

Board Meeting Agenda (Wednesday, March 25, 2020)

Members present

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

1. Opening Items - 5:00 PM

1.01 Called To Order at 5:05 PM

1.02 Public Comment On Closed Session Agenda

None.

2. Closed Session

2.01 Closed Session Agenda (Ms. Tamondong-Bradley)

3. Recall to Open Session - 6:30 PM

3.01 Recalled to Open Session at 6:33 PM with the Pledge of Allegiance

3.02 Agenda Reorganization

Dr. Schulze announced that items 8.02 and 8.03 would be moved to the next Board meeting.

4. Closed Session Report / Action

4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Tamondong-Bradley)

Ms. Tamondong-Bradley reported the Personnel Actions were approved as presented Motion by Laura Canciamilla, second by Duane Smith.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Absent: De'Shawn Woolridge

Ms. Tamondong-Bradley announced the Board approved the non-reelection of employee 5938.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Absent: De'Shawn Woolridge

Ms. Tamondong-Bradley announced the retirement of Tammy Watson, Special Education Director with special commendation for 4 years of dedicated service to the students, families and community of Pittsburg and 36 years of service in education.

4.02 Litigation (As applicable)

None.

5. Comments

5.01 Public Comments: Items Not on the Agenda

None.

5.02 Student Board Member Comments (Ms. Gonzales)

Mr. Miller thanked Ms. Gonzales for her comments during the last Board meeting.

I just want to say thank you to everyone for taking the time to figure out this difficult situation that no one was expecting and I would like to also thank the food providers that have been coming in and making the food bags for the community, I know everyone appreciates it.

5.03 Superintendent Comments (Dr. Schulze)

Thank you to everyone, I will give an update on what we've been doing and what we will do in the future in our first information item in this new teaching and learning and way of being that we are now all in just to give the board and anyone some context on what we're doing this evening. We do have a public Board meeting, we are in the Board room but all of our Board members are calling in remotely, physically in the Board room is myself, Superintendent, Janet Lopez our Executive Assistant, taking notes and also running BoardDocs per usual, our Assistant Superintendent of Human Resources Ms. Evelyn Tamondong-Bradley. Our Director of Facilities, Larry Scott is here, our Tech Services Coordinator, Chris Melodias is here to help with any technical glitches we may have. We also two of our Campus Resource Assistants here. I want to thank them for coming and working this evening, we have them here in case we have public to make sure we can enforce the social distancing rules as well and also to keep us safe because at the end of the night it will just be a couple of us here. I just wanted to give you a layout on how that looks like. When it comes to our audit, our auditor from Christy White will also be calling in on the conference call to present the findings on the bond, thank you.

5.04 Board Member Comments (Trustees)

Dr. Canciamilla – There are several things that I would like to talk about. I want to start first of all commending our Student Board Member, Alexa for all of her hard work during this time and the last two years and to tell her how much we appreciate all she has Done. I want to salute Tammy Watson for commendation for 4 years of service, she's been working for 36 years trying to make things better for students and we have been so lucky having her in our District in our Special Ed. Program and making it so much better, so much more responsive to students and staff. I want to tell her that I wish we could tell her in person. We thank her for all that she's given to our District and to the community. Staff has been so flexible in willing to do whatever is necessary to keep our students and staff healthy and safe, this is greatly appreciated. Clearly everyone out there is learning the critical role that public education and educators play in keeping our society sustained and supported. I think that it's critical we acknowledge all the wonderful services teachers and Ed. Services with the remote learning and Student Nutrition with the student meals and communication on social media. All of the hard work to offer opportunities for our students and bravo, I know it's been hard and glitch and it's a new way for us to present things. Now it's the time to accept how we're doing and make modifications. I think what we need to do right now and assert what we're doing and to see if it's consistent throughout the District, are staff all getting the same support. Now we have to sustain and correct where we can to make sure all of our students are getting the same support.

Mr. Smith – We attended the CAAASA Conference which ended a little early because of COVID-19 virus but it was a good conference and I can provide more details at a later time. I went to see the food distribution at Foothill as the cars were lined up and I think it's important and appreciate the child nutrition services doing a great job, there were only two people out there but the cars were moving. We appreciate all of the hard work they're doing.

Mr. Miller – I want to tell staff that I appreciate the work they've been doing during these critical times were having now. In all my years in education I have never seen anything like this before. What I do want to say that I believe our staff is doing a fantastic job in keeping our district going and keeping us informed about what is going on. I also attended the CAAASA conference, we got there late but we did get a lot of information I'm not sure how many conferences that were going to be able to attend but that is one of the ones I wanted to go to.

6. Information / Reports / Discussion

6.01 Information and Update on School Activities Related to COVID-19 School Closures (Dr. Schulze)

Dr. Schulze shared that it has been an unprecedented time in our country and in education and is proud of the work staff has done to get everything together during this time. Contra Costa was one of the first counties to have a shelter in place and PUSD was one of the Districts to have the least amount of employees come in at one time and increased as much capacity to work remotely as possible. She shared that the process is followed in three different phases.

Phase I – which is the immediate part and the District is getting information in real-time. On Thursday, April 12th, the District was still getting information encouraging schools to stay open and as most of the Districts, PUSD decided to close. On Friday, the Board passed a resolution to close during an emergency Board meeting at 8:00 AM. This allowed staff to know, to let families know and get materials prepared for students to take home. The first goal was to get

information out in real time, for food services to be ready for families who need access to food services and to make sure systems were set up to make sure employees got paid in time. The Governor approved a waiver for legal requirements which allowed the District to be able to get funding without the expectations of the ADA funding during this time to be able to continue payroll. We appreciate IT, Payroll and Human Resources because they came together quickly to set up their systems to make sure they could work remotely as much as possible so we won't have any interruption or delay in any of those services.

We are in Phase II, where we are engaging students in learning. The State Department of Education had their first webinar last week in which I believe Mr. Miller and Mr. Smith also were in. We have some guidelines from the State but there is still some clarity we are working on. I feel our team is in a good place ahead of where we should be. We have single parents, both as families and as employees, people have to worry about their parents or owed ones and so in no way are we planning or expecting a school day to be replicated at the home. Our goal like it was with all of the districts across the county was to provide a variety of learning opportunities and keep our students engaged in learning. We put that together and of course we have students engaging in the work that they are able to access, we have variety of different levels of work, we have district materials that were put together and we also have a large number of teachers show such amazing creativity and initiative in connecting with their families and students and our counselors as well. We know not all families have internet or technology at this time so we have a plan we're working on now on how to provide that. What we've done for this week, is we have packets available and distributed those packets on Monday at the four different sites. Math packets were distributed Monday. Tomorrow, Thursday, we will distribute meals and English Language Arts packets. Right now we are in a stage where nothing can negatively impact a student's current academic grades and we have a bunch of guidance materials. A couple of examples of other services that we are providing is with our mental health services through Lincoln Center, we've been working with them and students now all have a phone number for their assigned therapists. The county has allowed Zoom counseling. One thing that is important to keep in mind with this technology, there are also some requirements that we have to put in place in terms of student's privacy. They did receive the approval from the county to provide zoom counseling, of course any parent who express discomfort with that the counseling continues over the phone. We have been able to start counseling therapy sessions that our students have been receiving.

For our foster and homeless students, our team got together and Dr. Frazier-Meyers and Counselor Valerie Bell located and contacted those families to connect and see how they're doing and refer to services, food and educational services and connect them with all of those. We have a couple of families we provide delivery to where they are because they are homeless have no way to get to food delivery stations. Dr. Frazier-Meyers and Ms. Bell are connecting with those families and limiting personal visits and are calling.

For the students with disabilities, we are mirroring what is done with General Education and providing learning goals and learning opportunities. For our students with severe disabilities, our Program Specialists are monitoring and managing that. They are in the process of getting the Assistive Technology devices together and getting them to the students who need those. For autistic students, they are getting their materials such as their iPads and will get delivered to the families who are SDC students. Across the SELPA, we have a two week hold on IEPs while we gather all of the information, take a breather, get our systems in place and then we will start doing remote IEPs. There is some paperwork that we have to send out in terms of location change of IEPs and change of placement. Staff is working on getting that done first and then we will be scheduling those.

For our students who are in credit recovery, we wanted to make sure for our high school students and graduating seniors this is an intense and confusing time. Spring is usually filled with activities, hearing from schools and they are in an important time in their career. The state will give guidance on graduation requirements and expectations this week. On what we need to do with remote learning, what we are doing in credit recovery in the meantime is taken a list of all students enrolled in credit recovery. We are prioritizing our seniors who are taking evening school, credit recovery or adult ed., we don't want them to fall behind. We certainly don't want any student to miss a beat who was taking credit recovery for a passed class that they need for graduation, we are prioritizing them. We have a list of them and a list of students who need technology, at the high school and at black diamond, the IT department has the technology ready for those students and we will start checking out laptops to a few of those students who are going to need that. Our Adult Ed program, Mr. Phil Lucido has already had a plan for that. Students who were enrolled in Adult Ed. Program will take it

through the independent learning program that we have at Adult Education. In a short amount of time, we are proud of all of the work that our staff has done. As we get more guidance from the state, we are not waiting for, we are planning. We are planning for checking out any of our laptops for families who need them as well. Again, we want to keep in mind that the guidance materials stress that we are not replicating a regular school day. Many of our families, both employees and students families are in difficult situations, they might be responsible for care taking younger siblings or may have one device which is great and have more people who need to use it. We are asking everyone to be flexible and they are. We are anticipating again some more guidelines from the state on Friday and we will work with the High School team to put together our guidelines for graduation and what that will look like. A lot of information, the state asked us in the webinar and the governor asked that there were specific areas they wanted us to focus one which were remote leaning, serving students with disabilities and food services and the fourth area is childcare. The childcare is going to be handled through the County, they have not asked us to but they are working on childcare providers is to make sure there is childcare in place for healthcare providers and first responders but that is happening through contra costa county. Our involvement would only be if they would like to use one of our facilities, it seems they want their facilities to be close to the major hospitals in the area.

All of this planning has really been remote, we have been doing a lot of conference calls and I appreciate everyone's hard work and flexibility and we will continue to do so as we get more information and update our information as well.

Dr. Canciamilla commended staff and stated that she understands staff had to scramble. She appreciates the focus to put students first. The Board appreciates what District staff have done.

Mr. Miller thanked staff for getting services for students served as this is the priority to get that taken care of.

Dr. Schulze shared that the updates will be sent regularly as things change. The seven counties in the bay area announced a decision that all of the schools in those counties in the Bay Area will remain closed through May 1st, which means that would extend the closure date. She shared that the dates are constantly moving and there is a strong change won't return in May. The District will not know that and it is frustrating because people want to know. Staff have to prepare in case the dates are extended. It is a definitive date for now, but are expecting it to change as the health situation is monitored and more information is received from the health experts.

Ms. Gonzales asked if students who are not able to access internet or technology will be affected.

Dr. Schulze answered that student's grades will not be impacted by that. The District has a list of students to provide technology to. For High School students who depend on credits and GPA, the state is clear that it will not affect them.

Dr. Canciamilla asked how many students are connected with their teachers and asked if all students are receiving access to online resources. She asked if teachers feel supported to reach out to students. A lot of students are using their smart phones which don't give the same access and can't utilize programs entirely. She asked the District to reach out to find out how the District is doing.

Mr. Miller and Dr. Canciamilla asked to know how many students are accessing the District's website.

6.02 Contract between Ed Sped Solutions, Inc. and Pittsburg Unified School District (PUSD) for 2019-20 School Year (Ms. Watson)

Dr. Schulze shared the contract on behalf of Ms. Watson.

6.03 Purchase of Furniture from VIRCO for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Mr. Scott presented the quote and information and stated that the furniture was not included in the initial budget. There are three vendors and the District chose to move forward with VIRCO.

6.04 Purchase of Cafeteria Furniture from Campbell Keller for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Mr. Scott presented the quote and information for cafeteria furniture.

6.05 Purchase of Televisions from Dell for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Mr. Scott presented the information for the purchase of televisions for the new Parkside building. The TVs are commercial style devices which are heavy and durable.

7. Consent Items

7.01 Minutes for February 26, 2020 - (Dr. Schulze)

Resolution: Approval of the February 26, 2020 Board minutes.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

7.02 Disposal of Obsolete Equipment (Mr. Belasco)

Resolution: Staff recommends the Board of Trustees approve the disposal of obsolete and broken equipment to recycle as e-waste that is no longer functional for use.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

7.03 PROCEDURAL: Approval of Consent Agenda

Resolution: Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

8.01 Request for a One-Day Event Permit for a proposed event at 1001 Stoneman Avenue (Dr. Schulze)

It is recommended that the Board approve a request pending approval from the County Health Department from the Pittsburg Youth Development Center, Inc. to apply for a Special Daily License.

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar

Nay: Laura Canciamilla

Dr. Canciamilla and the Board stated that the approval is pending approval of the County Health Department Social Distance recommendations.

8.02 MOU between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD) for COVID-19 (Ms. Tamondong-Bradley)

8.03 MOU between California School Employees Association (CSEA) and Pittsburg Unified School District (PUSD) for COVID-19 (Ms. Tamondong-Bradley)

8.04 Acceptance of Audit Report from Christy White, A Professional Accountancy Corporation for the 2018-2019 Fiscal

Year for Bond Measures E, L, N (Mr. Haria)

Staff recommends the Board hear the audit reports for Measure E, L, N bond building fund of Pittsburg Unified School District.

Motion by De'Shawn Woolridge, second by Laura Canciamilla.

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Auditor from Christy White joined the teleconference and presented the Bond Audit Report and stated that it must be presented before March 31st. He shared the summary of expenditures and announced that there were no findings in the audit in all areas.

Dr. Schulze stated that a member of the Citizens Bond Oversight Committee, Ed Borjon would join the teleconference to comment on the process.

Ed Borjon, member of the Bond Oversight Committee commented on the committee process and shared that meetings have gone well. The audit findings were presented in PDF format and the presentation was thorough. The committee was in agreement with the findings.

Dr. Canciamilla thanked Ed Borjon for joining the meeting and asked if he had feedback on the finances.

Mr. Borjon shared that all of the information has been thorough and the jobs have been done by appropriate people with a lot of information. The process was new in the beginning and has been satisfying and good to look to see what goes on behind the scenes. He shared that he is really happy and this makes him appreciate the work that is done by the people in the District.

Dr. Canciamilla shared that she appreciate the work the committee does as well.

8.05 Authorization to go to Bid for the Rancho Medanos Junior High School Soils Settlement Mitigation Project (Mr. Scott)

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar, Laura Canciamilla

8.06 Acceptance of Donation from Wells Fargo (YourCause, LLC.) to Foothill Elementary School (Ms. Nelson)

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar, Laura Canciamilla

8.07 Acceptance of Donation from the Classified Administrators of Pittsburg Schools (CAPS) - Scholarships for five (5)

students from Pittsburg High School (Ms. Nava)

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries 5/0

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Joseph Arenivar, Laura Canciamilla

9. Communications

9.01 Communications from the Public, Community Representatives, Employee Representatives.

None.

10. Board Requests

10.01 Information Requests

Ms. Gonzales asked for information to know if the Senior Ball or other events will be held.

Dr. Schulze stated she would work to see what the deadline is for cancellation to not lose the funding.

Dr. Canciamilla shared that she know what is being offered but needs to know how it is being received, what is working well and how it can be improved. How many of the students are receiving the free meals compared to a regular day. Concerned about the students using their smartphones, send a survey to know from students how they feel as far as accessing what is being offered and suggestions on how it can be improved.

Mr. Miller asked if there could be a survey for that.

Mr. Smith asked if appliances could be unplugged at the sites to save on electricity costs.

Dr. Canciamilla asked to know the status of the deep cleaning at the sites.

10.02 Agenda Requests

Dr. Canciamilla asked if the next meeting can be live streamed or have something on the agenda to explain why not.

11. Next Board Meeting / Future Events / Adjournment

11.01 Next Regular Board Meeting - April 8, 2020

Mr. Miller thanked Dr. Schulze for keeping the Board updated since the virus started and for setting up calls all last week and shared that the Board appreciates her for keeping them informed to allow them to make the right decisions. He thanked the Dr. Schulze for all of her hard work and staff as well.

Dr. Canciamilla also thanked Dr. Schulze.

Meeting adjourned at 7:58PM