for next year. I am very passionate about this resolution.

Dr. Canciamilla - Connectedness is near and dear to my heart. When I was a high school counselor we started a senior service club and we had seniors who would be an example for the new students, show them how to navigate around campus, and be their guide for at least a week. Regarding charter schools - I've been trying to get more information and I met with a representative from the Rocketship Charter, the charter our board denied – but is now going on to the County level. I also met with a representative from Making Waves Charter, then met with Pam Mirabella - who use to be the charter expert on the County Board of Ed at Contra Costa. They each had a lot of information to share. I am really trying to do my homework on this topic. I recently met with PHS staff from the college and Career Center, we are working on our Adhoc Task Committee assignment for scholarships and our survey from the students. We are gathering data and putting the information into a format for use moving forward. Kudos to the admin assistants for the hard work they did on the board minutes. The minutes are all we have as a record and context for why we make the decisions we make. I appreciate the thoroughness.

Mr. Miller - I was also once a principal at an alternative school and we always wanted to get the students involved in activities and not have them sitting alone. I recently visited with our facilities manager, Mr. Scott, and our new interim business associate, Dr. Schimmel. I enjoyed meeting with them and saw some of the energy plans for our facilities. We are a great example for other school district. I also visited 3 of our schools for the back to school night: Highlands, Heights, and Stoneman Elementary. Each of the sites had a great turnout from the parents. I agree with the parents' statement made earlier, we should have some type of event to pull our students together.

Mr. Smith – I also attended the back to school events at Highlands, Heights and Stoneman Elementary Schools. It was good to meet the community schools staff and see so many parents supporting their students.

Mr. Arenivar mentioned that our language program is quite full.

6. Information / Reports / Discussion

6.01 PUBLIC HEARING - Regarding Sufficiency of Instructional Materials (Resolution 18-27) (Ms. Pettric)

Ms. Pettric – Every year, prior to the 8th week of school, each school district must adopt a resolution stating that each student has sufficient text books or instructional materials. For the 2018-2019 school year we are certifying the each pupil in kindergarten through grade 12, has been provided text books and instructional materials in specified subjects that are aligned to the academic content standards and cycles of the curriculum frameworks adopted by the state board.

The public hearing opened at 7:06 p.m. There were no comments. The hearing closed at 7.06 p.m.

6.02 Out of State Travel - Conference (PBIS): Celebrating Positive & Safe Learning Environments in Chicago, IL - October 4-5, 2018 (Mr. Wilson)

Mr. Wilson - We are requesting for members of the Black Diamond High School staff to travel to a PBIS conference in October. This is part of our ongoing focus towards building relationships with the community and creating a positive environment for our students. Giving that we are a continuation high school, it is often difficult to find a conference that is pertinent to a continuation school program.

Dr. Canciamilla - As part of reporting the outcomes, it would be good for you to share some of the key insights that are gained at the conference. This would be good information after staff return.

Mr. Miller - Will the staff attending the conference be someone involved in restorative justice?

Mr. Wilson - Our goal is to involve the restorative justice person, but we do not currently have anyone in that position as yet.

Mr. Smith mentioned again that the Application to Attend form only stipulates that it must be approved 2 weeks prior to the event. We really need to look at revising this form to allow more time for board approval and make travel reservations.

Dr. Schulze - I think this would be a good topic to discuss at the upcoming board retreat. The board agreed to discuss at the Saturday retreat.

6.03 Presentation of the Reclassification Criteria Update (Ms. Guardado)

Ms. Guardado - All LEAs must have reclassification criteria to ensure that identified ELs are given the opportunity to be reclassified by demonstrating proficiency of the English language. Given that we have a significant number of ELs in our district it is imperative that we have established reclassification criteria that grants our students multiple opportunities to be reclassified from LEP (Limited English Proficient) to RFEP (Redesignated Fluent English Proficient). Ms. Guardado presented the information and the rationale, also some suggested changes, and a comparison of practices from other districts.

Dr. Canciamilla stated that she was happy to see that the PSAT's were used in multiple ways, and she appreciated the additional criteria for teacher evaluations.

Mr. Smith asked if a panel was used to help make the determination.

Ms. Guardado - We gathered feedback from our DELAC parents, we collected data from Kevin Rocab, our Data Technician, we met with the ELD facilitators, and worked extensively with our coordinators (Elementary and Secondary) to identify all the possible ways (measurements/assessments) in which our students can demonstrate proficiency of the English language.

6.04 Presentation on the purchase of school buses (Ms. Gonzales, Mr. Belasco)

Ms. Gonzales – This presentation is in response to a board request for information.

Mr. Belasco - There was additional information requested about the process that was used for purchasing the new buses and how we are following-up to continue to improve the department needs. Tonight we will show a short video presentation and describe the steps that were followed in order make this purchase. When I came into the position of MOT Director in 2016, we realized that some of our buses were 20 or more years old and we needed some additional features in order for them to operate safely. We reached out to several bus manufacturers. Two of them met our requirements and practices for green technology. After looking at the two vendors we selected 2 different size buses to review and test drive with some of our PUSD drivers. We then took our drivers on a professional development trip with the buses that was selected and did some training on the journey. We made a detailed presentation to the Board and subsequently received Board approval to make the purchases. We later had Contra Costa County Schools Insurance Group to come and do an ergonomic assessment, and we made some corrections after that review.

Dr. Canciamilla - Something happened that caused buyer's remorse and possibly some sort of disconnect.

Mr. Smith agreed with Dr. Canciamilla. Possibly in the future we can purchase 1 vehicle to run for a while and test before purchasing so many.

6.05 Presentation - Human Resources Certificated Recruitment and Staff Update (Ms. Gonzales)

Ms. Gonzales and Ms. Mora presented the goals and objectives of the Human Resources department. The report included a list of recruitment activities planned for the 2018-2019 school year.

6.06 Memorandum of Understanding - Parent Teacher Conferences Elementary Level (Ms. Gonzales)

Ms. Gonzales - This is a renewal agreement and we are working with PEA on the details.

6.07 Renewal - Contract with Contra Costa County Mental Health (CCCMH) for the 2018-2019 School Year (Ms. Watson)

Ms. Watson approached the podium. The Board had no comments or questions on this reoccurring item.

7. Consent Items

Minutes: 7.01 Minutes of August 29, 2018 (Dr. Schulze)

Staff recommends Board approval of the August 29, 2018 board meeting minutes.

7.02 Annual Overnight Field Trips to Silver Spur Tuolumne, Ca. - for Heights, Los Medanos, and Parkside Elementary Schools (Site Principals)

Staff recommends the Board approve the annual overnight field trips to Silver Spur Tuolumne, Ca for Heights, Los Medanos, and Parkside students.

7.03 Pittsburg High School (PHS) Course Descriptions (Ms. Pettric)

Staff recommends that the Board approve the course descriptions for Pittsburg High School.

7.04 Black Diamond High School (BDHS) Course Description (Ms. Pettric)

Staff recommends that the Board review the course description for Black Diamond High School.

7.05 Renewal Memorandum of Understanding with PEA and PUSD - Mentor Teacher Support (Ms. Gonzales)

Staff recommends that the Board approve the Mentor Teacher MOU with PEA and PUSD.

7.06 Renewal Memorandum of Understanding with PEA and PUSD - EdTech Teacher Support Provider (Ms. Gonzales)

Staff recommends that the Board approve the EdTech Teacher Support Provider MOU renewal with PEA and PUSD.

7.07 Renewal Memorandum of Understanding with PEA - Resource Specialists (Ms. Gonzales)

Staff recommends that the Board approve the MOU renewal between PEA and PUSD regarding the Resource Specialists Caseload.

7.08 PROCEDURAL: Approval of Consent Agenda

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

8.01 Contract between College Board and Pittsburg High School (Mr. Whitmire)

Dr. Canciamilla had questions about the number of students involved. Staff previously addressed her question, but she reminded them that it would have been good to have the information in the background of the board report.

Staff recommends that the Board approve the contract for the College Board which provides PSAT testing for all freshman, sophomores, and juniors at Pittsburg High School.

Motion by Laura Canciamilla, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.02 Certification of 2017-2018 Unaudited Actuals (Ms. Marturano)

Dr. Schimmel and Ms. Marturano presented the item. This action is to certify the unaudited actuals - which is considered the districts report card on how it has done. The books are closed in June and the Board adopts the budget, those records are ratified to produce the unaudited actuals. The district did not deficit spend, and the budget landed exactly where the district predicted it would.

Mr. Arenivar - Who received the ADA for incarcerated students? Ms. Marturano will look into that and provide the information in a Friday letter. Dr. Schimmel – each county handles the ADA funding differently so we will look into what happens in Contra Costa.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.03 ROLL CALL: Resolution Number 18-19, GANN Limit 2018-2019 (Ms. Marturano)

Mr. Arenivar asked for an explanation of the GANN Limit.

Ms. Marturano – The state provides the software and the calculations for this requirement. After we close the annual books the software calculates a spending limit for our district. This resolution satisfies the state requirement regarding that limit.

Dr. Schimmel – This is relative to a 1978 Bill established by Howard Jarvis and Paul Gann – proposition 13, which lowered taxes. Part 2 of that Bill basically limits the amount a district can spend based on the annual cost of living adjustment. This resolution is certifying that the district did not spend more money than the GANN Limit allows.

Staff recommends that the board approve Resolution 18-19, Gann Limit 2017-2018 fiscal year and a projected Gann Limit for the 2018-2019 fiscal year.

Motion by Joseph Arenivar, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.04 ROLL CALL: Resolution Number 18-25, Authorization to Go To Bid for the Highlands Elementary School HVAC Equipment Replacement Project (Mr. Scott)

Mr. Smith – This is a first reading on this item.

Mr. Scott – The board previously gave approval for the district's HVAC and the window projects. The window portion of Highlands was approved at the last board meeting, and this is the HVAC portion of that same project.

Staff recommends that the Board approve Resolution Number 18-25, authorizing the Director of Facilities and Information Technology to go out to bid for the Highlands Elementary School HVAC Equipment Replacement Project Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.05 ROLL CALL: Resolution Number 18-26, Authorizing the Issuance and Sale of General Obligation Bonds Election of 2014, Series C (2018) (Mr. Scott)

Staff recommends that the Board approve Resolution No. 18-26, authorizing the issuance and sale of District's General Obligation Bonds, Election of 2014, Series C (2018) Measure N.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.06 Contract with Colbi Technologies, Inc. for Account-Ability and Colbi Docs Software Services (Mr. Scott)

Staff recommends that the Board approve the contract with Colbi Technologies, Inc. for their Account-Ability and Colbi Docs software services.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.07 Renewal - Agreement with Children's Hospital & Research Center at Oakland for 2018-2019 School year (Mr. Strom)

Staff recommends that the Board approve the renewal agreement with the Children's Hospital & Research Center at Oakland for the Athletic Trainer.

Motion by Duane Smith, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.08 Proposal for fencing at Harbor property from Morgan's Outdoor Living, Inc. (Mr. Belasco)

Staff recommends that the Board approve the proposal from Morgan's Outdoor Living, Inc. to add fencing to the Harbor property.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.09 Agreement between The Speech Pathology Group, Inc. and Pittsburg Unified School District (Dr. Catalde)

Staff recommends that the Board approve the Agreement with The Speech Pathology Group, Inc.

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.10 Acceptance of Donation from Dr. Canciamilla to the Robotics Club at Pittsburg High School (Mr. Whitmire)

Staff recommends that the Board accept the donation from Dr. Canciamilla to the Robotics Club at Pittsburg High School in the amount of \$188.37.

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.11 Acceptance of Donation Grant from Project Lead The Way Program to Pittsburg High School Engineering Program (Mr. Molina)

Staff recommends Board acceptance of the Project Lead The Way Grant for \$3,000 to Pittsburg High School Engineering Program.

Motion by George Miller, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.12 Acceptance of Donated Backpacks and Supplies from The Herring Family (Dr. Frazier-Myers)

Staff recommends that the Board accept the \$700.00 worth of donated backpacks and supplies by the Herring Family for needy students.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.13 Acceptance of Donation Vouchers for Eyeglasses from America's Best Contacts and Eyeglasses (Dr. Frazier-Myers)

Staff recommends that the Board accept the donation from America's Best Contacts and Eyeglasses in the amount of \$8,400.00 (vouchers for needy students).

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

8.14 Acceptance of an Anonymous Donation to the Hillview Library (Ms. Leber)

Staff recommends the Board accepts an anonymous donation of \$100.00 to the Hillview Library to purchase books.

Motion by Duane Smith, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9. Communications

9.01 Comments from the Public, Community Organizations, Employee Representatives

There were not comments.

10. Board Requests

10.01 Information Requests

None.

10.02 Agenda Requests

Dr. Canciamilla:

- I. Would like to have my information request from June 27th placed on the agenda. This is regarding the Administrative Regulations and course outlines.
- II. Would like to have a date scheduled for the PHS connectedness report.

11. Next Board Meeting / Future Events / Adjournment

11.01 Next Regular Board Meeting is September 26, 2018. A Board Workshop will be held on Saturday, September 15, 2018. Meeting adjourned at 8:34 p.m.

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(Board adopted 9/26/18)