

Regular Board Meeting Minutes (Wednesday, March 8, 2023)

Members present

George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims (Virtually), Destiny Briscoe
Lizeth Alvarez, Student Board Member

Members Absent

Manuel Patino, Student Board Member

1. Opening Items - 5:00 PM

1.01 Call To Order

The meeting was called to order at 5:02 PM

2. Closed Session

2.01 Closed Session Agenda (Ms. Castro)

3. Student Recognition - 6:15 PM

3.01 Pledge of Allegiance

The student recognition began at 6:23PM with the Pledge of Allegiance.

3.02 Black Diamond High School Student Recognition in iReady Reading & Math Skills (Mr. Lucido)

Mr. Lucido presented Black Diamond High School scholars who have excelled in their literacy and math scores in the iReady program. Scholars were given the opportunity to speak about their improved scores.

4. Recall to Open Session - 6:30 PM

4.01 Pledge of Allegiance

The meeting was recalled to Open Session at 6:40 PM with the Pledge of Allegiance.

4.02 Agenda Reorganization

Dr. Schulze announced that donation item 9.13 would be reorganized to the beginning of information section.

5. Closed Session Report / Action

5.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)

Ms. Castro reported the Personnel Actions were approved as presented.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Ms. Castro reported the Board took action to not re-elect employee #1508 effective June 2, 2023, pursuant to Ed. Code 44929.21

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 5/0/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Ms. Castro reported the Board took action to not re-elect employee #7087 effective June 2, 2023, pursuant to Ed. Code 44929.21

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/1/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims

Nay: Destiny Briscoe

Ms. Castro reported the Board took action to not re-elect employee #7328 effective June 2, 2023, pursuant to Ed. Code 44929.21

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Ms. Castro reported that pursuant to Ed. Code 44954, the Board approved the formal release of temporary employees #7343, #2874, #7324, and # 7354 effective June 2nd 2023.

Motioned by De'Shawn Woolridge, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 5/0/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Ms. Castro announced the dedicated service retirements of:

Brenda Standifer, Suspension Aide, with special commendation for 19 years of dedicated service to staff and students of PUSD.

Adam Zendejas, Head Custodian, with special commendation for 34 years of dedicated service to staff and students of PUSD.

5.02 Litigation [as applicable] (Dr. Schulze)

Dr. Schulze explained that the Board accepted the settlement offer from JUUL Labs. She explained that the settlement was a class action lawsuit against JUUL Labs for targeting tobacco products towards young people.

Acceptance of Settlement Offer against JUUL Labs.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

6. Comments

6.01 Public Comments: Items Not on the Agenda

Public Comment: Yousef Saad El Din, scholar, commented in regard to Paper Tutoring.

6.02 Student Board Member Comments (Ms. Alvarez)

Ms. Alvarez wished everyone a Happy International Women's Day. She shared that Pittsburg High School would roll out a new policy that would require all students to have their student ID out at all times and shout out the Black Student Union.

6.03 Student Board Member Comments (Mr. Patino)

Mr. Patino was absent.

6.04 Superintendent Comments (Dr. Schulze)

Dr. Schulze wished everyone a Happy International Women's Day. She shared that the previous week was Literacy Week and shared that it was fun to go out to schools and said the highlight was Literacy Night at Foothill Elementary School and seeing Mr. Allanic bring out his entire classroom library to gift to scholars and families who attended the event.

6.05 Board Member Comments (Trustees)

Trustee Briscoe wished everyone a Happy Women's History Month and shared information of events she attended. She shared that she attended the Willow Cove Black History Month Celebration event and added that scholars shared speeches, poems, art exhibits and it was amazing to see. She added that she also had the opportunity to attend the Black History Month celebration at Bay Point Library as well as read to scholars during literacy week at Los Medanos Elementary and also visit Foothill Elementary.

Trustee Dr. Woolridge shared that he had the opportunity along with President Sims, to attend the Contra Costa County School Board Association's presentation on human trafficking. He shared that there were great speakers who shared their experience and was able to learn about concerns and network. He asked to know how teachers are trained to look for sign of human trafficking.

Trustee Miller had no comment.

President Sims had no comment.

Vice President Moreno thanked Los Medanos Elementary and Willow Cove Elementary and also Ms. Espinoza, Community Schools Coordinator for inviting him to a meeting. He shared that he was able to participate in a Restorative Justice Circle at Hillview Junior High School and recommended the Board to participate in one if they have the opportunity.

7. Information / Reports / Discussion

7.01 Superintendent's Update (Dr. Schulze)

Dr. Schulze shared updates on Prop 28 funding. She explained that all information the District has received has been from School Services as the State had not released any guidance or requirements. She noted that Prop 28 was something that passed to ensure dedicated funding for the arts. The District has not received funding at the moment but staff would continue to look for updates. The funding would be to expand arts programs across the schools and would be an estimated 1.2 million dollars and 600 thousand for low income funding. The final allocation would come from the State and about 80% of the funds must go towards staffing and would require a plan to be submitted by the District and school sites and is estimated to start next year.

Dr. Schulze provided an update on the Diversity in Hiring. She explained that the District received the Alder/Teacher Residency Grant and will also apply for the implementation grant. She noted that the goal is to have between 12-25 teacher residents by Fall 2024. She added that the District would attend the CAAASA Conference and would have a table at their Job Fair. She noted that the District also present on its diversity and retention work at CAAASA. Additionally, the first meeting of the Committee on Diversity and Retention was held on March 1st and included themes of administrator leadership pipeline, review of interview panel process, and having more teacher and community member attendance at job fairs to represent the PUSD community for possible candidates.

Finally, Dr. Schulze shared that the LCAP process began with community meetings and shared a brief summary of meetings that would be held to receive LCAP feedback.

7.02 Discipline Matrix Update (Ms. Clark)

Ms. Clark shared a presentation on the Discipline Matrix and the work done around discipline. She explained that the goal and purpose of the presentation was to provide information regarding the Discipline Matrix and to create an understanding of what a discipline matrix is and is not.

Ms. Clark shared a brief summary of the discipline process in PUSD and noted that changes were made using evidence such as data, root cause analysis and CCEIS. Changes in discipline process were also due to the need for improvements, moving from punitive to restorative approach and the ban on 48900 (k). She highlighted the work that has already started in the District such as the Discipline Committee in 2021, CCEIS identification in 2021, professional development and training on suspension, data review, focus on Tier 1 and Tier Strategies and the ban of suspensions for 48900 (k) for TK through 12th grade PUSD students. She added that examples of actions, services and supports implemented in PUSD include building community in schools, Positive Behavior Intervention Supports, Soul Shoppe, Step Up, SEEDS, and Restorative Practices.

Ms. Clark shared examples of the current and new PUSD Discipline Action Chart and "K" Chart. She noted that the proposed matrix for elementary and secondary would have the Educational Code, level or severity and options and interventions for the 1st, 2nd and 3rd occurrence. Additionally, she shared a brief description of continual work that include ongoing professional development and training for administrators on Educational codes and authority for suspension, and guidance on documentation, investigation, and utilization of Other Means of Correction before suspension as well as Tier 1 and Tier 2 strategies and implementation districtwide.

Trustee Briscoe Ms. Clark for the presentation and asked that a list of acronyms used be added to the end of the document.

The Board asked questions and discussed the information provided.

Trustee Briscoe asked if the District asked for feedback from teachers and parents.

Ms. Clark shared that the District would ask for feedback from parents and teachers through meetings.

Vice President Moreno thanked staff for the presentation and for revising the Matrix. He asked if there would be a timeline of when the Matrix would return to the Board.

Ms. Clark shared that the matrix would return to the Board around June.

Vice President asked to receive information on the Educational Codes that mention administrator discretion in discipline.

Public Comment: Yousef Saad, PHS Scholar, commented on the Restorative Justice process.

7.03 Presentation: Weighted Grade Point Average (Mr. Molina / Mr. Whitmire)

Mr. Molina shared a presentation on courses that can be assigned additional grade points/weight, what surrounding Districts are doing, and potential next steps moving forward.

He explained that the current implementation of Weighted Grade Points are given for Advanced Placement Classes, UC Approved Honors Courses which included Project Lead the Way. He added that potential courses for Weighted Grade Points could be given for Dual Enrollment Courses, Concurrent Courses and Articulated Courses. Additionally, he shared information on what surrounding districts have in place and noted that districts are inconsistent with Weighted GPAs for Concurrent Enrollment and Dual Enrollment.

Mr. Molina added that next steps would include meeting with Los Medanos College and surrounding districts, follow up discussion at a Curriculum Subcommittee meeting, bringing options to the Board, and updating Board Policies and Administrative Regulations. He added that staff would also include scenarios to show the good and bad consequences when bringing information back to the Board.

Public Comment: Yousef Saad, PHS Scholar, thanked staff for placing the discussion on the agenda.

Vice President Moreno and Trustee Briscoe thanked scholar for speaking.

Dr. Schulze thanked scholar for bringing this to the Board's and her attention.

7.04 Memorandum of Understanding (MOU) between Contra Costa County Office of Education Youth Services Department and Pittsburg Unified School District for the 2022-2023 School Year (Ms. Clark)

Ms. Clark presented the MOU between Contra Costa County Office of Education Youth Services Department and the district. She explained that the MOU would add additional support for foster youth in the form of one Case Manager provided by the Contra Costa County Office of Education. She noted that the position would be provided by the County through 2024.

7.05 Renewal - Memorandum of Understanding (MOU) between Legacy Rehabilitation Center and Pittsburg Adult Education Center (PAEC) for the 2023-2024 school year (Dr. Lockwood)

Mr. Molina on behalf of Dr. Lockwood presented the MOU between Legacy Rehabilitation Center and the Pittsburg Adult Education Center. He shared that the MOU would be a renewal for the following year.

7.06 Presentation: CDE Transportation Service Plan (Mr. Belasco)

Mr. Belasco shared a detailed presentation on the CDE transportation plan. He explained that the district received input from community stakeholders and heard from parents and their experiences as well as feedback from staff.

Trustee Briscoe thanked Mr. Belasco for including community stakeholder comments in his presentation.

Dr. Schulze thanked Mr. Belasco, the Board and previous Boards for maintaining transportation services during budget reductions.

8. Consent Items

8.01 Minutes for February 22, 2023 (Dr. Schulze)

Approval of the February 22, 2023 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

8.02 New Job Description - Coordinator of Finance (Ms. Castro)

Staff recommended the Board approve the job description for Coordinator of Finance.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

8.03 PROCEDURAL: Approval of Consent Agenda

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).

9.01 Approval of the 2022-2023 Second Interim Financial Report (Mr. Haria)

Mr. Haria shared a detailed presentation of the 2022-2023 Second Interim Financial Report. He shared information on revenue assumptions, expenditure assumptions, Second Interim 2022-2023, Multi-Year Projections, and the budget timeline.

Revenue assumptions included information on declining enrollment, Average Daily Attendance, COLA, Unduplicated Pupil percentages, Lottery revenue, Supplemental and Concentration funds, and Base Grant.

Mr. Haria announced that the District would submit a budget certification of Positive. He shared the timeline of the budget and noted that the final adopted budget would be brought to the Board in June.

Vice President Moreno thanked Mr. Haria for the presentation.

Staff recommended the Board approve the attached Second Interim Financial Report for 2022-2023 school year.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.02 Acceptance of Audit Report from Christy White, A Professional Accountancy Corporation, for the 2021-2022 Fiscal Year for Bond Measures E, N, and P (Mr. Scott)

Mr. Scott, Dennisha Marsh and Mr. Luna, Christy White Representative, shared information on the Audit Report from Christy White for the 201-2022 Fiscal Year for Bond Measures E, N and P.

Ms. Marsh shared that the Bond Oversight Committee reviewed the audit report to ensure the District was in compliance and also closed two bonds. She shared that the District is on track to receive no findings

Mr. Luna, representative from Christy White shared a presentation summary on results on Bond Audit for measure E, N, and P. He explained that the report of performance resulted in the best possible finding report.

Trustee Dr. Woolridge thanked the Bond Oversight Committee for their dedication and efforts and thanked Mr. Luna for the presentation.

Staff recommended the Board accept the audit reports for Measures E, N and P bond building fund of Pittsburg Unified School District.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.03 Acceptance of Audit Report from Christy White, A Professional Accountancy Corporation, for the 2021-2022 Fiscal Year for Parcel Tax, Measure S (Mr. Haria)

Mr. Luna, Christy White Representative, shared the findings from the Christy White Audit Report for the 2021-20233 Fiscal Year for Parcel Tax, Measure S.

Staff recommended the Board hear the audit report for Parcel Tax, Measure S of Pittsburg Unified School District.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.04 Transitional Kindergarten Equivalency Plan (Ms. Chen)

Ms. Chen presented the Transitional Kindergarten Equivalency Plan and noted that there was one change from the previous meeting. She noted that 15 hours of professional development would be equivalent to 1 unit.

Staff recommended Board approve the Transitional Kindergarten Equivalency Plan.

Motioned by Destiny Briscoe, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.05 Tentative Agreement (Employee Benefits) between Pittsburg Unified School District (PUSD) and California School Employees Association (CSEA) (Ms. Castro)

Ms. Castro shared that the negotiations with CSEA concluded.

Trustee Dr. Woolridge thanked classified staff for the work they do to build the District. He thanked the members of the CSEA team who were a part of the bargaining team and the District team in engaging in positive negotiations.

Administration Recommended the Board Approve the Tentative Agreement (Employee Benefits) between Pittsburg Unified School District (PUSD) and California School Employees Association (CSEA) for 2022-2023.

Motioned by De'Shawn Woolridge, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.06 Correction/Revision of Tentative Agreement (Article 6) between Pittsburg Unified School District (PUSD) and Pittsburg Education Association (PEA) (Ms. Castro)

Ms. Castro noted that there was need to remove the dollar amount to Article 6 between the District and PEA. She shared that the PEA bargaining chair and district recognized the mistake and have made the correction.

Administration recommended the Board approve the correction/revision of Tentative Agreement for Article 6 between Pittsburg Unified School District (PUSD) and Pittsburg Education Association (PEA) for 2022-2023.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.07 Award Contract for the Replacement of the District's Uninterruptible Power Supplies and Network Switches (Mr. Melodias)

Staff recommended the Board award the contract for the District's Uninterruptible Power Supplies and Network Switches to NetXperts.

Motioned by George Miller, seconded by Lizeth Alvarez, supported by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.08 Additional Services to Hamilton Aitken Architects Contract for Additional Architectural Services for the Pittsburg USD Independent Studies Program Facilities Project (Mr. Scott)

Staff recommended the Board approve the additional architectural services proposal from Hamilton Aitken Architects for the Independent Studies Program portable classroom design revisions.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.09 Approve BuildCorp, Inc. Change Order No. 1 for the Pittsburg High School Softball Field Project - Fencing Scope (Mr. Scott)

Staff recommended the Board to approve BuildCorp, Inc. Change Order No. 1 for the Pittsburg High School Softball Field Project - Fencing Scope in the amount of \$29,068.65.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.10 Approval of Contract With KNN Public Finance (Municipal Advisory Service) (Mr. Haria)

Approval of Contract with KNN Public Finance for Municipal Advisory Service.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.11 ROLL CALL: Approve Resolution Number 22-26 accepting the Grant Award for the California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE) to Pittsburg Unified School District (Mr. Belasco)

Staff recommended the Board approve Resolution Number 22-26 accepting the Grant Award for the California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE) to Pittsburg Unified School District in the amount of \$1,553,175.94.

Motioned by George Miller, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

Mr. Belasco shared that the district has been fortunate to be awarded a grant after an extensive grant process.

Vice President Moreno thanked Mr. Belasco for his work.

Trustee Briscoe thanked Mr. Belasco.

9.12 Acceptance of Donation - School Uniform Donation from The Assistance League of Diablo Valley to Pittsburg Unified School District Elementary Students (Ms. Chen)

Staff recommended the Board accept the generous donation of elementary school student uniforms from The Assistance League of Diablo Valley, estimated value of \$23,300.00

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

Vice President Moreno thanked The Assistance League of Diablo Valley for their generous donation.

9.13 Acceptance of Donation of Nutcracker Tickets from Black Diamond Ballet and Sharon Sobel Idul (Ms. Thomas)

Ms. Thomas thanked Ms. Sobel Idul and Black Diamond Ballet for their generous donation of tickets for Special Education scholars to see the Nutcracker performance.

Staff recommended the Board accept the Special Education Donation of 150 Nutcracker Tickets from the Black Diamond Ballet and Sharon Sobel Idul, estimated value of \$1,500.00

Motioned by De'Shawn Woolridge, seconded by Destiny Briscoe.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

9.14 Acceptance of Donation from Zachary Ramirez with First Republic Bank to Pittsburg Unified School District (Mr. Belasco)

Staff recommended the Board accept the donation of 7,500 packs of disinfecting wipes from Zachary Ramirez with First Republic Bank, estimated value of \$43,587.50

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Roll Call Vote

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Yea: Lizeth Alvarez, Student Board Member

Vice President Moreno thanked Zachary Ramirez and First Republic Bank for their generous donation.

10. Communications

10.01 Comments from the Public, Community Organizations, Employee Representatives

There were no comments.

11. Board Requests

11.01 Information Requests

There were no requests.

11.02 Agenda Requests

There were no requests.

12. Next Board Meeting / Future Events / Adjournment

12.01 Next Regular Board Meeting - March 22, 2023

Vice President Moreno announced that there would be a Facilities Workshop on Monday, March 13th at 5:00 PM and a Board Retreat on Saturday, March 11th.

The meeting was adjourned at 9:28 PM.