

Board Meeting Agenda (4:00 P.M. Closed Session) (Wednesday, January 9, 2019)

Members present

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

1. Opening Items - (4:00 P.M. Closed Session)

1.01 Call To Order 4:01 p.m.

Mr. Miller was not yet in attendance.

1.02 Public Comment On Closed Session Agenda

There were no comments. Adjourned to closed session at 4:01 p.m.

2. Closed Session

2.01 Closed Session Agenda (Ms. Gonzales)

Adjourned to closed session at 4:01 p.m.

3. Student Recognition - 6:00 PM

3.01 Pledge of Allegiance

Mr. Smith called on two students from Marina Vista Elementary to recite the Pledge of Allegiance.

3.02 Student Recognition - Marina Vista Elementary Soul Shoppe Peacemakers (Ms. Wollenweber)

The principal, Kirsten Wollenweber and Vice Principal, Cecilia Valdez introduced the peacemakers and congratulated them for their hard work.

Ms. Wollenweber – These students are peacemakers, their role is to help resolve conflicts on the playground and the classroom. The students that are here tonight were actually selected by their peers as well as their teachers because they're students what exemplify leadership skills as well as positive social skills. They get along with most of their peers and have excellent communication skills. When there is a low level incident, these students are called to help. Students, I just want you to know that the skills that you learned in those two days of training, I learned as a middle schooler and I use them every single day.

Students were called individually to take a picture with the Board and were presented with a certificate of appreciation.

4. Recall to Open Session

4.01 Recall to Open Session at 6:30 p.m. with the Pledge of Allegiance.

4.02 Agenda Reorganization

None.

5. Closed Session Report / Action

5.01 Personnel Action Report (Ms. Gonzales)

Ms. Gonzales reported the Personnel Actions were approved as presented.

Motion by De'Shawn Woolridge, Second by Laura Canciamilla

Final Motion: Motion Carries 4/0

Yea: Duane Smith, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar
(George Miller Absent during closed session)

Ms. Gonzales announced the dedicated following service retirements:

Christopher Gallup, Senior Project Inspector – special commendation for 7 years of service.

Phyllis Riso, Special Education Aide – special commendation for 8 years of service.

5.02 Readmission Case 18-05 (Dr. Frazier-Myers)

Mr. Woolridge motioned to readmit student, seconded by Laura Canciamilla

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

5.03 Litigation [as applicable]

No action taken.

6. Comments

6.01 Public Comments: Items Not on the Agenda

None.

6.02 Student Board Member Comments (Ms. Gonzales)

Ms. Gonzales – Students are now back from break and nothing much is happening. We had a basketball game yesterday.

6.03 Superintendent Comments (Dr. Schulze)

Dr. Schulze – Welcome back to all of our students. It's great to see everyone back.

We started off this week with our Professional Development day. We had almost all of our teachers at the high school learning about applying the Universal by Design (UbD) lesson planning.

Site Support Services Center had a great professional development for all of our classified staff, working on team work. Thank you to that team for putting all of that together.

I was able to visit the Adult Ed School today, and I just wanted to say how wonderful it was to see the number of adults that we're serving, who are new to our Country. We spent most of our time in the classrooms welcoming them to Pittsburg and our country. It was really heartwarming to see that we have that service in our District.

Finally, I want to especially thank all of law enforcement, today is Law Enforcement Appreciation day. In our school sites I know we are doing individual things to recognize the law enforcement. We are very fortunate to have a wonderful relationship with the Pittsburg police department and I want to especially thank the five SROs that we have in our schools as well.

6.04 Board Member Comments (Trustees)

Mr. Miller – I want to welcome everyone back, thank you for doing a great job.

Mr. Woolridge – No comment.

Dr. Canciamilla - Welcome back everyone. Thank you to everyone who is here this evening.

Last year, when we went with the band to Rome when they performed, we went to Sicily and while I was there, the city officials mentioned that they wanted to do the exchange in Isola, Sicily. I told them that there is a process that I don't know but told them that I would connect them with people. I heard about this again over the break when a former school board member emailed me asking about setting up an exchange in Isola, Sicily. They may be contacting you, Duane.

Mr. Arenivar – No comment.

Mr. Smith – Before the break, I was able to visit Pittsburg High School and was able to visit the new courses that the Board approved over the last couple of years. I also visited the Special Education classes and the classes that were integrated with General Education.

I also visited the potlucks for both the District office and SSSC before the holidays.

I visited staff on the Professional Development day as well.

7. Information / Reports / Discussion

7.01 Out of State Conference - Project Lead the Way, Indianapolis, Indiana. Feb. 16-19, 2019 (Mr. Whitmire)

Mr. Whitmire presented information about the out of state field trip to the Project Lead the Way conference and announced that one teacher was invited to attend as a presenter.

Mr. Whitmire explained that several of our pathways, including our engineering pathway, use Project Lead the Way curriculum and is also UC and CSU approved. All of the classes are A-G approved which is very nice. He stated that this will give the teacher an opportunity to present best practices as well as network with colleagues.

Mr. Woolridge asked for information about what the curriculum entails.

Mr. Whitmire answered that much of the curriculum is project based and that there is an end of the course summary exam. The curriculum is an honors curriculum and explained that courses completed can be submitted to the UC doorway and are automatically approved because all of the classes are on their approved list of courses.

Dr. Schulze mentioned that Martin Luther King Junior High is also using this curriculum.

7.02 Overnight Field Trip - Puente Program (PHS) - Southern CSU and UC College Tours on February 20 - 22, 2019 (Mr. Whitmire)

Mr. Whitmire – We are taking close to eighty (80) students on this field trip and in the past there have been around forty (40) students. We have expanded the Puente program and have opened this opportunity to non-Puente students. These are students who are interested in attending Southern California colleges.

Mr. Whitmire announced that there are four staff members who will attend and mentioned that they are currently looking for parent volunteers to attend as well. He stated that there has been a healthy increase in students who are applying to colleges in Southern California.

Dr. Canciamilla asked if there is something in place that will help students retain the information from the various colleges visited such as a survey or report that they can complete. She mentioned that as she has spoken to students about which colleges they would like to attend, some have had trouble remembering what they liked about the colleges they visited in Southern California. Dr. Canciamilla believes that the information may become hard for students to retain due to the many colleges visited in such a short time during the field trip.

Mr. Miller - I used to take students on field trips like that and they would take a sheet they filled out about each college.

7.03 Presentation - Update Vision 2027: Focus on Grading Practices (Mr. Molina)

Mr. Molina presented data and information on the trend of students who have received at least one D or F by grade level for the past three years. Mr. Molina reported that there are many interventions in place to help students such as credit recovery, summer school, evening school, alternative education, adult education among others.

Mr. Woolridge - Can we receive this data more frequently?

Mr. Molina stated that this conversation is had frequently in the curriculum subcommittee and that he would provide feedback to the subcommittee regarding this request.

There was a conversation regarding the effects of students receiving a D or F and how this affects a student's probability of graduating high school.

Dr. Canciamilla mentioned that Best First Instruction is crucial and also requested data on teacher absences and the reasons for the absences.

Mr. Woolridge requested information on how many students who are in danger of failing have been in contact with a counselor.

Dr. Canciamilla stated that the District should use this information and let the Board if they need support.

7.04 Discussion on Budget Reduction Process (Dr. Schulze)

Dr. Schulze - This will be a standing item in our Board meetings, we have the updated numbers and our current status attached. What you saw in October was less of a deficit the third year. At the last board meeting, the board approved the increase for CAPS and PASA. Our budget includes the reserves for economic uncertainties of 3% and is a law and we also have the Board reserve of 3%. We will deplete that reserve in 2019-2020 and 2020-2021. In reviewing the reasons why we are in this situation, I came to the understanding that is due to the State of California.

Dr. Schulze thanked the Board for their work on the Fair Funding Act which allowed the District to receive funding from the State. She stated that another reason that the District is in this situation is due to Districts in California are absorbing the increases in CalPERS and CalSTRS retirement costs. An additional reason for the impact to Districts in California is servicing students with disabilities because of the high costs and the low funding provided.

Dr. Schulze - In our district specifically, our enrollment has declined and is approximately one hundred and thirty (130) students less. This decline in student enrollment is impacting our funding by approximately \$1.2M and is projected that enrollment will decline in subsequent years.

Mr. Woolridge stated that as he has said in previous Board meetings, he does not want possible budget cuts to affect classified staff.

Dr. Canciamilla announced that due to budgetary concerns, it will be crucial for any Action item brought forward to the Board for approval to have clear detail on the financial impact.

There was a conversation regarding the organization of the approved Budget Advisory Committee in regard to who should be involved.

7.05 Purchase of Portable Radios for school sites (Ms. Gonzales)

Mr. Alegria presented the District's request to purchase portable radios for the school sites.

The Board had questions regarding the training of staff, management of inventory and loss/theft plan.

Dr. Canciamilla asked that the outcome be reported at a future date and that the training plan be more detailed when the request is brought back for action.

The Board noted their specific concerns about purchasing the portable radios and asked many questions around the plan for training staff to use the radios accordingly.

7.06 Speech Language Pathologist MOU with PEA (Ms. Gonzales)

Ms. Gonzales - I have been working in collaboration with Tammy Carr, the District and PEA. All agree that we have Speech Language Pathologists exceeding the 65 student caseload. Currently, it is listed that the limit is fifty-five (55) to sixty-five (65) students per case load in the contract.

Mr. Woolridge mentioned that he believes the MOU will show appreciation to staff in Special Education.

7.07 2018-2019 PEA Sunshine Proposal from Pittsburg Unified School District (PUSD) to Pittsburg Education Association (PEA) (Ms. Gonzales)

Ms. Gonzales - PEA submitted their sunshine proposal in December 2018, and PUSD is now proposing two additional Articles.

7.08 Proposal from Sensitive Environmental Services for the Highlands Elementary School HVAC Replacement Project Hazardous Materials Services (Mr. Scott)

Mr. Scott explained that the District is in process of starting the project.

7.09 Increase contract between PUSD and EBS Healthcare, Inc. (EBS) for Special Education Services for the 2018-19 School Year (Ms. Watson)

Ms. Watson - We are still struggling with finding Speech Therapists. We found a Speech Therapist to work part-time through the end of the school year, which will increase our existing contract that we currently have in place with EBS Healthcare.

8. Consent Items

8.01 Minutes for December 12, 2018 - (Dr. Schulze)

Resolution: Approval of the December 12, 2018 board minutes.

8.02 Out of State Travel - Robotics Competition in West Valley, Utah for Pittsburg High School Robotics Team on March 27-March 30, 2019 (Mr. Whitmire)

Staff recommends that the Board approve the out of state travel to the Robotics Competition in West Valley, Utah.

8.03 Update Board Policy (BP) 3110 - Transfer Of Funds (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.04 Update Board Policy (BP) 3290 (Gifts, Grants And Requests) (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.05 Update Board Policy (BP) 3312 - Contracts (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.06 Update Board Policy (BP) 3314.2 - Revolving Funds (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.07 Update Board Policy (BP) 3320 - Claims And Actions Against The District (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.08 Update Administrative Regulation Policy (AR) 3320 - Claims And Actions Against The District (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.09 Update Administrative Regulation Policy (AR) 3440 - Inventories (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.10 Update Board Policy (BP) 3460 - Financial Reports And Accountability (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.11 Overnight Trip - PHS Unified Sports - Unified Champion Schools Conference in San Diego, CA February 4-8, 2019 (Mr. Strom/Tammy Watson)

Staff recommends that the Board approve the overnight trip to the Unified Champion Schools Conference in San Diego.

8.12 Update Administrative Regulation Policy (AR) 3100 - Budget (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.13 Update Board Policy (BP) 3350 - Travel Expenses (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.14 Update Board Policy (BP) 3600 - Consultants (Dr. Schimmel)

Staff recommends that the Board approve the updated Board Policy.

8.15 PROCEDURAL: Approval of Consent Agenda

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

9.01 Acceptance of Request for Proposal (RFP) from Consolidated Safety Services for DSA Approved Project Inspection Services (Mr. Scott)

Staff recommends Board acceptance of Request of Proposal (RFP) from Consolidated Safety Services for DSA Approved Project Inspection Services for all future Bond Measure as well as non-Bond Measure funded projects.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.02 Job Description - Associate Superintendent of Business Services (Ms. Gonzales)

The Administration recommends the board approve an updated job description for the Associate Superintendent of Business Services.

Motion by George Miller, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

Dr. Canciamilla requested that the Board members receive an updated Organizational Chart of positions.

9.03 Variable Term Waivers (Ms. Gonzales)

Staff recommends board approval of the Variable Term Waiver (VTW) for Maria Diaz.

Motion by De'Shawn Woolridge, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

Mr. Woolridge requested clarification on how many waivers teachers are allowed to hold at one time.

9.04 Acceptance of MOU with Contra Costa County Office of Education for the ROP Programs in the Pittsburg Unified School District (Mr. Molina)

Staff recommends that the Board accept the Memorandum of Understanding for the ROP programs in the Pittsburg Unified School District.

Motion by Joseph Arenivar, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.05 Contract between Rainbow Community Center of Contra Costa County and PUSD for 2018-19 School Year (Ms. Watson)

Staff recommends Board approval on the Rainbow Community Center of Contra Costa County Contract for the 2018-19 school year.

Motion by Joseph Arenivar, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

Dr. Canciamilla recommended that outcomes be reported to the Board and the community annually.

9.06 Reject all Bids for the Highlands Elementary School HVAC Equipment Replacement Project (Mr. Scott)

Staff recommends that the Board reject all bids for the Highlands Elementary School HVAC Equipment Replacement Project.

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Yea: Alexa Gonzales, Student Board Member

9.07 Update Board Policy (BP) 3100 - Budget (Dr. Schimmel)

Staff recommends the Board accept the updated language on Board Policy (BP) 3100 - Budget

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

The Board discussed their options and unanimously agreed on Option number 2 which includes the organization of a Budget Advisory Committee.

Mr. Woolridge requested that an agenda item for the upcoming Board meeting to discuss the organization of the Budget Advisory Committee.

9.08 Update Administrative Regulation Policy (AR) 3515.6 - Criminal Background Checks For Contractors (Dr. Schimmel)

Staff recommends the Board accept the update language on Administrative Regulation Policy (AR) 3515.6 Criminal Background Checks For Contractors

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.09 Acceptance of Donation from YourCause PG&E to Stoneman Elementary School (Mr. Dunn)

Staff recommends that the Board accept the donation from YourCause PG&E to Stoneman Elementary for \$480.00

Motion by Joseph Arenivar, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.10 Acceptance of Donation from Lifetouch to Stoneman Elementary School (Mr. Dunn)

Staff recommends that the Board accept the donation from Lifetouch to Stoneman Elementary School.

Motion by Alexa Gonzales, supported by Laura Canciamilla, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.11 Acceptance of Donation from V.F.W. Pittsburg Post #1898 to Los Medanos Elementary School (Mrs. Estrada)

Staff recommends that the Board accept the donation from V.F.W. Pittsburg Post #1898 to Los Medanos Elementary School in the amount of \$632.85

Motion by George Miller, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.12 Acceptance of a Grant from The Dow Chemical Company Foundation to Hillview Jr. High School Science Department (Ms. Leber)

Staff recommends that the Board accepts the \$5,000.00 Grant from The Dow Chemical Company Foundation to use for the science department at Hillview Jr. High School.

Motion by Joseph Arenivar, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

9.13 Acceptance of Donations from YourCause, LLC. and Lifetouch to Parkside Elementary School (Mr. Varner)

Staff recommends that the Board accept the donations from YourCause LLC. (PG&E) on behalf of Toni Carrera in the amount of \$473.52 and from Lifetouch in the amount of \$434.88 to Parkside Elementary School.

Motion by Alexa Gonzales, second by Laura Canciamilla, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Yea: Alexa Gonzales, Student Board Member

10. Communications

10.01 Comments from the Public, Community Organizations, Employee Representatives

There were no comments.

11. Board Requests

11.01 Information Requests

Mr. Arenivar thanked Dr. Schimmel for his work in the District.

Mr. Smith – Dr. Schimmel, I know that this is your last Board meeting and we really appreciate all of the work that you have done. It has been a pleasure working on the budget update with you and I just want to say thank you.

11.02 Agenda Requests

Mr. Woolridge requested that the items he requested in previous meetings be included in the next meeting agenda.

Dr. Canciamilla – I have three requests;

1. Discussion about putting together a title IX resolution.
2. Discussion item for clarification on which topics may require deeper background in needs, goals, measurements due to the possible budget cuts at this time.
3. Discussion on information items brought to consent versus action and what the criteria for those items put through as consent are.

Mr. Woolridge – I would like to bring back the Governance Handbook as well as the Resolution Calendar revisions for the 2019 calendar year.

12. Next Board Meeting / Future Events / Adjournment

12.01 Next Regular Board Meeting - January 23, 2019

Meeting adjourned at 9:02 p.m.