

Board Meeting Agenda (Wednesday, April 8, 2020)

Members present

Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

Members Absent

Joseph Arenivar

1. Opening Items - 5:00 PM

1.01 Called To Order at 5:06 PM

1.02 Public Comment On Closed Session Agenda

None.

2. Closed Session

2.01 Closed Session Agenda (Ms. Tamondong-Bradley)

3. Recall to Open Session - 6:30 PM

3.01 Recalled to Open Session at 6:40 PM with the Pledge of Allegiance

3.02 Agenda Reorganization

Dr. Schulze announced that item 8.08 would be removed. Will allow public comment on item 6.02 to be at the beginning of 5.01 to allow Ms. Alexander to speak in the beginning.

4. Closed Session Report / Action

4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Tamondong-Bradley)

Ms. Tamondong-Bradley announced the Personnel Report was approved as presented.

Motion by De'Shawn Woolridge, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

Absent: Joseph Arenivar

4.02 Litigation [as applicable]

None.

5. Comments

5.01 Public Comments: Items Not on the Agenda

Public Comment: Jessica Alexander, CSEA President, commented on the Job Description for the Certified Occupational Therapy Assistant position and asked the Board to look at the description and the pay rate carefully. She congratulated Student Board Member, Ms. Gonzales on her 18th birthday.

Public Comment: Steven Waters, Campus Resource Assistant, thanked Dr. Schulze for allowing him to attend the Board meetings and asked the Board to consider a part-time or full-time security in the District Office due to his observations while working in the building.

5.02 Student Board Member Comments (Ms. Gonzales)

The Board and Superintendent congratulated Ms. Gonzales for her 18th Birthday and sang Happy Birthday.

Only thing I was to say thank you to the District and everyone for all of the emails letting us know everything that is happening in the sites and all of the updates as soon as possible so we can be informed and make the right choices in everything we're doing. I would like to thank everyone that is working extra to make sure we all get the information we need, thank you.

Mr. Miller asked Ms. Gonzales how she likes distant learning.

Ms. Gonzales responded that she feels that not all teachers are providing the same amount of work. She also stated that some teachers are giving out more classwork than they usually do regularly. Students are doing well and are going with the flow like everyone else and are trying to adapt as best as they can.

5.03 Superintendent Comments (Dr. Schulze)

I would like to thank everyone who is here in person and/or virtually, everyone for all of their hard work. Team Pitt has been doing a great job. More of my updates will be on information item around the activities that we are doing so I will save those. I want to wish Alexa a happy 18th birthday. Hard to believe our student board member is 18 and graduating and all of those exciting things with that. I was able to have a Zoom SuperSac today so it was good to see some of the faces of the students. I can't even imagine how happy it is for our teachers to see the students. It was a highlight to be able to see the few that were able to join and see their faces. Thank you to everyone and a happy, happy birthday Alexa. Have you moved to 18 different places in your house?

Ms. Gonzales – I'm on 10 right now.

You guys can't see this and we will take a picture, I want to thank Mr. Scott's wife, she's made the cloth masks for a number of us. When I got to my seat at the Board meeting today I had a beautiful wonder woman mask that I am able to wear and another with a coffee theme. It's amazing how people are helping and adding those touches that mean a lot. Thank you Mr. Scott to your lovely and talented wife.

5.04 Board Member Comments (Trustees)

Mr. Smith – I was out and saw some of the teachers come through the neighborhood at my nieces house, that's still going on. It's good to see the teachers reaching out to their scholars. Happy Birthday, Alexa.

Dr. Canciamilla – First of all, I really heartfelt thank you to all of the staff members who have worked hard to reach out to the students to keep things going. Staff members at child nutrition, technology, maintenance. We truly appreciate the fact that all of you are there to keep this going. Secondly, we can always count on Alexa to give us a straight answer, a thoughtful answer, and 18 going to 37 year old answer to all of our questions. Alexa you have been incredible as a student board member and we are so glad to have you on our team.

Mr. Miller – Thank you guys, you're doing a great job. I have been in education for over 40 years and I have never been in this situation. Being thrown into this, I think we're learning a lot, I think the teachers are learning a lot and I appreciate the hard work.

6. Information / Reports / Discussion

6.01 Information and Update on School Activities Related to COVID-19 School Closures (Dr. Schulze)

Dr. Schulze provided an update. She shared that one of the attachments shows the chart on meal delivery. So far, the District has provided 50,000 meals since the schools have been physically closed.

Mr. Miller asked if this number is close to what has been provided during the regular year?

Dr. Schulze answered that it is not, the number is higher but has evened out. Some schools were providing more than others but now the schools have been providing around the same amount of meals. She shared that the District will continue to provide meals during Spring Break with no interruption. The information on school meals will be regularly provided to the Board via the Friday Letter. Dr. Schulze stated that she can't thank staff enough for what they have been doing and having that interface with the families.

Dr. Schulze shared that Payroll and Business Services operations have continued and thanked them for minimizing the impact.

Mr. Haria stated that staff have worked remotely without skipping a beat and have processed timesheets in a timely

manner. There has been a change in process to be able to do certain things electronically, such as email approvals. Payroll is on time for April. Vendors have been able to be paid and staff are receiving invoices, processing and mailing out checks weekly. Staff is working hard as a school District.

Mr. Belasco updated the Board on cleaning and sanitation. He stated that staff are continuing to disinfect school buses on an ongoing basis each week with limited staff to maintain social distancing to make sure that the CHP inspections find buses safe to continue on road when school resumes normally. The custodial team is supporting the sites where the Child Nutrition team is delivering meals. Next week, full disinfecting of schools sites will begin. The grounds team is removing trash and maintaining the grass. The maintenance team is critical and are doing an excellent job in supporting the sites to make sure they are safe and secure and disinfected as possible.

Dr. Schulze updated the Board on distance learning. The goal is to get as many Chromebooks out to students. There has been tremendous work done by teachers and counselors. Teachers have updated their teacher page in the District's website where they upload assignments. When school returns from Spring Break, all teachers will have their teacher pages completed. Anyone can go on the District website, there is a tab for every school and each teacher has a page where their assignments and office hour information will be.

Dr. Schulze thanked staff for setting up the teacher pages and for helping teachers getting their pages up, this has been ongoing for the past two weeks.

Attached is the letter that went home to families. It was sent both in English and Spanish and contained meal service information and instructions on how to access distance learning. The mailing will go out thanks to Mr. Lopes from the community who is helping with that.

Dr. Schulze shared that grades and graduation requirements will be covered in a separate action item in the meeting.

6.02 New Job Description for Certified Occupational Therapy Assistant (Ms. Tamondong-Bradley)

Ms. Tamondong-Bradley shared the Job Description for Certified Occupational Therapy Assistant. She shared that the job description is still being negotiated and is part of the classified union in the District as the position will support a position under the Classified Management association. At times, caseloads require additional services that aren't enough to hire an additional OT. As this time, the District is outsourcing the work and would like to make it in-house. The Pay is comparable to a first year teacher with benefits included. She clarified that this position is not an Occupational Assistant but instead, an assistant to an Occupational Assistant.

Mr. Smith stated that if there are major changes to the job description, it should come back to the Board as

6.03 Approval of Contract for Moving Services between Valley Relocation and Pittsburg Unified School District for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Mr. Scott shared the contract and stated that this will provide moving services for the Parkside Elementary project to move furniture from the old building to the new one.

7. Consent Items

7.01 Minutes for March 11, 2020 - (Dr. Schulze)

Resolution: Approval of the March 11, 2020 board minutes.

Motion by De'Shawn Woolridge, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

7.02 Minutes for March 25, 2020 - (Dr. Schulze)

Resolution: Approval of the March 25, 2020 board minutes.

Motion by De'Shawn Woolridge, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

7.03 Notes from the Citizens' Bond Oversight Committee Meeting - Parkside Elementary School Tour (Mr. Scott)

Resolution: Staff recommends the Board approve the Citizens' Bond Oversight Committee Parkside Elementary School Tour Notes on February 26, 2020.

Motion by De'Shawn Woolridge, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

7.04 Notes from the Citizens' Bond Oversight Committee Meeting (Mr. Scott)

Resolution: Staff recommends the Board approve the Citizens' Bond Oversight Committee Notes from the March 25, 2020 meeting.

Motion by De'Shawn Woolridge, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

7.05 PROCEDURAL: Approval of Consent Agenda

Resolution: Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motion by De'Shawn Woolridge, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

8.01 ROLL CALL: Resolution 19-23 - Reduction or Discontinuance of Classified Services (Ms. Tamondong-Bradley)

Staff recommends approval of the elimination of classified services.

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge

Nay: Laura Canciamilla

Dr. Canciamilla asked that the Board and District reconsider including the position of Communication Specialist and Restorative Justice Facilitators. She commented that due to the COVID-19 situation, the Communication Specialist is needed to maintain the communication with the community and public. She said that she believes this position has become more essential during this time and might not want to reduce the position. She shared that she believes the Restorative Justice Facilitators are needed in the District. She stated that the Board and District have not had a conversation on what it looks like to have these two positions reduced/eliminated. She wants to know how the impact of these positions will have on the schools and how it will be adjusted to have students have RJ support.

Dr. Canciamilla motioned to remove the Communication Specialist and Restorative Justice Facilitator positions from the resolution.

Dr. Canciamilla suggested that the positions be moved to the next Board meeting agenda for discussion.

Dr. Schulze and Mr. Haria explained that the District's Interim budgets have already been submitted to the County including those reductions. The reductions would have to come from somewhere else.

Ms. Tamondong-Bradley shared that there is a timeline in April the District has to adhere to, to be able to notify staff affected by the reductions.

Mr. Smith stated that it would be best to approve the resolution as is and later discuss the possibility to bring the positions back if possible.

Mr. Woolridge asked to have a discussion on how the reductions will affect scholars and to discuss the plans on how to support the reductions made.

Dr. Canciamilla's motion died.

8.02 ROLL CALL: Resolution 19-24 - PUSD Essential Projects & Social Distancing Protocol (Mr. Scott)

Staff recommends the Board approve Resolution 19-24 to specifically designate the listed construction projects as an Essential Governmental Function and approve the Social Distancing Protocol.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

Mr. Haria and Mr. Scott shared the essential projects with the Board and stated that the Department of Health requires a resolution to be set in place in order to continue with the construction projects. Mr. Haria shared that the last four projects listed in the resolution which are for Parking lot projects will be removed from the list for approval.

8.03 Memorandum of Understanding between Pittsburg Unified School District and District Innovation and Leadership for Early Education (DIAL EE) (Ms. Chen)

Staff recommends the Board approve the Memorandum of Understanding between Pittsburg Unified School District and District Innovation and Leadership for Early Education (DIAL EE).

Motion by Duane Smith, second by George Miller.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8.04 Confirm the Graduation Requirements for the Class of 2020 and the Grading Requirements for preK-12 for the spring semester, 2020 (Dr. Schulze)

Staff recommend the Board approve the recommended graduation requirements for the Class of 2020 and the Grading Requirements for preK-12 for the Spring semester 2020.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

Dr. Schulze shared information received from the State of California Superintendent of Schools. She shared that the District takes guidance on what is best for students. The majority of Districts are doing similar things in terms of grading and graduations.

At Pittsburg High School, the grading will be credit or no credit designation on their transcripts as well as for Black Diamond High School.

For the Junior High Schools, the grading will also be credit or no credit.

Pre-k through elementary will have a met expectations designation or a designation that has Limited or No Contact designation, that will allow the District to document that it was a contact reason and not student ability so that the receiving teacher can know the following year that if they have gaps in their learning it was probably because they were not in contact with anyone. For example, there is a family that is in another country and is not able to participate in learning.

In terms of the graduation requirements, UCs and CSUs will accept the credit/no credit and pass/fail for the semester and will not factor in students Grade Point Average. This waiver will apply to current juniors as well. Seniors on track of graduating, will graduate on time and will not impact them.

Students enrolled in credit recovery will continue to make up past grades. The District prioritized them in the hand out of Chromebooks to ensure they are able to continue their work. Those classes will be graded as they are from past classes and do not fall under this exemption.

Community Service will be waived for the seniors who have not completed their hours, most of them have completed or are short a few hours.

Dr. Schulze stated that the Valedictorians are based on the first semester and will not be impacted by this.

Mr. Woolridge shared that he spoke to a parent who had concerns about the work given to multiple students and tracking the work that is distributed. He asked if there is an organizational system set in place for parents.

Dr. Schulze shared that each teacher has their assignment and class information in their teacher page in the District website which parents can access. If parents have issues or concerns, they can contact the principal directly.

8.05 Renewal of Agreement between Assistance League of Diablo Valley Programs and Pittsburg Unified School District (PUSD) (Dr. Schulze)

Staff recommend the Board approve the renewal agreement between Assistance League of Diablo Valley Programs and Pittsburg Unified School District.

Motion by Laura Canciamilla, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

Dr. Schulze shared that this MOU will allow the Assistance League of Diablo Valley Programs to continue to work with PUSD. They donate and provide school uniforms, backpacks, scholarships and puppet shows for students in the District.

8.06 Contract between Ed Sped Solutions, Inc. and Pittsburg Unified School District (PUSD) for 2019-20 School Year (Ms. Watson)

Staff recommends Board approval of the Contract for Ed Sped Solutions, Inc. for the 2019-20 school year.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8.07 MOU between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD) for COVID-19 (Ms. Tamondong-Bradley)

Administration recommends the Board approve the MOU between PEA and PUSD.

Motion by Laura Canciamilla, second by Duane Smith.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8.08 MOU between California School Employees Association (CSEA) and Pittsburg Unified School District (PUSD) for COVID-19 (Ms. Tamondong-Bradley)

This item was moved to the following Board meeting.

8.09 Purchase of Chromebooks to Aid in Distance Learning (Mr. Haria)

Staff recommend the Board discuss and approve the allocation of funds to purchase additional Chromebook to support Distance Learning from the identified vendor.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

Mr. Haria shared that the contract would be to purchase Chromebooks for students with an expedited process of ordering and delivery. At this time, there aren't enough Chromebooks to distribute.

8.10 Purchase of Furniture from VIRCO for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Staff recommends the Board approve use of the piggyback contract from Prince William County Public Schools with VIRCO for classroom furniture and other items for the Parkside Elementary School Campus Replacement Project.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8.11 Purchase of Cafeteria Furniture from Campbell Keller for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Staff recommends the Board approve use of the piggyback contract from Los Rios Community College District with Campbell Keller for cafeteria furniture for the Parkside Elementary School Campus Replacement Project.

Motion by Duane Smith, second by Laura Canciamilla.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8.12 Purchase of Televisions from Dell for the Parkside Elementary School Campus Replacement Project (Mr. Scott)

Staff recommends the Board approve the Dell quote for 41 Televisions for the 41 new classrooms at the Parkside Elementary School Campus Replacement Project.

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

8.13 Acceptance of Donation from Your Cause (Wells Fargo/PG&E) to Stoneman Elementary (Ms. Clark)

Staff recommends the Board accept the donation from Your Cause (Wells Fargo/PG&E).

Motion by Duane Smith, second by De'Shawn Woolridge.

Final Resolution: Motion Carries

Yea: Duane Smith, George Miller, De'Shawn Woolridge, Laura Canciamilla

9. Communications

9.01 Comments from the Public, Community Organizations, Employee Representatives

None.

10. Board Requests

10.01 Information Requests

Ms. Gonzales asked to receive an update on the Senior events.

10.02 Agenda Requests

None.

11. Next Board Meeting / Future Events / Adjournment

11.01 Next Regular Board Meeting - April 22, 2020

Meeting adjourned at 8:07 PM