

## **Regular Board Meeting Minutes (Wednesday, July 26, 2023)**

### **Members present**

George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **Members absent**

Heliodoro Moreno

### **1. Opening Items - 5:00 PM**

#### **1.01 Call To Order**

The meeting was called to order at 5:01PM.

### **2. Closed Session**

#### **2.01 Closed Session Agenda (Ms. Castro)**

### **3. Recall to Open Session - 6:30 PM**

#### **3.01 Pledge of Allegiance**

The meeting was recalled to order at 6:32PM with the Pledge of Allegiance.

### **4. Closed Session Report / Action**

#### **4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)**

Ms. Castro reported the Personnel Actions were approved as presented

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **4.02 Litigation [as applicable]**

None.

### **5. Comments**

#### **5.01 Public Comments: Items Not on the Agenda**

There were no comments.

#### **5.02 Superintendent Comments (Dr. Schulze)**

Dr. Schulze welcomed Dr. J.C. Farr to the District.

#### **5.03 Board Member Comments (Trustees)**

Trustee Briscoe shared that she attended the Summer Math Institute Closing Ceremony where 135 junior high school students attended and thanked the students, staff and Los Medanos College for the event.

Trustee Dr. Woolridge had nothing to report.

Trustee Miller had no comment.

President Sims announced that she would start a new tradition of recognizing employee birthdays at each Board meeting. She wished a Happy Birthday to individuals who had a birthday in July.

### **6. Information / Reports / Discussion**

#### **6.01 Superintendent's Update (Dr. Schulze)**

Dr. Schulze shared a presentation on updates. She began her presentation by sharing that August 9<sup>th</sup> would be the first day of school. She noted that Week of Welcome would be held the following Monday and added that it has been expanded because current teachers like to attend the sessions as well. The week would consist of professional development and would be held at Pittsburg High School. She shared that August 4<sup>th</sup> would be the New Teacher Welcome and stated that she would lead a Student Fishbowl in the afternoon. She added that 9<sup>th</sup> Grade Orientation

would be held as well and thanked the Family and Parent Liaisons for their work. All teachers are to return on August 7<sup>th</sup> and will receive training on PowerSchool, the new data system. The following day, teachers would be able to work in their classroom.

Dr. Schulze shared summer highlights and noted that students were able to work in the summer for the Summer Math Institute as Math tutors, Pittsburg High School and Black Diamond High School students both were able to receive credit recovery and acceleration, students visited colleges, students participated in the ELD Language & Art Academy, and ASPIRE camp would have their showcase.

Dr. Schulze thanked the Human Resources team for a successful Classified Job Fair.

Additionally, Dr. Schulze presented Legislative and State highlights. She explained that the budget was revised by the Governor with revisions being significant enough that the District would need to submit a 45-day revision. The changes would mean that the District would still have budget reductions, just less than anticipated. The Budget Revision would reduce the proposed cuts and it was estimated that the District would receive 90% of the Arts & Music Block Grant and 85% of the Learning Recovery Block Grant. Other highlights included information the California approved new math framework in July in which PUSD would do a textbook selection process during the year, changes to the LCAP template, continuation of Universal Meals, State development of the Literacy Roadmap that would include requiring screening for Dyslexia by 2023, and finally, an increase in the Teacher Residency Grant Amount.

#### **6.02 Discussion of Agenda Items for the Annual Board Workshop Retreat (Dr. Schulze)**

Dr. Schulze announced that the Board secured August 19<sup>th</sup> for their annual Government team retreat with Leadership Associates. She shared that the current discussion would allow the Board the opportunity to let staff know any different topics they would like covered during the retreat.

Trustee Miller asked the Board to have the majority agree when information is requested.

Trustee Briscoe requested that the Board review the Board Goals and possibly create a metric system to allow the Board to know where they are with each goal. She added that she would like to discuss how the Board can better support each other and scholars and how they could be more effective as a Board.

Trustee Dr. Woolridge asked if the Board could hold a book study to discuss the book they received called *The Governance Core*, at a retreat or in a separate meeting. He added that he would also like the Board to discuss the expectations of the data workshops.

President Sims summarized the Board's suggestions for topics. She shared that the Board requested to discuss Board Goals, discussion on What is our Why and share personal expertise, discussion around *The Governance Core*, discussion around data workshops, and discussion on how the Board can become more cohesive.

Trustee Miller shared concern that the Board might not have enough time to cover all topics and asked if they could be narrowed down.

#### **6.03 Contract between Queens Gettin' Lit (DBA: The Education Chronicles) and PUSD After School Programs for the 2023-2024 school year (Ms. Tran)**

Ms. Tran shared the new contract between Queens Getting' Lit (DBA: The Education Chronicles) and the Pittsburg Unified School District's After School Programs for the 2023-2024 school year. She explained that the agreement would allow the program to be piloted at Stoneman Elementary School's after school program. She shared that the program is run by Dr. D'Andre Anderson who was inspired to help young black girls read and write using culturally proficient literature to support and build cultural heritage pride as scholarly queens through cultural heritage identity development. The program would take place twice a week and its goal is to increase reading literacy and to with staff to target scholars who need additional support.

Trustee Briscoe shared that she liked that the program focuses on literacy rate and asked to know what the measurement would look like.

Ms. Tran explained that literacy data would be gathered from data systems that are in place during the school day. She noted that the program would focus on scholars who have reading challenges and staff would use the baseline and benchmark data as well.

Dr. Schulze noted that the program would have its own ways of assessing and it would be paired with what is during the school day. The data will allow staff to see how scholars are doing compared to their peers as well as to see their improvement from where they started.

Trustee Briscoe asked to receive information on how many school sites outside of PUSD the program has worked with as well as an explanation of measurable outcomes at those schools they have worked with and participation rates. She added that she also wanted to know the selection criteria, how information is shared with parents, and how often assignments would be given and if those assignments would be completed during the program or given as additional homework.

Ms. Tran explained that 20 scholars from 3<sup>rd</sup> through 5<sup>th</sup> grade would be invited, and parents could decline if they'd like. She added that there would be an orientation for parents where they would receive a syllabus. She noted that scholars invited would be scholars who are already enrolled in the after school program.

#### **6.04 Overnight Field Trip: Pittsburg High School Cross Country to Mt. SAC Invitational - Mt. San Antonio College in Walnut, California on October 20, 2023 - October 21, 2023 (Mr. Strom)**

Mr. Strom presented the request for an overnight field trip for the Pittsburg High school Cross Country team to Mt. SAC Invitational at Mr. San Antonio College in Walnut, California. He explained that the event is an annual meet that scholars have attended for the previous 10 years with the exception of the COVID year. He added that the request would return to the Board when the list of scholars attending is completed.

Dr. Schulze added that sometimes staff don't have the names until it is just before the event.

#### **6.05 Overnight Field Trip: Pittsburg High School Cross Country Team to CIF State Cross Country Meet in Fresno, CA on November 24, 2023 - November 26, 2023 (Mr. Strom)**

Mr. Strom shared the request for an overnight field trip for the Pittsburg High School Cross Country Team to attend the CIF State Cross Country Meet in Fresno, California in November. He noted that 2 scholars attended the meet the previous school year and although he was unsure if students would attend again, the request was submitted in preparation.

#### **6.06 Out of State Field Trip: Pittsburg High School Varsity Football Pre-Season Matchup Game in Honolulu, Oahu, HI on August 28, 2024 - September 1, 2024 (Mr. Strom)**

Mr. Strom shared the request for an out of State field trip for the Pittsburg High School Varsity Football Team to attend the Football Pre-Season Matchup Game in Honolulu, Hawaii in August 2024. He shared that Pittsburg High School Football has grown in strength and is excited to expand. He added that the game could possibly be televised by ESPN. He explained that the team would like to begin fundraising as soon as possible.

#### **6.07 Contract between Pittsburg Unified School District and Certified Athletic Trainer Renata Odongo for the 2023-2024 school year (Mr. Strom)**

Mr. Strom presented the contract between Certified Athletic Trainer Renata Odongo and the District for the 2023-2024 school year. He noted that the previous athletic trainer stepped down.

#### **6.08 Renewal Proposal between Pittsburg Unified School District and Associated Valuation Services, Inc. for District Wide Inventory Management Services (Mr. Belasco)**

Mr. Belasco shared the renewal proposal between Associated Valuation Services, Inc. and the District for District wide inventory management services. He explained that the District is statutorily obligated to maintain an inventory of anything over \$500 and the vendor would assist with inventory management.

#### **6.09 Proposal between Pittsburg Unified School District and Associated Valuation Services for the Bi-Annual Physical District Wide Inventory (Mr. Belasco)**

Mr. Belasco shared the proposal between Associated Valuation Services, Inc. and the District for the Bi-Annual Physical District wide inventory. He noted that the proposal was for the company to physically take inventory in the District.

#### **6.10 Proposal Between Plum Architects and Pittsburg Unified School District for Architectural Services for the PAEC Restroom Portable Project (Mr. Scott)**

Mr. Scott presented the proposal between Plum Architects and the District for architectural services for the Pittsburg Adult Education Center Restroom Portable Project.

#### **6.11 Approve Quote between Enviroplex and PUSD for restroom portable building at Pittsburg Adult Education Campus (PAEC) (Mr. Scott)**

Mr. Scott shared the request for approval of a quote between Enviroplex and the District for a restroom portable building at Pittsburg Adult Education Campus. He noted that three vendors submitted a proposal.

Trustee Dr. Woolridge asked if Mr. Scott looked at the vendor's history of change orders. He shared that due to the amount of money, he would like to ensure that the project does not cost more than what was planned.

Mr. Scott stated that the cost is fixed as it has already been approved by DSA.

#### **6.12 Quarterly Williams Uniform Complaint Report - Q4: Apr-Jun 2023 (Mr. Molina)**

Mr. Molina presented the Quarterly Williams Uniform Complaint Report for Quarter 4 and explained that 0 complaints were made relative to Williams Uniform Complaints. He added that this meant that no complaints made it to his office as issues were resolved quickly.

#### **6.13 Resolution In Support of Restorative Justice Practices (Dr. Woolridge)**

Trustee Dr. Woolridge presented the Resolution in Support of Restorative Justice Practices and thanked Dr. Schulze and Trustee Briscoe for their help. He explained that although there is an expectation for restorative practices, it will now be codified into practice through the resolution showing the Board declaring its support.

Trustee Dr. Woolridge read the resolution out loud.

#### **6.14 Policy on Flag Raising for Resolutions Supporting Racial and Ethnic Celebration Months (Dr. Schulze)**

Dr. Schulze presented the Policy on Flag Raising for Resolutions Supporting Racial and Ethnic Celebration Months.

### **7. Consent Items**

#### **7.01 Minutes for June 28, 2023 (Dr. Schulze)**

Approval of the June 28, 2023 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **7.02 Facilities Sub-Committee Meeting Notes (Mr. Scott)**

Staff recommended the Board approve the June 20, 2023 Facilities Sub-Committee meeting notes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **7.03 Disposal of Obsolete Vehicles and Equipment (Mr. Belasco)**

Staff recommended Board approval of the disposal of obsolete vehicles and equipment that is no longer functional for use.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **7.04 Memorandum of Understanding and Agreement between San Jose State University and Pittsburg Unified School District (Ms. Castro)**

Staff recommended the Board approve the Memorandum of Understanding (MOU) and Agreement between the San Jose State University and Pittsburg Unified School District.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **7.05 Memorandum of Understanding (MOU) between the University of San Francisco and Pittsburg Unified School District (Ms. Castro)**

The Administration recommended Board approval of the Memorandum of Understanding (MOU) with the University of San Francisco and PUSD.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **7.06 Revised Certificated Calendar for 2024-2025 (Ms. Castro)**

Staff recommended the Board approve the revised Certificated Calendar for the 2024-2025 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **7.07 Revised Certificated Calendar for 2023-2024 (Ms. Castro)**

Staff recommended the Board approve the revised Certificated Calendar for the 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.08 Renewal Contract (CSPP-3056) with the California Department of Education for Child Development Services for the 2023-2024 School Year (Ms. Mercado)**

Staff recommended the Board approve the renewal contract with the California Department of Education for Child Development Services for Early Childhood Education.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.09 Renewal Contract (CPKS-3008) with the California Department of Education for Child Development Services for the 2023-2024 School Year (Ms. Mercado)**

Staff recommended the Board approve the renewal contract with the California Department of Education for Child Development Services for Early Childhood Education for the 2023-2024 school year. This contract provides support for the Literacy Program for Preschoolers.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.10 Updated Board Policy 4119.1 - Civil and Legal Rights (Ms. Castro)**

Staff recommended the Board adopt the updated language for Board Policy 4119.1 - Civil and Legal Rights.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.11 Updated Board Policy 4140 - Bargaining Units (Ms. Castro)**

Staff recommended the Board adopt the updated language for Board Policy 4140 - Bargaining Units.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.12 Contract between Pittsburg Unified School District and Restoration Management Company for the abatement at Pittsburg High School Football Facilities (Mr. Belasco)**

Staff recommended the Board approve the contract between PUSD and Restoration Management Company for the abatement of Pittsburg High School Football facility.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.13 Award of Contract between Pittsburg Unified School District and AMS.NET for the Maintenance Yard Camera Systems (Verkada) (Mr. Belasco)**

Staff recommended the Board approve the contract between PUSD and AMS.Net for the Maintenance Yard Camera Systems Project.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.14 Pittsburg Adult Education Center Calendar for 2023-2024 school year (Ms. Castro)**

Staff recommended the Board approve the Pittsburg Adult Education Center Calendar for 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.15 PROCEDURAL: Approval of Consent Agenda**

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

**8.01 Presentation: Code of Conduct/Discipline Matrix (Ms. Clark)**

Ms. Clark shared a detailed presentation on the updated Code of Conduct/Discipline Matrix. The presentation included an overview, brief history, updates & feedback, and highlights.

Public Comment: Celia Medina Owens, PEA President, commented on the Discipline Matrix and asked how the District will ensure it is utilized at school sites.

Ms. Clark shared that there would be ongoing professional development and discussion with administration on the implementation.

The Board asked questions and commented on the Discipline Matrix.

Staff recommended the Board approve the Code of Conduct/Discipline Matrix Final Document.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 3/1

Yea: George Miller, De'Shawn Woolridge, Taylor Sims

Nay: Destiny Briscoe

**8.02 Memorandum of Understanding (MOU) between Pittsburg Unified School District and Alameda County/California State University, East Bay for MESA College Prep Program for the 2023-2024 school year (Ms. Sasser)**

Mr. Molina shared the Memorandum of Understanding between Alameda County/California State University, East Bay for the MESA College Prep Program for the 2023-2024 school year.

Trustee Briscoe asked to know how parents are informed about the MESA Program.

Mr. Molina shared that the program is held after school and in addition to information being shared during Club Days, the information is sent out via daily announcements and teachers also ask students in their class if they are interested. He added that although flyers have not been consistently sent out, flyers would be shared on ParentSquare.

Staff recommended the Board approve the MOU between Pittsburg Unified School District and Alameda County/California State University, East Bay for the MESA college prep program for the 2023-2024 school year  
Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.03 Approve Proposal from Consolidated Safety Services for DSA Inspections Services for Energy Management Systems (EMS) Project (Mr. Scott)**

Staff recommended the Board approve a proposal from Consolidated Safety Services for Division of State Architect (DSA) Inspection Services for Energy Management Systems (EMS) Project.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.04 Renewal Contract between Bay Area Community Resources (BACR) and Pittsburg Unified School District After School Program for the 2023-2024 school year (Ms. Handy)**

Trustee Dr. Woolridge noted that the participation requirement of 85% mentioned by Ms. Handy is not listed on the document and asked if it is listed in any other document for the contract.

Ms. Handy stated that she could share the document it is referenced.

Staff recommended the Board approve the contract renewal between BACR and PUSD After School Program at all 8 elementary schools and 3 junior high schools for the 2023-2024 school year.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.05 Approve contract with BuildCorp, Inc. for the Site Support Services Center (SSSC) Gate & Fencing Relocation Project (Mr. Scott)**

Staff recommended the Board approve the contract with BuildCorp, Inc. for the Site Support Services Center Gate & Fencing Relocation Project.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **8.06 Approve Contract with BuildCorp, Inc. for Exterior Painting of the Independent Studies Program Portables (Mr. Scott)**

Staff recommended the Board approve the contract with BuildCorp, Inc. for the Exterior Painting of the Independent Studies Program Portables.

Motioned by De'Shawn Woolridge, seconded by George Miller.



Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.07 Approve Buildcorp, Inc. Change Order No. 1 for the PUSD Independent Studies Program Facilities Project (Mr. Scott)**

Staff recommended the Board to approve Buildcorp, Inc. Change Order No. 1 for the PUSD Independent Studies Program Facilities Project in the amount of \$56,194.00.

Motioned by George Miller, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.08 Approve Contract with MBC Enterprises for the Pittsburg High School - North Campus Building Restroom Rebuild Project (Mr. Scott)**

Staff recommended the Board approve the contract with MBC Enterprises, Inc. for the PHS - North Campus Building Restroom Rebuild Project.

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.09 Acceptance of the Teacher Residency Implementation Grant (Ms. Castro)**

Staff recommended the Board accept the Teacher Residency Implementation Grant.

Motioned by Destiny Briscoe, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9. Communications**

**9.01 Comments from the Public, Community Organizations, Employee Representatives**

There were no comments.

**10. Board Requests**

**10.01 Information Requests**

There were no requests.

**10.02 Agenda Requests**

There were no requests.

**11. Next Board Meeting / Future Events / Adjournment**

**11.01 Next Regular Board Meeting - August 9, 2023**

Motion to adjourn the meeting

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 4/0

Yea: George Miller, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

The meeting was adjourned at 8:56 PM.