

## **Regular Board Meeting Minutes (Wednesday, June 28, 2023)**

### **Members present**

Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe (Virtually)

### **Members absent**

George Miller

## **1. Opening Items - 5:00 PM**

### **1.01 Call To Order**

The meeting was called to order at 5:00 PM

### **1.02 Public Comment on Closed Session Agenda**

There were no comments.

## **2. Closed Session**

### **2.02 Closed Session Agenda (Ms. Castro)**

## **3. Recall to Open Session - 6:30 PM**

### **3.01 Pledge of Allegiance**

The meeting recalled to open session at 6:32 PM with the Pledge of Allegiance.

### **3.02 Agenda Reorganization**

Mr. Haria announced that agenda items 8.06 and 9.11 would be pulled from the agenda.

## **4. Closed Session Report / Action**

### **4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)**

Ms. Castro reported the Personnel Action report was approved as presented.

Motion by De'Shawn Woolridge, second by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Ms. Castro reported that by a vote of 4 to 0, with 0 abstentions, the Board approved the .4 Leave of Absence for the 2022-24 school year for employee #5698

Motion by De'Shawn Woolridge, second by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **4.02 Expulsion Case #23-11 (Ms. Clark)**

Staff Recommended the approval of Expulsion Case #23-11 from the Pittsburg Unified School District.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **4.03 Litigation [as applicable]**

None.

## **5. Recognition**

### **5.01 Recognition of Mrs. Eileen Aguba Chen (Dr. Schulze)**

The Board, staff, and community thanked Mrs. Eileen Chen for her service in Pittsburg Unified School District and congratulated her on her appointment as Superintendent of Robla School District.

President Sims and Mr. Haria presented Ms. Chen with a plaque of appreciation and gift from the Superintendent in her absence.

## **6. Comments**

### **6.01 Public Comments: Items Not on the Agenda**

Public Comment: Gloria Leinbach, employee, thanked the Board for approving her reduced work hours request.

### **6.02 Superintendent Comments (Dr. Schulze)**

Mr. Haria had no comment.

### **6.03 Board Member Comments (Trustees)**

Trustee Briscoe shared that she attended the Pittsburg Car Show where there were many festivities and was also able to hand out children's books to increase literacy.

Trustee Dr. Woolridge had no comment.

Vice President had no comment.

President Sims had no comment.

## **7. Information / Reports / Discussion**

### **7.01 Presentation: College and Career Center Year End Data (Ms. Mosley and Ms. Walker)**

Ms. Moseley, Ms. Walker and Ms. Duran shared a detailed presentation highlighting Pittsburg High School's College and Career Center end of year data. Staff reported approximately 4,000 scholar interactions to address topics such as college applications, financial aid scholarships, dual and concurrent enrollment and workshops to develop a college-going culture. Additionally, Career and Technical Programs (CTE) were explored such as Future Build, LMC pathways and U.S. Military.

It was reported that grade level interactions consisted of 82.8% seniors, 11.5% juniors, 4.3% sophomores, and 1.1% freshmen. Data on student interaction showed that 34.4% of scholars' interactions addressed college applications, 30.4% addressed FAFSA/CADAA Applications, and the lowest percentage of interactions were for SAT/ACT testing assistance.

College readiness partnerships with UC Berkeley Early Academic Outreach Program (EAOP), UDF TRiO Educational Talent Search, and AmeriCorp, combined efforts with the District to offer assistance to scholars on college applications, financial aid applications, CCGI activities, College Information Night, and Cash for College. It was reported that the State of California implemented Assembly Bill AB 469 requiring Seniors to complete a FAFSA (Free Application for Student Aid)/CADAA (California Dream Act) and Opt-Out form.

Staff was proud to announce that the District was ranked in the top 10% of FAFSA/CADAA completions for Level 8 (schools with a senior enrollment of 800 or more). PUSD completed 64.78% FAFSA/CADAA applications. The remaining 35% included, Students with disabilities, 5th year seniors, and Families that were reluctant to provide information. In addition to being in the top 10%, PUSD was also ranked #1 in most improved growth with an overall 41.55% increase proud to share that they were in the state's top 10.

Data was presented on 2022 vs 2023 FAFSA/CADAA, showing a growth in application submissions for 2023. Staff shared examples of best practices, life for scholars after graduation, Los Medanos College (LMC) Dual Enrollment data, information on local scholarships, explanation of CCGI, and goals for the College and Career Center for the 2023-2024 school year.

Trustee Briscoe thanked Ms. Walker and Ms. Moseley for their work and passion and shared that she saw the welcoming environment created in their office. She added that she had the opportunity to attend the Honors Night event and was impressed that they knew scholars' names.

President Sims and Vice President Moreno thanked Ms. Moseley and Ms. Walker for their work and the presentation.

#### **7.02 Presentation: Bond Sale Post Issuance (Mr. Haria)**

Mr. Haria shared a short detailed presentation on the sale of bonds. He thanked the Pittsburg community for voting for the bonds and the community's commitment to scholars. He shared details on the bond sale and authorization.

Vice President Moreno thanked Mr. Haria for the presentation and added that it showed the many people working together to show their commitment to tax payers.

President Sims thanked Mr. Haria and staff for their work.

#### **7.03 Memorandum of Understanding (MOU) between Pittsburg Unified School District and Alameda County/California State University, East Bay for MESA College Prep Program for the 2023-2024 school year (Ms. Sasser)**

Ms. Sasser presented the Memorandum of Understanding between the District and Alameda County/California State University, East Bay for MESA College Prep Program for the 2023-2024 school year. She shared that MESA is an organization that helps students see the fun and practicality in math and science.

#### **7.04 Contract between Restoration Management Company and Pittsburg Unified School District for the abatement at Pittsburg High School Football Facilities (Mr. Belasco)**

Mr. Belasco shared the contract between Restoration Management Company and the District for the abatement at Pittsburg High School Football facilities.

#### **7.05 Award of Contract between AMS.NET and Pittsburg Unified School District for the Maintenance Yard Camera Systems (Verkada) (Mr. Belasco)**

Mr. Belasco shared that due to vandalism and theft, there was a need to upgrade existing camera systems at school sites. He shared that the advanced systems will have monitoring to avoid false alarms. Staff would be utilizing cooperative purchasing to get the best price.

#### **7.06 Pittsburg Adult Education Center Calendar for 2023-2024 school year (Ms. Castro)**

Ms. Castro shared that each year, the District meets with Pittsburg Adult Education Center to review the calendar. She noted that a PEA representative and Dr. Lockwood met to review the calendar and mutually agreed on the calendar presented.

### **8. Consent Items**

#### **8.01 Minutes for June 14, 2023 (Dr. Schulze)**

Approval of the June 14, 2023 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **8.02 Budget Sub-Committee Meeting Notes (Mr. Haria)**

Staff recommended the Board approve the June 8, 2023 Budget Sub-Committee meeting notes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.03 Disposal of Obsolete Vehicles and Equipment (Mr. Belasco)**

Staff recommended Board approval of the disposal of obsolete vehicles and equipment that is no longer functional for use.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.04 Renewal Contract between ASPIRE and Pittsburg Unified School District for the 2023-2024 school year (Ms. Handy and Ms. Tran)**

Staff recommended the Board approve the contract renewal for ASPIRE and Pittsburg Unified School District for the 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Vice President Moreno asked that surveys be provided to the Board via Friday Letter and noted that information was missing from the background information in regard to measurements.

Ms. Tran explained that staff were awaiting on the results and would be able to provide the surveys when they are received.

### **8.05 Renewal Contract between ELEVO and Stoneman Elementary School for the 2023-2024 school year (Ms. Megia and Ms. Chen)**

Staff recommended the Board approve the contract renewal between ELEVO and Stoneman Elementary School for the 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.06 Renewal Agreement between The Regents of the University of California Destination College Advising Corps and Pittsburg Unified School District for the 2023-2024 school year (Mr. Whitmire)**

This agenda item was moved to the following Board meeting.

### **8.07 Contract between Bridge Builders to the New Generation and Pittsburg Unified School District (PHS) for the 2023-2024 school year (Mr. Whitmire)**

Staff recommended the Board approve the contract between Bridge Builders to the New Generation and Pittsburg Unified School District for the 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.08 Agreement between Center for Powerful Public Schools and Pittsburg Unified School District (PUSD) for the 2023-2024 school year (Dr. Schulze)**

Staff recommended the Board approve the agreement between Center for Powerful Public Schools and Pittsburg Unified School District for the 2023-2024 school year

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.09 Agreement between Black Teacher Project (BTP) and Pittsburg Unified School District (PUSD) for the 2023-2024 school year (Dr. Schulze)**

Staff recommended the Board support the District's work with the Black Teacher Project (BTP), a program of the National Equity Project (NEP), to support Black Teachers and Educators in PUSD for the 2023-2024 school year

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.10 Memorandum of Understanding (MOU) between La Clinica De La Raza, Incorporated and Pittsburg Unified School District for the 2023-2026 school year (Mrs. Clark)**

Staff recommended the Board to approve the memorandum of Understanding (MOU) between La Clínica De La Raza, Incorporated and the Pittsburg Unified School District 2023-2024, 2024-2025, and 2025-2026 school years.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.11 Agreement between Performance Matters All-Teacher 3-hour on August 7th or 8th PD Sessions and Pittsburg Unified School District (Mr. Rocap)**

Staff recommended the Board approve the Agreement between Agreement between Performance Matters All-Teacher 3-hour Aug 7th or 8th PD Sessions and Pittsburg Unified School District.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.12 Updated Board Policy 4040 - Employee Use of Technology and Employee Use of Technology Agreement (Ms. Castro)**

Staff recommended the Board adopt the updated language for Board Policy 4040 - Employee Use of Technology, along with the Employee Use of Technology Agreement.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.13 Updated Board Policies 4112.2 - Certification, 4112.21 - Interns, and 4113 - Assignment (Ms. Castro)**

Staff recommended the Board adopt the updated language for Board Policies 4112.2 - Certification, 4112.21 - Interns, and 4113 - Assignment

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.14 Contract Renewal Between Gербusters LLC. and Pittsburg Unified School District for 2023-2024 school year (Mr. Belasco)**

Staff recommended the Board approve the contract renewal between Gербusters LLC and Pittsburg Unified School District for janitorial services for the first quarter of the 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.15 PROCEDURAL: Approval of Consent Agenda**

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

**9.01 Adoption of 2023-2024 Local Control Accountability Plan (LCAP) (Mrs. Chen)**

Staff recommended the Board approve the Adoption of the 2023-24 School Year Local Control Accountability Plan (LCAP).

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.02 Adoption of 2023-2024 District Budget (Mr. Haria)**

Mr. Haria thanked staff for assisting in preparing the budget and shared a detailed presentation of the adoption of the 2023-2023 District Budget. He noted that there could be changes to the budget that might take place and that it would be likely that the District would need to submit a revised budget.

Mr. Haria shared that when looking at revenue assumptions, it is seen that student enrollment will decline and added that because the State has allowed for the use of previous year enrollment, the District will be able to utilize the higher enrollment numbers. Additionally, he shared revenue assumptions which included that the unduplicated pupil count would be 80%, Lottery revenue would be \$170 per ADA for unrestricted and \$67 per ADA for restricted, COLA of 8.22%, Mandated Cost Block Grant, Supplemental & Concentration, and Base Grant. Expenditure assumptions for 2023-24 included \$78,000 Step & Column, PERS and STRS costs, Medical Costs and projected increase, Unemployment costs, Utilities cost increases, insurance cost increases, and collective bargaining that was not factored in for the 2023-24

budget.

Mr. Haria shared a summary of the adopted budget, general fund expenditures, enrollment projections, MYP revenue assumptions, MYP expenditure assumptions, considerations, summary of Multi Year Projection (MYP), and a timeline of the 2023-24 budget process. He explained that the District would deficit spend for the following three years and added that there would be a shortfall of \$18,484,295. He explained that it is not allowed to have such negative fund balance and the District would need to make budget balancing decisions including the adoption of a resolution stating that the district would commit to balance its budget. He expressed that he believes the District would have a qualified budget which would mean that the district would not be able to meet its financial obligations in one of the three years. The timeline included a detailed explanation on the process in which the budget would be adopted and next steps.

Staff recommended the Board adopt the 2023-2024 Fiscal Year District Budget

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.03 ROLL CALL: Resolution 22-38, To Identify the amount of Revenue Enhancements and/or Budget Reductions Needed in 2024-2026 (Mr. Haria)**

Staff recommended the Board approve the Resolution Number 22-38, to identify the amount of the revenue enhancements and/or budget reductions needed in 2024-2025 and 2025-2026 and to require that a list of revenue enhancements and/or budget reductions for 2024-2025 be included in the 2023-2024 Second Interim Report.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

Trustee Dr. Woolridge expressed that he would like the classified staff not be affected during any possible budget reductions.

**9.04 Statement of Reasons for Excess Reserves for 2023-24 school year (Mr. Haria)**

Staff recommended the Board approve the information on Excess of Minimum Reserve Requirements per Ed Code Section 42127.

Motion by Heliodoro Moreno, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.05 ROLL CALL: Resolution 22-36, Spending Plan for the 2023-2024 Proposition 30 EPA Funds (Mr. Haria)**

Staff recommended the Board approve Resolution 22-36, spending plan report on Proposition 30 EPA funds.

Motion by Heliodoro Moreno, second by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.06 ROLL CALL: Resolution No. 22-39 Notice of Completion for BuildCorp, Inc. for the District Admin. Offices Portable Project (Mr. Scott)**

Staff recommended the Board approve Resolution No. 22-39, Notice of Completion for BuildCorp, Inc. for the District Admin. Offices Portable Project

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.07 Approve contract with BuildCorp, Inc. for the Child Nutrition Greenhouse Project Installation (Mr. Scott)**

Staff recommended the Board to approve the contract with BuildCorp, Inc. for the Child Nutrition Greenhouse Project installation.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.08 Reject all bids for the District Admin. Offices Building Reroofing Project and permit the Facilities Department to rebid the Project (Mr. Scott)**

Staff recommended the Board reject all bids for the District Admin. Offices Building Reroofing Project, and permit the Facilities Department to rebid the project.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.09 Approve Contract with Chapman Coast Roof Co., Inc. for the Stoneman Elementary School - Portables Reroofing Project (Mr. Scott)**

Staff recommended the Board approve the contract with Chapman Coast Roof Co., Inc. for the Stoneman Elementary School - Portables Reroofing Project.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.10 Amendment No. 2 - Consolidated Safety Services Purchase Order for the Pittsburg High School Softball Field Project (Mr. Scott)**

Staff recommended the Board approve Amendment No. 2 to Consolidated Safety Services purchase order for additional Division of State Architect (DSA) inspection services delayed due to weather and DSA approval delays for the Pittsburg High School Softball Field Project.

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.11 Acceptance of the Teacher Residency Implementation Grant (Ms. Castro)**

This item was pulled from the agenda.

**9.12 Acceptance of Donation from The Brenner Foundation, Inc. to Parkside Elementary School (Mr. Varner)**

Staff recommended the Board accept the donation from the Brenner Foundation Inc. to Parkside Elementary School for uniforms for families in need.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.13 Acceptance of Donation from Environmental Volunteers to Willow Cove Elementary School (Mr. Borquez)**

Staff recommended the Board approve the donation from Environmental Volunteers to support transportation cost for the 5th grade field trip for Willow Cove Elementary School in the amount of \$645.08

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9.14 Acceptance of Donation from Chick-fil-A Community Partner to Stoneman Elementary School (Ms. Megia and Mr. Mason)**

Staff recommended the Board accept the donation from Chick-fil-A Community Partners to Stoneman Elementary School

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**10. Communications**

**10.01 Comments from the Public, Community Organizations, Employee Representatives**

There were no comments.

**11. Board Requests**

**11.01 Information Requests**

Trustee Briscoe requested information in regard to how students from various backgrounds and parents are informed about the MESA program.

**11.02 Agenda Requests**

There were no agenda requests.

**12. Next Board Meeting / Future Events / Adjournment**

**12.01 Next Regular Board Meeting - July 26, 2023**

Motion to adjourn the meeting

Motioned by De'Shawn Woolridge, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 4/0

Yea: Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

The meeting was adjourned at 8:46 PM.