

Regular Board Meeting Minutes (Wednesday, January 11, 2023)

Members present

George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe
Lizeth Alvarez and Manuel Patino, Student Board Members

Members absent

De'Shawn Woolridge

1. Opening Items - 5:00 PM

1.01 Call To Order

The Meeting was Called to Order at 5:00 PM.

1.02 Public Comment on Closed Session Agenda

There were no comments.

2. Closed Session

2.01 Closed Session Agenda (Ms. Castro)

3. Student Recognition - 6:15 PM

3.01 Pledge of Allegiance at 6:16 PM

3.02 Los Medanos Elementary School Student Recognition of EL Reclassified Students (Ms. Estrada)

Ms. Estrada introduced and presented certificates of achievement to English Language Learners who demonstrated the language and academic skills necessary to be reclassified from our English Language Development program. She thanked families and educators at Los Medanos Elementary for supporting the scholars.

President Sims called a recess at 6:24 PM.

4. Recall to Open Session - 6:30 PM

4.01 Pledge of Allegiance

The Meeting was recalled to Open Session at 6:30 PM with the Pledge of Allegiance

4.02 Agenda Reorganization

Mr. Haria announced that Action item 9.11 would be moved to the beginning of the Information agenda items.

5. Closed Session Report / Action

5.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)

Ms. Castro reported the Personnel Actions were approved as presented.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Ms. Castro reported the Board approved the unpaid leave request for Employee #1532 from Jan 22, 2023 through June 2, 2023.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

5.02 Readmission Case #22-10 (Ms. Clark)

Staff recommended approval of Readmission from Expulsion for Case #22-10

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

5.03 Litigation [as applicable]

None.

6. Comments

6.01 Public Comments: Items Not on the Agenda

There were no comments.

6.02 Student Board Member Comments (Ms. Alvarez)

Hope everyone had a good new year. congratulate band for performance in spain and welcome new stu

6.03 Student Board Member Comments (Mr. Patino)

Mr. Patino thanked the district for allowing his to be on the Board. He shared that on January 18th, scholars at Black Diamond High school would have their first Cap and Gown meeting.

6.04 Superintendent Comments (Dr. Schulze)

Mr. Haria announced that he would be in attendance on behalf Superintendent Schulze while she was on vacation. He congratulated the Pittsburg High School Marching Show Band scholars for their performance in Spain. He announced that due to the unforeseen heavy rain, maintenance staff worked diligently to ensure sites are safe for scholars and thanked everyone while the district worked through the heavy rain.

6.05 Board Member Comments (Trustees)

Trustee Briscoe wished everyone a happy new year and welcomed Student Board Member, Manuel Patino.

Vice President Moreno wished everyone a happy new year and welcomed Student Board Member, Manuel Patino.

Trustee Miller wished everyone a happy new year and welcomed Student Board Member, Manuel Patino.

President Sims wished everyone a happy new year. She congratulated the PHS Marching Show Band on their performance and welcomed Student Board Member, Manuel Patino. She reported that she attended the Pitt Unify Bowling Event at Delta Bowl and stated that she enjoyed the event.

7. Information / Reports / Discussion

7.01 Presentation: Ethnic Studies Update (Ms. Pettric)

Ms. Pettric presented a detailed update on the district's Ethnic Studies Course.

Ms. Pettric shared a review of the timeline, current sections, professional learning with CRE, professional learning with CRE for Ethnic Studies teachers, professional learning with CRE available for all teachers, remarks from participating teachers, and a summary of future ethnic studies work.

Vice President Moreno stated that he feels proud that the district is 2 years ahead and for being on the initial group that planned the committee before it was instituted. He shared that it is great to see the interest in teachers wanting to teach the subject matter.

President Sims stated that she is excited to see those teachers who are willing to pilot the course at the at the junior high schools.

7.02 Approval of the 2021-2022 Annual Developer Fee Report (Mr. Haria)

Mr. Haria presented the 202-2022 Annual Developer Fee Report. He explained that the fee is currently set at \$4.08 per square foot for residential construction and \$0.66 per square foot for commercial construction. He noted that the

beginning balance as of July 1, 2021 was \$2,283,596.87 and the ending balance as of June 30, 2022, was \$1,764,188.74. He shared that the expenses were mainly the 3 categories of Kindergarten, enrollment projection studies and portables.

Vice President Moreno asked if the amount of the developer fee income was a typical amount.

Mr. Haria stated that staff would continue to work to make sure the fees are current.

7.03 Board Resolution Calendar (Dr. Woolridge)

President Sims shared the Board Resolution Calendar and stated that the calendar would be brought to the Board for approval at the following meeting.

7.04 New Job Description - School Based Therapist (Ms. Castro, Ms. Thomas and Dr. Catalde)

Ms. Castro, Ms. Thomas and Dr. Catalde shared the new job description for a School Based Therapist position. The explained that the position would allow the district to provide services in-house rather than contracted services.

7.05 Quarterly Williams Uniform Complaint Report - Q2: Oct-Dec 2022 (Mr. Molina)

Mr. Molina shared that the Quarterly Williams Uniform Complaint Report. He stated that there were 0 findings in the relative to the 3 specific areas: Textbook and Instructional Materials, Teacher Vacancy or Misassignment, Facilities Conditions. He added that at the last board meeting, staff brought all County findings and noted that the district had no findings as well.

8. Consent Items

8.01 Minutes for December 14, 2022 (Dr. Schulze)

Approval of the December 14, 2022 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.02 Out of State Travel to attend the National Superintendents Conference in San Antonio, TX on February 16, 2023 - February 18, 2023 (Dr. Schulze)

Staff recommended the Board approve the Out of State travel request to attend the National Superintendents Conference in San Antonio, TX on February 16, 2023 - February 18, 2023.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.03 Out of State Travel to attend The Character Strong National Conference in Austin, TX on January 20, 2023 - January 21, 2023 (Ms. Fortney)

Staff recommended the Board approval an Out of State Conference for our counselors and certificated staff from Rancho Medanos Jr. High School, Ms. Ramos, Ms. Netherly, Ms. Franco, and Ms. Garcia to attend The Character Strong National Conference in Austin, TX on January 20, 2023 - January 21, 2023.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.04 Renewal Memorandum of Understanding (MOU) between Golden Gate Community School and Pittsburg Unified School District for the 2022-2023 school year (Ms. Clark)

Staff recommended the Board approve the Memorandum of Understanding (MOU) renewal between Golden Gate Community School and Pittsburg Unified School District for the 2022-2023 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.05 Renewal Contract between Hatchuel Tabernik & Associates (HTA) and Pittsburg Unified School District After School Program (Ms. Handy)

Staff recommended the Board approve the contract renewal between Hatchuel Tabernik & Associates and PUSD After School Program to implement the yearly program evaluation for the 2022-23 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.06 Contract between School of Etiquette and PUSD After School Program (Ms. Handy)

Staff recommended the Board approve the contract between School of Etiquette Spring After School program for 3rd grade students at 5 elementary schools: Highlands, Los Medanos, Marina Vista, Stoneman and Willow Cove.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.07 Contract for Special Education students enrolled in Non-Public, Non-Sectarian schools (E.C. 56365) for the 2022-2023 school year (Ms. Thomas)

Staff recommended the Board approval for non-public schools to service special education students for the 2022-2023 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.08 Renewal Memorandum of Understanding (MOU) between Department of Consumer Affairs, Bureau of Automotive Repair and the Pittsburg High School for the 2022-2023, 2023-2024 & 2024-2025 school year (Ms. Sasser)
Staff recommends the Board approve the memorandum of understanding renewal to partner between Department of Consumer Affairs, Bureau of Automotive Repair and the Pittsburg High School Automotive Repair Program for the 2022-2025 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.09 Memorandum of Understanding (MOU) approval of Easement Rights with PG&E at Martin Luther King Jr., JHS and Los Medanos Elementary School (Mr. Belasco)

Staff recommended the Board approve the attached Easement Rights for future approval in regards to Martin Luther King Jr., Jr High School and Los Medanos Elementary School.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.10 Contract between HarperRand and Pittsburg Adult Education Center for 2022-2023 school year (Dr. Lockwood)

Staff recommended the Board approve the agreement between HarperRand and Pittsburg Adult Education for the 2022-2023 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.11 Updated Board Policy (BP) 4111 Recruitment and Selection (Ms. Castro)

It was recommended that the Board adopt the updated Board Policy (BP) 4111 Recruitment and Selection.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

8.12 PROCEDURAL: Approval of Consent Agenda

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

9.01 Formation of a Board Advisory Committee on Recruitment and Retention of a Diverse Workforce (President Sims)

The Board discussed the formation of a Board Advisory Committee on Recruitment and Retention of a Diverse Workforce and each appointed a member to the committee.

President Sims appointed Akeem Ajani.

Trustee Briscoe appointed Kanika Jenkins.

Vice President Moreno appointed Dulce Bernal, parent of PUSD scholars.

Trustee Miller stated that he would share his appointment at a later time.

President Sims shared that Trustee Woolridge would appoint Dr. Butler-Harris.

Motion to approve the formation of Board Advisory Committee on Recruitment and Retention of a Diverse Workforce with the 4 appointments.

Motioned by Heliodoro Moreno, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.02 Creation of a Board Public Service Scholarship Fund for the Class of 2023

The Board discussed the creation of the Board Public Service Scholarship Fund for the Class of 2023.

Trustee Briscoe asked to know who would review the applications and stated that she would like to be involved in the process.

President Sims shared that she and Trustee Briscoe would review applications.

The Board approved the creation of a Board Public Service Scholarship for the Class of 2023.

Motioned by George Miller, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.03 Board ByLaw 9240 Board Training Revision for Board attendance at Conferences and Professional Development

Public Comment: Duane Smith shared concern in regard to Board members attending ACSA Academies and shared concern in regard to the funding for the revised process.

It was recommended the Board approve the revision to Board Bylaw 9240 Board Training

Motioned by Heliodoro Moreno, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.04 Memorandum of Understanding (MOU) between Alder University and Pittsburg Unified School District for Professional Development of a Teacher Residency Program (Ms. Castro)

Ms. Castro shared the Memorandum of Understanding between Alder University and the district. She announced that the district was awarded a grant for the Professional Development of a Teacher Residency Program. She noted that part of the grant includes the MOU with Alder University to place students in the District. One of the main goals is to fill hard to fill positions and to increase diversity.

Staff recommended the Board approve the MOU between Alder University and Pittsburg Unified School District for Professional Development of a Teacher Residency Program.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.05 Memorandum of Understanding (MOU) with California School Employee Association (CSEA) and PUSD - Early Notice of Intent to Resign/Retire (Ms. Castro)

Ms. Castro shared the Memorandum of Understanding with California School Employee Association and the district for Early Notice of Intent to Resign/Retire. She explained that the MOU is brought annually to incentivize employees to notify the district if they intend to resign or retire to allow the district to have time to fill the position.

Staff recommended the Board approve the Memorandum of Understanding (MOU) between CSEA and PUSD.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.06 Memorandum of Understanding (MOU) between PEA and PUSD - Early Notice of Intent to Resign/Retire (Ms. Castro)

Ms. Castro shared the Memorandum of Understanding with PEA and the district for Early Notice of Intent to Resign/Retire. She explained that the MOU is brought annually to incentivize employees to notify the district if they intend to resign or retire to allow the district to have time to fill the position.

Staff recommended the Board approve the Early Notice of Intent to Resign/Retire MOU between PEA and PUSD.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.07 COVID Testing Plan (Ms. Bush)

Ms. Castro presented the COVID Testing Plan and Resolution #22-21. She explained that the COVID testing plan was placed on the district's website.

It was recommended the Board adopt the COVID Testing Plan and Resolution #22-21.

Motioned by George Miller, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0/0

ROLL CALL Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.08 Memorandum of Understanding (MOU) between MCT Vision Screening and Pittsburg Unified School District for the 2022-2023 school year (Mrs. Clark)

Mr. Molina presented the Memorandum of Understanding between MCT Vision Screening and the district. He shared that vision screening is a requirement and there would be a need to contract services.

Staff recommended the Board approve the memorandum of understanding (MOU) between MCT Vision Screening and the Pittsburg Unified School District for mandated yearly vision screening for students for the 2022-2023 school year.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.09 Purchase Replacement Floor Cleaning Machines with Waxie Sanitary Supply (Mr. Belasco)

Mr. Belasco presented the request to purchase replacement floor cleaning machines with Waxie Sanitary Supply.

Staff recommended the Board accept the lowest quote by Waxie Sanitary Supply for the purchase of floor cleaning machines.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.10 Contract between Junior Army Reserve Officers' Training Corps (JROTC) and Pittsburg Unified School District to establish JROTC at PHS for 2023-2024 school year (Mr. Molina)

Mr. Molina, Mr. Whitmire and Colonel Paz presented the contract between Junior Army Reserve Officers' Training Corps (JROTC) and the district.

Colonel Paz shared information about the program and stated that it would not be a recruiting program and that the program would be citizenship program for scholars.

Vice President Moreno stated that he was excited about the program because of the benefits of the skills taught.

Staff recommended the Board approve the contract between Junior Army Reserve Officers' Training Corps (JROTC) and Pittsburg Unified School District at PHS for 2023-2024 school year.

Motioned by Heliodoro Moreno, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.11 Acceptance of the District Audit Report from Christy White, A Professional Accountancy Corporation, for the 2021-2022 Fiscal Year (Mr. Haria)

Mr. Michael Ash, Christy White representative, presented the District Audit Report from Christy White, A Professional Accountancy Corporation, for the 2021-2022 Fiscal Year. He explained that each district is required to have a yearly audit to be submitted by January 31st. He noted that the audit report included the auditor's opinion. He shared that it was a very good, clean audit and thanked Mr. Haria and Ms. Marturano for their work on obtaining everything they needed to accomplish the audit on a timely basis. He thanked Ms. Pat Mims for her support.

Staff recommended the Board hear and accept the audit report from Christy White A Professional Accountancy Corporation, for the 2021-2022 Fiscal Year.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.12 Reject the bids for the PUSD District Admin Offices Portable Project (Mr. Scott)

Mr. Scott shared the request to reject the bids for the PUSD District Administration Offices Portable Project.

Staff recommended the Board to reject the bids received for the PUSD District Admin Offices Portable Project and permit the Facilities Department to rebid the project immediately.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.13 Change Order No. 1 for the PHS Softball Field Project - Civil Scope (Mr. Scott)

Mr. Scott shared the Change Order No. 1 for the PHS Softball Field Project.

Staff recommended the Board to approve Change Order No. 1 for the PHS Softball Field Project - Civil Scope.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.14 Renewal annual rental agreement between Contra Costa County Office of Education and Pittsburg Adult Education Center for the 2022-2023 school year (Mr. Scott)

Mr. Scott shared the renewal rental agreement between Contra Costa County Office of Education and Pittsburg Adult Education Center for the 2022-2023 school year.

Staff recommended the Board approve the renewal annual rental agreement with CCCOE for classroom space at Pittsburg Adult Education School (PAEC) for the 2022-2023 school year.

Motioned by George Miller, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

9.15 Acceptance of the Teacher Residency Capacity Grant, Grant Award Number 202ITRC213 (Ms. Castro)

Staff recommended the Board accept the Teacher Residency Capacity Grant, Grant Award Number 202ITRC213

Motioned by Heliodoro Moreno, seconded by Taylor Sims.

Final Resolution: Motion Carries 4/0/0

Yea: George Miller, Heliodoro Moreno, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez and Manuel Patino, Student Board Members

10. Communications

10.01 Comments from the Public, Community Organizations, Employee Representatives

There were no comments.

11. Board Requests

11.01 Information Requests

There were no requests.

11.02 Agenda Requests

There were no requests.

12. Next Board Meeting / Future Events / Adjournment

12.01 Next Regular Board Meeting - January 25, 2023

The meeting ended at 7:38 PM