

## **Board Meeting Agenda (Wednesday, April 22, 2020)**

### **Members present**

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

#### 1. Opening Items - 5:00 PM

1.01 Called To Order at 5:04 PM

1.02 Public Comment On Closed Session Agenda

#### 2. Closed Session

Report / Information / Discussion: 2.01 Closed Session Agenda (Ms. Tamondong-Bradley)

#### 3. Recall to Open Session - 6:30 PM

3.01 Recalled to Open Session at 7:10 PM with the Pledge of Allegiance

3.02 Agenda Reorganization

Dr. Schulze announced that item 8.04 would be moved to the next Board meeting.

#### 4. Closed Session Report / Action

4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Tamondong-Bradley)

Ms. Tamondong-Bradley announced the Personnel Report was approved as presented.

Motion by Laura Canciamilla, second by Duane Smith.

Final Resolution: Motion Carries 4/0

Yea: Duane Smith, George Miller, Laura Canciamilla, Joseph Arenivar

Absent: De'Shawn Woolridge

Ms. Tamondong-Bradley announced the dedicated service retirement of Rebecca Salcedo, School Bus Aide, with special commendation for 19 years of dedicated service.

4.02 Litigation [as applicable]

None.

### **5. Comments**

#### **5.01 Public Comments: Items Not on the Agenda**

There were no comments.

#### **5.02 Student Board Member Comments (Ms. Gonzales)**

I would like to thank all of the people working and everyone who has been working extra to make sure everything goes smoothly with everything that is going on.

#### **5.03 Superintendent Comments (Dr. Schulze)**

I will be giving an update on our distance learning and the other activities related to covid-19 as part of our information section. I do want to take this opportunity to celebrate and recognize all of our Administrative Assistants. Today is Administrative Assistants Day, we are so fortunate to have such strong Administrative Assistants in across our District. Whether they are our Principal's Secretaries, or our Site Support Services and specifically tonight, I want to mention Janet Lopez and our other District Office Administrative Assistants, Denise Briscoe, Debbie Brown, Antoinette Terreforte and Julie Miller.

#### **5.04 Board Member Comments (Trustees)**

Mr. Arenivar – I want to say that I went outside today and there is nobody out there. I'm staying indoors trying to spend time with my family.

Mr. Smith – I just want to say that so far everything is well, hoping everyone is safe. I want to say first thank you to Janet L. because today is Administrative Assistants Day and thank you for all the work you've been doing and also we really appreciate the work you're doing, especially with the notes and to thank the other Administrative Assistants at the District. Ms. Brown and all Administrative Assistants.

Dr. Canciamilla – First of all, a big thank you to the staff for all of the work they've been doing as far as getting the Chromebooks out. As far as the lunches and breakfasts, also, Special thank you the Administrative Assistants because they are on top of everything, you've communicated and helped us with technology and we really appreciate it. I've been on social media and getting a lot of questions and concerns that I will bring up later in the meeting but I think a lot of it has to do with not knowing and there are a lot of rumors and I truly appreciate that the District is putting a lot of things on our social media to help parent navigate through this time. Lastly, I hope I'm not driving you crazy when I send you things about social media and what other Districts are doing. I would like to thank everybody for the hard work, stay healthy and well.

Mr. Woolridge – I would like to know about our homeless population in light of Covid-19, I know I would like to know how many students we have that have been directly affected by this, by being in the streets. Possibly looking into a resolution working with our City Council to help with a shelter. My first request is to know the homeless numbers are in a Friday Letter.

Mr. Miller – I'd like to thank the staff and community for all the work they've done. Especially the staff for getting the computers out to the students and the teachers for getting the assignments done. On Tuesday, we had a facilities meeting where we looked at the facilities master plan. I'm sure Mr. Scott will talk about that later on. We also talked about Parkside, we are on course in completing the building on time. We talked about Highlands and the replacement of the HVAC. Rancho Medanos and the soil mitigation, the tennis court project and the fields project which will probably get more information on. I would like to thank the facilities committee for the information they presented to us.

## **6. Information / Reports / Discussion**

### **6.01 Information and Update on School Activities Related to COVID-19 School Closures (Dr. Schulze)**

Dr. Schulze announced that this will be the third update since the COVID-19 situation. She shared that Mr. Haria and Mr. Molina would join to update the Board as well.

Mr. Haria provided an update on the distribution of technology to students. There were over 2,000 Chromebooks distributed to families by school staff. The distribution started two weeks ago and is continuing another week. There are laptops which will also be distributed at a later time as laptops take longer to prepare because they are set up to only work in the School District. Those laptops have to be updated. The Technology Department has 12 people working on the preparation of technology for students. In the next two weeks, the District expects to complete another 2,000 laptops for distribution. There will be a total of approximately 4,000 devices that will go out to families.

Mr. Smith asked if the technology is being secured to avoid corruption.

Mr. Haria answered that the technology is being set up the same way as if they would be used in a school site.

Dr. Schulze shared that the distribution focused first on students who need credit recovery, then High School, Junior High, and Elementary students. The District has placed a large order for more Chromebooks, at this time, there are enough for families who need one and the District has maintained the one per family protocol.

Dr. Schulze thanked the Educational Services team and family liaisons for getting the surveys out to families which were used to collect the date used for the distribution of technology. She shared that most teachers have done a lot of distance learning and the expectation is to have their information in the Teacher Webpage for families and students to access needed information in one single platform.

Mr. Molina shared updates and stated that the District has started to offer training to staff via webinars, are starting to utilize Google Classroom, and are excited to use the Zoom function as well which can all be housed in Clever. Clever is a

one stop login app in which teachers can house their materials for students. Zoom can be used for lessons and office hours as well. 46 people attended the first webinar and will possibly use the webinar as a video for people to access. The expectation is to have websites up and running. Nicole Mora and Sherene Sasser have done a tremendous job helping teachers with their webpages. These tools were already in place in the District but there was no need to utilize them. It is a scary time because many have not used technology this way before.

Mr. Molina shared that the District has a resource section in the District's website for families. The District has followed up with families and has documented contact made with students although there has been difficulty getting in touch with some students. The District's plan is to serve the whole child as if it were a regular school year and will provide meals and other resources.

Dr. Canciamilla thanked staff for the work done and asked if hotlinks similar to what is available for staff can be made available to families as well.

Mr. Molina shared that staff are trying their hardest to make as much information available as possible.

Dr. Schulze stated that there are links made available in the District's website and that parents and students can access all of the teacher's information on the website as well. Each teacher has their own webpage where all of the assignments and important information is available. All information is in one place for each teacher to make it easy for families who have multiple students and for students who have multiple classes.

Dr. Schulze shared that teachers also have office hours to communicate with students and families. The District wants to make sure staff have a balance and are able to structure their work day as well as their personal situations.

Dr. Schulze announced that there are two positive things she would like to share. First, Kinsa Health reached out and donated 2,000 smart thermometers to the District which will be distributed to families. The thermometers are used with an app which comes with medical suggestions based on the temperature reading. She thanked Mr. Belasco for accepting the donation. The thermometers will be distributed to families soon. The second announcement is related to the meal distribution which Mr. Haria would share.

Mr. Haria shared that from the day the District started to serve meals, breakfast and lunch were provided. The District has received approval to also provide one snack and supper. As of April 23<sup>rd</sup>, breakfast, lunch, a snack and supper will be provided.

Mr. Smith asked to receive information on what is being done with Special Education during distance learning.

Dr. Schulze stated that students receive services through Special Education. Special Ed. Teachers reach out to the General Ed. Teachers to make modifications as needed. Kits were delivered to students with the materials and devices that they usually have through the school year such as iPads and other materials. Services are provided virtually and remotely.

Dr. Canciamilla shared that the newsletter provided to the Board has a hotlink about Special Education.

Ms. Gonzales shared that students and herself believe some teachers provide more work than they usually do during this time. There are many more assignments given to students.

The Board discussed the grading expectations during this time and Dr. Canciamilla asked that the grading standard during distance learning be brought back to the next meeting as a discussion item.

Dr. Schulze answered that the next Board meeting, the discussion item will be included to clarify the grading expectations and will include Mr. Molina and Mr. Whitmire in the discussion.

## **6.02 Discussion and Update on Position Allocation due to Budget Reductions (Dr. Schulze)**

Dr. Schulze shared that per the Board's request, the Board would discuss the implication of the budget reduction on specific staff. The District will need to work on continuing to provide services with less and shared that it will be impossible to provide the same services provided when the District had a better budget. With the Communication Specialist position being reduced, the District will continue to communicate and will redistribute the duties using a team approach as used in the past. For example, different people are taking responsibility for making social media posts and are making sure staff make the most use of the position such as maintaining the website. It is not easy but it is the situation that the District is currently in.

Mr. Molina provided a brief update on what is being done with the reduction of the Restorative Justice positions. He shared that the reductions are not easy and the District will not be able to provide the same amount or service due to the budget reductions. Staff are sharing ideas and are working together to work on how the resources will be assigned. There have been some grant funds that the Educational Services Department are looking into to see if some of these funds can assist.

Dr. Canciamilla shared that she is glad the District is talking about the need, goal and measurement for success. She stated that she is concerned that the Board voted before the data was discussed. She would like to minimize the problems incurred from the budget reductions. She shared that she doesn't believe the decisions were data driven and expressed her frustration.

### **6.03 Quarterly Williams Uniform Complaint Report (Mr. Molina)**

Mr. Molina shared that there were no findings from January through March.

### **6.04 2020-2023 PEA Sunshine Proposal from Pittsburg Unified School District (PUSD) to Pittsburg Education Association (PEA) (Ms. Tamondong-Bradley)**

Ms. Tamondong-Bradley shared the Sunshine proposal from PUSD to PEA. The articles to be negotiated are listed in the proposal.

### **6.05 Facility Rental Fee Rates Update (Mr. Haria)**

Mr. Haria provided an update on the rental fees for the District. He shared that the District agreed to maintain the same rates from the past three years. He recommended the fees remain the same for the fiscal year.

The Board discussed the rates in surrounding districts and asked for clarification on why the rates are higher in PUSD>

Mr. Haria shared that the committee agreed that due to the investment in the community, the rates would be higher to be able to maintain the facilities. Board members are included in the committee as well.

Mr. Smith asked for information of the comparison of rates in surrounding districts to be provided to the Board.

Dr. Schulze shared that there are two rates available. The rates are lower for nonprofit organizations.

## **7. Consent Items**

### **7.01 Minutes for April 8, 2020 - (Dr. Schulze)**

Resolution: Approval of the April 8, 2020 board minutes.

Motion by Laura Canciamilla, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

### **7.02 PROCEDURAL: Approval of Consent Agenda**

Resolution: Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by Laura Canciamilla, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

**8.01 ROLL CALL: Resolution No. 19-25: California Governor's Office of Emergency Services (Cal OES) - Designation of Applicant's Agent Resolution for Non-State Agencies (Mr. Haria)**

Staff recommends the Board approve the Designation of Applicant's Agent Resolution 19-25 for Non-State Agencies.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Mr. Haria stated that the District would apply for FEMA funds made available by the State to Districts and other agencies. In order to receive the funds, the District would have to approve a Resolution. The funds can be used towards cleaning and distance learning.

**8.02 Acceptance of Audit Report from Christy White, A Professional Accountancy Corporation for the 2018-2019 Fiscal Year for Parcel Tax, Measure S (Mr. Haria)**

Staff recommends the Board hear the audit report for Parcel Tax, Measure S of Pittsburg Unified School District.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Michael Ash, representative from Christy White, briefly presented information gathered from the audit on the Measure S parcel tax and announced that there were no issues of findings in the audit.

**8.03 MOU between California School Employees Association (CSEA) and Pittsburg Unified School District (PUSD) for COVID-19 (Ms. Tamondong-Bradley)**

Administration recommends the Board approve the MOU between CSEA and PUSD.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**8.04 New Job Description for Certified Occupational Therapy Assistant (Ms. Tamondong-Bradley)**

**8.05 Update - Purchase of Chromebooks to Aid in Distance Learning (Mr. Haria)**

Staff recommend the Board discuss and approve the allocation of funds to purchase additional Chromebook to support Distance Learning from the identified vendor.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

Mr. Haria updated the Board on the increase in the amount of the total purchase.

**8.06 Acceptance of Proposal for SVA Architects for the Facilities Master Plan Services (Mr. Scott)**

Staff recommends the Board approve the SVA Architects proposal for the District's Facilities Master Plan Services.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**8.07 Approval of Contract for Moving Services between Valley Relocation and Pittsburg Unified School District for the Parkside Elementary School Campus Replacement Project (Mr. Scott)**

Staff recommends the Board approve the contract from Valley Relocation for the moving services at the Parkside Elementary School Campus Replacement Project.

Motion by Joseph Arenivar, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**8.08 Acceptance of Donation from BHM Construction, Inc. to Parkside Elementary School (Mr. Varner)**

Staff recommends the Board accept the donation from BHM Construction, Inc. to Parkside Elementary School in the amount of \$4,000.00.

Motion by Duane Smith, second by Joseph Arenivar.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**8.09 Acceptance of Donation from Modern Woodmen to Parkside Elementary School (Mr. Varner)**

Staff recommends the Board accept the donation from Modern Woodmen to Parkside Elementary School in the amount of \$200.00

Motion by De'Shawn Woolridge, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla, Joseph Arenivar

**9. Communications**

**9.01 Comments from the Public, Community Organizations, Employee Representatives**

None.

**10. Board Requests**

**10.01 Information Requests**

Mr. Woolridge asked for information on how many homeless student population in the District.

Mr. Smith asked for facility rate fee comparisons.

**10.02 Agenda Request**

Ms. Gonzales asked if District staff will present the new High School courses for next year and information on how the P.E. credits will be handled.

Mr. Molina shared that the information will be presented at a later Board meeting.

**11. Next Board Meeting / Future Events / Adjournment**

**11.01 Next Regular Board Meeting - May 6, 2020**

Meeting adjourned at 8:47 PM