

## **Regular Board Meeting Minutes (Wednesday, August 23, 2023)**

### **Members present**

George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

### **1. Opening Items - 5:00 PM**

#### **1.01 Call To Order**

The meeting was called to order at 5:02 PM.

#### **1.02 Public Comment on Closed Session Agenda**

Public Comment: Celia Medina-Owens, PEA President, and PEA representatives commented in regard to bargaining.

### **2. Closed Session**

2.01 Closed Session Agenda (Ms. Castro)

### **3. Recall to Open Session - 6:30 PM**

#### **3.01 Pledge of Allegiance**

The meeting was recalled to open Session at 6:30PM with the Pledge of Allegiance.

#### **3.02 Agenda Reorganization**

None.

### **4. Closed Session Report / Action**

#### **4.01 Personnel Action Report, [Labor Negotiations - as applicable] (Ms. Castro)**

Approval of Personnel Action Report

Motioned by De'Shawn Woolridge, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **4.02 Litigation [as applicable]**

None.

### **5. Comments**

#### **5.01 Public Comments: Items Not on the Agenda**

There were no public comments.

#### **5.02 Superintendent Comments (Dr. Schulze)**

Dr. Schulze shared that the second week of school was in session. She noted that she scheduled back to school visits to meet with staff before or after school. She thanked Highlands Elementary for holding her first back to school visit. She added that she looked forward to visiting PHS and other schools. She welcomed all scholars back to school. Additionally, she thanked the Adult Education Center for hosting the Job Fair with Contra Costa County Workforce Development. She noted that she went by the job fair and saw over 200 people applying for jobs at local businesses and non-profits in the area.

#### **5.03 Board Member Comments (Trustees)**

Trustee Briscoe wished everyone a Happy Wednesday and shared that she hoped everyone have a wonderful and safe weekend.

Trustee Dr. Woolridge had no comment.

Vice President Moreno had no comment.

Trustee Miler shared that he enjoyed the Board retreat and added that the Board became closer as a team.

President Sims thanked First Baptist Church for inviting her to speak, she added that she spoke on programs and offered students and families encouragement. She thanked Mr. Miller and Pastor Perkins for inviting her. Additionally, she thanked everyone for holding the Board Retreat and shared that it was helpful to learn how to work better as a Board. She noted that they talked about how they are student focused and students are at the center of their purpose. Lastly, she announced staff birthdays and wished those who celebrated a birthday in August a Happy Birthday.

## **6. Information / Reports / Discussion**

### **6.01 Superintendent's Update (Dr. Schulze)**

Dr. Schulze shared a detailed update. She explained that student enrollment increased in the District and noted that the projected enrollment was 10,534 and the current enrollment was higher at 10,647. She shared that there was high enrollment in Transitional Kindergarten which required staff to collapse one Kindergarten class and add an additional Transitional Kindergarten class. She welcomed all new families and students to the District.

Dr. Schulze shared that Average Daily Attendance (ADA) was at 95% pre-pandemic, at 90% in the year 2022-2023, and currently at 93.94%. She commended Foothill and Independent Study for their ADA of 96% and also Black Diamond High School for their 94% ADA. Additionally, she provided staffing highlights which included a low number of certificated and classified vacancies. She noted that Expanded Learning and After School Program enrollment had an elementary target number of 1,873 minimum and was a current enrollment of 1,541. She added that a session for October Break would be added.

Finally, Dr. Schulze shared a few dates of events including the HBCU Family Affair at PHS, an Immigration Forum at Parkside Elementary, and the State of the District and Community Resource Fair at the Little Theater and PHS P-Building.

Dr. Schulze thanked everyone for a great start of the school year.

President Sims asked to know which organizations would be at the Immigration Fair.

Vice President Moreno shared information on which organizations would attend the Immigration Fair and noted that there would be attorneys offering consultations.

Dr. Schulze added that a vaccination clinic would also be present.

### **6.02 Overnight Field Trip to Web of Life Field (WOLF) School, in Loma Mar, CA. on December 13-15, 2023 for Parkside Elementary School (Mr. Varner)**

Mr. Varner, Mr. Fernandez, and Mr. Bruno presented the request for an overnight field trip to Web of Life Field School in Loma Mar, California. They explained that 5<sup>th</sup> grade students would attend an overnight trip of 3 days and 2 nights.

Mr. Varner was excited to share that all 5<sup>th</sup> grade scholars, regardless of their ability to pay for the trip, would be able to attend free of cost. He shared the importance of scholars experiencing the outdoor field trip and shared information on what students would learn during the trip.

Mr. Bruno and Mr. Fernandez shared their experiences while attending the field trip prior years and shared stories of scholars who attended.

Trustee Dr. Woolridge thanked Mr. Varner for making the field trip possible for all students.

Trustee Briscoe thanked them for all they do for scholars and shared that it warmed her heart to hear that the program is accessible to all students, regardless of their income.

President Sims thanked them for their work.

### **6.03 Memorandum of Understanding between Pittsburg Unified School District and Feet First Foundation for the 2023-2024 school year (Mr. Whitmire)**

Mr. Gutierrez on behalf of Mr. Whitmire, presented the Memorandum of Understanding between Pittsburg Unified School District and the Feet First Foundation for the 2023-2024 school year. He explained that the District was originally contacted by Contra Costa County Department of Probation and after meeting with them, found that their mission was to provide socio-emotional support through boxing and provided mentorship to scholars. He noted that the data that was presented was anecdotal but was a great success. He noted that data would be gathered to measure the effectiveness and staff would also use PHS data tracker to gather qualitative and quantitative data as well.

Vice President Moreno thanked Mr. Gutierrez for the information and added that it is important for programs to have the need, goal, measurement and outcomes, especially the measurements. He asked that an explanation of the measurements be added to the agenda item when it returned for Board action.

### **6.04 Contract between Community Violence Solutions and Pittsburg High School for the 2023-2024 school year (Mr. Whitmire)**

Mr. Gutierrez on behalf of Mr. Whitmire shared the contract between Community Violence Solutions and Pittsburg High School for the 2023-2024 school year. He explained that Community Violence Solutions has been a part of PHS for the past 10 years.

Trustee Dr. Woolridge asked that the measurement be included.

Vice President Moreno agreed and asked noted the importance of the needs, goals, and measurements in agenda items.

### **6.05 Acceptance of Memorandum of Understanding (MOU) with Contra Costa County Office of Education (CCCOE) Career Technical Education Incentive Grant (CTEIG) (Ms. Sasser)**

Ms. Sasser shared the MOU with Contra Costa County Office of Education (CCCOE) Career Technical Education Incentive Grant (CTEIG).

#### **6.06 Memorandum of Understanding (MOU) between Sonoma Ecology Center and Pittsburg Unified School District for 2023-2024 school year (Mr. Belasco)**

Mr. Belasco shared a presentation on the Memorandum of Understanding between Sonoma Ecology Center and the District.

Mr. Moreno shared that he was impressed to hear about the work that would happen at the elementary schools to improve the schools for all scholars. He shared that this was another reason why Pittsburg Unified School District is at the forefront.

Mr. Belasco added that the District has good rapport and reputation because it produces great results.

#### **6.07 Resolution - Hispanic Heritage Month (Dr. Schulze)**

Dr. Schulze shared the resolution in support of Hispanic Heritage Month and noted that it would begin in the middle of September.

Vice President Moreno shared that he had additions to the resolution to make it more specific to the District.

#### **6.08 Resolution In Support of Financial Literacy (Ms. Briscoe)**

Ms. Briscoe presented her resolution and shared that financial literacy is one of her passions. She explained that many adults lack financial literacy and would like to see scholars obtain the knowledge in school. She shared statistics that showed African-American, Hispanic, Foster Youth and people with disabilities have a low understanding of Financial Literacy.

President Sims indicated that the Board should ensure scholars are ready for the world and noted that Mr. Miller's Motto is to Make Pittsburg Shine. She added that she believes that creating activities that are factored in financial literacy take on those two notions.

The Board thanked Trustee Briscoe for bringing awareness and the resolution forward.

#### **6.09 Board Policy Updates - Board Policy 0430, Board Bylaw 9100, Board Bylaw 9223, Board Bylaw 9323 (Dr. Schulze)**

Dr. Schulze shared that as part of ongoing work of updating policies. She shared that the CSBA recommendations were in red and additional language from the Legislative Subcommittee was in purple.

Vice President Moreno provided recommendations for changes. He noted that BP 9100 had a typo and asked that it be corrected. He also asked for clarification in regard to the language regarding the Vice President's enrollment in CSBA's Masters in Governance.

The Board discussed the vice president's enrollment in CSBA's Masters in Governance.

Vice President Moreno noted that BP 9323- meeting conduct had typos and asked that they be corrected.

### **7. Consent Items**

#### **7.01 Minutes for August 9, 2023 (Dr. Schulze)**

Approval of the May 10, 2023 board minutes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **7.02 Budget Sub-Committee Meeting Notes (Mr. Haria)**

Staff recommended the Board approve the August 3, 2023 Budget Sub-Committee meeting notes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **7.03 Facilities Sub-Committee Meeting Notes (Mr. Scott)**

Staff recommended the Board approve the August 1, 2023 Facilities Sub-Committee meeting notes.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **7.04 Renewal of PEA MOU's (Ms. Castro)**

Staff recommended the Board approve the MOU's between Pittsburg Education Association (PEA) and Pittsburg Unified School District (PUSD) for the 2023-2024 school year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

#### **7.05 Renewal - Agreement between Contra Costa Community College District Career Pathways Dual Enrollment Partnership between Los Medanos College and Pittsburg High School 2023-24 School Year (Mr. Molina)**

Staff recommended the Board approve the agreement renewal for Contra Costa Community College District Career Pathways Dual Enrollment Partnership with Los Medanos College and Pittsburg High School 2023-24 School Year.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.06 Renewal Agreement Between Making Waves Education Foundation and Pittsburg Unified School District (PUSD) for the 2023-2024 School Year (Dr. Schulze)**

Staff recommended the Board accept the renewal memorandum of understanding between the Making Waves Foundation and Pittsburg Unified School District.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.07 Board Meeting Calendar Revisions (Dr. Schulze)**

The Superintendent recommended the Board review and approve the revised dates for the Board meetings and additional workshops.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.08 Revised Job Description for PEA (Ms. Castro)**

Staff recommended the Board approve the revised job description for PEA/Department Chair.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.09 Proposal between Borrelli and Associates and Pittsburg Unified School District for Engineering Services for the Stoneman Elementary School Fire Alarm Upgrade Project (Mr. Scott)**

Staff recommended the Board approve the proposal between Borrelli and Associates and Pittsburg Unified School District for the engineering services for the Stoneman Elementary School Fire Alarm Upgrade Project.

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**7.10 PROCEDURAL: Approval of Consent Agenda**

Motion to approve the consent agenda in accordance with the Recommended Action of each item.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8. Action Items (Most action items have previously come before the Board as information and discussed at a previous meeting).**

**8.01 Consolidated Funding Application (Dr. Farr)**

Staff recommended the Board approve of the 2023-2024 Consolidated Funding Application.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.02 Addendum - Renewal Contract Between Ro Health and Pittsburg Unified School District for After School Program services for the 2023-2024 school year (Ms. Clark)**

Staff recommended the Board approve the addendum contract renewal between Ro Health and Pittsburg Unified School District for After School Program services for the 2023-2024 school year.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.03 Contract between Pittsburg Unified School District After School Program and Family Purpose STEAM & Sports Program for the 2023-24 school year (Ms. Tran)**

Ms. Tran and Ms. Turner presented the contract between Pittsburg Unified School District and Family Purpose STEAM & Sports Program for the 2023-2024 school year.

Ms. Tran explained that the program will offer sports through socio-emotional learning. The curriculum was created for scholars and will the program will partner with BACR and ASPIRE to offer an hour of academic enrichment for scholars in the after school program.

Staff recommended the Board approve the contract between Pittsburg Unified School District After School Program and Family Purpose STEAM & Sports Program for the 2023-24 school year.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.04 Authorization for release of a Request for Proposals (RFP) for Asphalt/Concrete and for Roofing Unit Pricing (Mr. Belasco)**

Staff recommended the Board authorize a release of a Request for Proposals (RFP) for Asphalt, Concrete, and Roofing Unit Pricing for various sites.

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.05 Add Services for the Derivi Castellanos Architects (DCA) contract for the Hillview JHS Campus Replacement Project (Mr. Scott)**

Staff recommended the Board approve add services for Derivi Castellanos Architects (DCA) for the Hillview Junior High School Campus Replacement Project.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.06 Acceptance of Perkins grant to Pittsburg High Schools Career Technical Education (CTE) department to purchase materials and equipment that will innovate CTE pathways and courses (Ms. Sasser)**

Staff recommended the Board approve the acceptance of the 23-24 Perkins grant to Pittsburg High School in the amount of \$121,691.

Motioned by Heliodoro Moreno, seconded by George Miller.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**8.07 Acceptance of a grant from Project Lead the Way to Martin Luther King, Jr Junior High (Ms. Sasser)**

Staff recommended the Board approve the acceptance of the Project Lead the Way (PLTW) grant to Martin Luther King Jr., Junior High School for \$10,000.00.

Motioned by George Miller, seconded by Heliodoro Moreno.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

**9. Communications**

**9.01 Comments from the Public, Community Organizations, Employee Representatives**

There were no comments.

**10. Board Requests**

**10.01 Information Requests**

There were no information requests.

**10.02 Agenda Requests**

There were no agenda requests.

**11. Next Board Meeting / Future Events / Adjournment**

**11.01 Next Regular Board Meeting - September 13, 2023**

Motion to Adjourn the Meeting

Motioned by Heliodoro Moreno, seconded by De'Shawn Woolridge.

Final Resolution: Motion Carries 5/0

Yea: George Miller, Heliodoro Moreno, De'Shawn Woolridge, Taylor Sims, Destiny Briscoe

The meeting was adjourned at 8:00 PM.