

Pittsburg Unified School District

DELAC

December 10, 2018

Present:

Foothill: Aidee M. Cisneros

Heights: Martha Torres, Debora Ventura,
Virginia Martínez, Yazmin Cano

Highlands: María Rosales

Los Medanos: Dulce Bernal,
Evelyn Costacurta

Parkside: María Vázquez

Stoneman: Martha Carabantes

Willow Cove: Silvia Portillo,
María Chávez, Miguel Alvarado,
Yaneth Samperio

Marina Vista: Dalia Medina, Laura Rodríguez

Hillview JH: Martha Torres, Yazmin Cano,
María Rosales, Virginia Martínez

Rancho Medanos, JH: Mirtha Rivas

MLK, Jr. JH: María Zárate,
Ana Pérez, Parent Family Liaison
Laura Rodríguez

PHS: Mirtha Rivas, Martha Torres, María
Rosales, María Chávez, María Zárate

Black Diamond High:

Educational Services: Sandra Guardado,
Lorena Asdourian

Welcome and Introductions

Mrs. Martinez, our DELAC parliamentarian welcomed all the members and called the meeting to order. She asked the members to introduce themselves and to mention their schools.

Approval of Minutes

The members received the minutes by email prior to the meeting. The members were given time to review the minutes in the meeting. There was a **correction** on Los Medanos Report: The information on the reclassification was given by the Vice Principal, Mrs. Mia Flores (Aguirre) not by the Principal, Mrs. Estrada. Also Mrs. Cisneros forgot to sign in and requested that her name be added in the minutes to Foothill Elementary. The first motion to approve the minutes with the corrections was made by Mrs. Dulce Bernal of Los Medanos and it was seconded by Mr. Miguel Alvarado of Willow Cove. The committee agreed to approve the minutes as corrected.

Imagine Learning

Mrs. Guardado informed the members that the topic she would review today is about a language program that the district uses, *Imagine Learning*. **Imagine Learning** is a Language and Literacy program that is a research-based, standards-aligned curriculum that builds core reading and academic language skills in English. The program is targeted for grades Kinder - 6th grade. PUSD has partnered with Imagine Learning and has purchased program licenses for all of our students. Imagine Learning is a program that can be accessed at school or at home since it is an internet based program. Granting students access to this program from anywhere with internet.

Imagine Español

For our students in our Dual Language Instruction program, we also offered them Imagine Español. Which helps develops Spanish literacy and language proficiency through personalized instruction within a rich cultural framework. Imagine Español has developed curriculum for Kinder - 2nd grade and is working to expand.

Mrs. Guardado explained that the programs are geared to help develop language and literacy skills. The programs concentrate on the fundamentals of the language and is a self-guided program, meaning that it adjusts to the specific needs of the individual students. A grade-level assessment (diagnostic) is administered to each student, who accesses the program(s), and based on how the student performs on the assessment, lessons on specific skills are then generated based on the skills that need to be developed further or reinforced.

The programs are very interactive and geared for high level of engagement during the lessons. The programs are almost like video games.

Mr. Alvarado commented that the lessons students get to do depend on the student's skills and that it helps them develop reading skills.

Mrs. Guardado continued by explaining that the program adjusts to the student's individual needs and level. If a student needs more support with basic skills then it will concentrate on developing those skills prior to introducing more complex skills. And at the same time if a student is performing above grade-level the program will then introduce more challenging and complex skills and activities. For instance, if a second grader is performing at a 3rd grade level, the program will then have the student work on 3rd grade content. Mrs. Guardado reminded the members that the program knows what students need to work on based on the assessments that are administered periodically to identify student levels on specific skills.

A member asked a question: Can students use it during the vacation? Mrs. Guardado said yes and explained that her goal for the presentation today was to teach them how to log-in to the program, so that their students can use it over the winter break.

Mrs. Guardado explained to the members that what they would need for their students to be able to access Imagine Learning from home was a computer or tablet and internet access. The programs can be accessed using a cell phone but she recommends using a computer, laptop, or tablet, just for the ease of use when typing.

A page with the instructions on how to enter the Imagine Learning site to access the program was given to the members.

- Open the internet.
- Go to the web page and type **<https://app.imaginelearning.com/>**
- Username is the permanent ID (identification) of the student - (student lunch number)
- Password is: **STU123** or **stu123**
- Site Code is: **630600**

Mrs. Guardado walked the members through the process of logging into to the program by following the 4 easy steps. Each member was given their student(s) specific information (ID number) to make the process of logging in easier. After signing on, Mrs. Guardado showed the members a lesson on the projector so parents could see the types of activities that students will get to complete.

Mrs. Guardado explained that the program has been set-up for students to access 20 to 30 minute sessions. All of the ELs at the elementary level and ELD students at the secondary level can access the program for 60 minutes a week. She encouraged the members to have their students access this program not only during the break but also throughout the school year as a way to help them develop and master the English language.

A member asked, do the teachers get a report to know if the students are using the program. Mrs. Guardado explained that teachers get to see how many sessions and skills the students have completed. The teachers also have access to see how the students are progressing on the individual skills and lessons and it will identify areas of additional support. The program will identify the students that need support on specific skills and it will provide the teacher with appropriate lessons and activities to use to work with the students to re-teach the concept/skill.

Mrs. Guardado continued to show the parents how the program works and how it adjusts based on the student responses. In some instances the program will let the students know that the answer they submitted is correct or incorrect but there are also lessons in which the students are asked to submit answers and it does not correct the answer. Based on the individual responses the program adjusts on what type of lessons it provides the student with. The goal of the continual adjustment on the program is to ensure that the student does not get over frustrated causing them to want to give up or having them on something really easy that is not challenging them which can lead to boredom. The program is constantly adjusting to keep the student engaged with learning.

Mrs. Vázquez asked, can the program help address letter confusion? I have a 4th grader who confuses letters, would this help? Another member asked, if a student is dyslexic can this program help? Mrs. Guardado stated that the program can help reinforce skills but if the student has dyslexia it will not help remediate that since it is not an integral skill set being assessed in 4th grade.

A member asked, if students need additional support how can they go about getting that support? Mrs. Guardado and other members shared that the schools are now running after school programs (expanded learning and intervention) to help provide additional support to those students that need it. Elementary schools also have embedded universal access (AU) time to use to group students based on levels (reading or math) and teachers work to provide them with the support they need to help develop those specific skills/concepts.

Mrs. Guardado informed the members that we would be having a Winter Break - Imagine Learning Contest. All students who logged 3-5 hours of use during the two week break, starting on December 22nd, would be entered into a raffle to be able to win a prize. Then, the classroom with the highest usage will get a pizza party. Mrs. Guardado asked the members to encourage their students and other parents to participate in the contest.

A member asked: Are the teachers going to give the code to the students?

Mrs. Guardado stated that the information was going to be shared with all the sites and teachers were going to be encouraged to send information home. She shared that the majority of the students should know their ID number, since it is the number that they give to get lunch.

A member asked, did the district buy this program as a way to replace the tutoring program that we used to have years ago?

A member asked, why are parents not included in those discussions if the district is thinking about getting rid of a program?

Other members shared their own experiences with the previous tutoring program and how it was not utilized by parents and maybe that's what lead to getting rid of it.

Mrs. Guardado shared that she did not know any specific information regarding the mentioned tutoring program nor any reasons as to why we do not have it any more. But, she reminded the members that big significant decisions like discontinuing a district program is not a decision that is taken lightly. Whenever possible, parents are part of the discussions either at the specific sites with School Site Council and ELAC meetings or at district meetings like DELAC. Mrs. Guardado also reminded the members that annually the district holds meetings to get input from parents and community members regarding our LCAP (Local Control Accountability Plan). In these meetings parents and other participants are encouraged to provide their input and give suggestions as to which programs and services are very beneficial and which ones need to be reconsidered.

Mrs. Zarate, mentioned that there were many meetings about this, and we were invited to attend to any of the meetings both at the individual school sites and district meeting.

A member mentioned that she would like to see more after school help programs at the schools. She said that we need more space for students to be able to stay and get additional support.

Mrs. Guardado encouraged the members to go and talk with their specific site administrators about this request. All of the schools are running after-school support programs (expanded learning) but the number of groups vary by site, because it depends on the needs of the students as well as the number of teachers that are willing to help and work after school.

Uniform Complaint Procedure

Mrs. Guardado reviewed the uniform complaint procedure with the members and reminded them that this is something that gets reviewed annually to ensure that they know the steps that need to be taken. She shared with the members that it is important that parent leaders are aware of the procedure so that they can help guide and inform other parents at their sites should there be a need to file a complaint. Mrs. Guardado explained that a Uniform Complaint is submitted in writing when there is allegations of discrimination, harassment, or a violation of a federal or state law or regulation.

Mrs. Guardado informed them that the district employee who is responsible for handling the complaints is Mr. Anthony Molina. He is the Executive Director of Educational Services and his office receives the complaints and then Mr. Molina follows up on them.

Mrs. Cisneros asked. Is this for any type of complaints? Is this for racial discrimination or for complaints on staff that we would come to the district? If we talk to the principal and they do not listen, we can come to the district?

Mrs. Guardado explained to the members that the majority of the complaints are handled directly at the individual school sites. She encouraged the members that if they have a complaint, that they first attempt to resolve it or get it addressed with their specific site administrators. She reminded the members that the Uniform Complaint Procedure is in place for the more significant complaints that involve some sort of discrimination, harassment or a violation of a law or regulation. Not all complaints fall under the category of a Uniform Complaint Procedure (UCP) but parents have the right to seek the support of the district for other complaints.

Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) calendar days from the receipt of the complaint. This sixty (60) calendar day time period may be extended by written agreement of the complainant. The district person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

Mrs. Carabantes asked: If something is extreme who do we ask, after the district?

Mrs. Guardado explained that all Uniform Complaint Procedures are submitted to the district office first to be resolved at this level. The complainant has a right to appeal the district's decision to the California Department of Education (CDE) by filing a written appeal within 15 calendar days of receiving the district's decision. The appeal must include a copy of the complaint filed with the district and a copy of their decision.

Mrs. Guardado reassured the members that most complaints are resolved and handled by the sites directly. PUSD does not have a lot of Uniform Complaint Procedures (UCP) submitted in a school year so it is not

something that they need to worry about but they do need to be aware of the process. Mrs. Guardado gave a copy of the Annual Notification of the Uniform Complaint Procedures (UCP) to the members and informed them that all this information is in the Student/Parents handbook.

ELAC Reports

Foothill: Mrs. Aideé Cisneros reported.

- Mrs. Guardado was at our meeting and gave a presentation about the reclassification criteria.
- Mrs. Guardado mentioned that Foothill also had a workshop on December 4, for the parents of the students that can potentially be reclassified in January.

Heights: Mrs. Yazmin Cano reported.

- DELAC report was shared with the members.
- Had their reclassification celebration to recognize the students.

Highlands: Mrs. María Rosales reported.

- Our vice principal, Ms. Staci Belleci talked about the components of ELPAC.
- Reviewed the ELD rotation program in the school curriculum and instruction that is received during ELD time.
- Mrs. Martha Fuentes of the *Clínica de la Raza* gave a talk on how to apply for medical coverage.

Los Medanos: Mrs. Evelyn Costacurta reported.

- Had their reclassification celebration and recognized the 66 students.
- DELAC report was shared with the members.
- At the next meeting (January 11th) they will be discussing state testing.

Parkside: Mrs. María Vázquez reported

- Had their reclassification celebration and certificates of reclassification were given to 27 students.

Willow Cove: Mr. Miguel Alvarado reported.

- The principal shared reclassification information and it indicated that we had more students reclassified this year.
- Discussed strategies to increase parent participation at school activities or workshops.
- DELAC Reports.
- The principal talked about the hiring of someone to help in the office, a part time position.

Stoneman: Mrs. Martha Carabantes reported.

- Discussed having a Reclassification ceremony to recognize students.
- Received ELPAC information
- Financial Aid Workshop on December 14

Hillview: Mrs. Virginia Martínez reported.

- We had a presentation from the County Mobile Clinic.
- Had a presentation on Latino Unidos Club.
- DELAC reports.
- Discussed the opportunity to do something to recognize the reclassified students.
- Mr. Alexander Pedro Mayorga, Restorative Justice Facilitator at Hillview talked about doing workshops for parents on how to address student behavior.

Rancho Medanos: Mrs. María Chávez reported.

- Discussed the reclassification criteria and reviewed the impact the assessments have on being able to get reclassified. Reviewed the specific scores students need to achieve on the assessments to be eligible to be reclassified.
- Talk about ELPAC.

MLK, Jr. JH: Mrs. Ana Pérez, Family and Parent Liaison of MLK, Jr. JH reported.

- Mr. Camilo Pérez, from the Mental Health Clinic came and gave a presentation on mental Health. He distributed a survey to know how many people would be interested attending a class for parents on Mental Health.
- There was a presentation about sexual harassment, definitions, examples and how to talk to the students about it.
- Presentation regarding the importance of school attendance. Sometimes parents take their students out of the country in December or for extended period of time.
- Were made aware that there will be an 8th grade mandatory meeting to prepare them for next year to go to the high school.
- The Turkey Run was canceled because of the smog from the fires and on the 21st of December we will have a Reindeer Run instead.
- At Rancho Medanos there will be **Triple P classes** in English for six weeks on Thursdays. See information.

Group Teen Triple P Parenting Class

Rancho Medanos Jr. High,

2301 Range Road Pittsburg. CA 94565

Starting on January 24 to February 21st, 2019 on Thursdays

9:00 am to 11:00 am

FOR QUESTIONS OR TO REGISTER CONTACT:

Angela Carmouche

925-473-2480 ext. 6171

or use the link listed below

<https://goo.gl/forms/zpWt97Z4kygbTzC43>

PHS: Mrs. María Chávez reported.

- Information about the teachers' salaries was discussed.
- Reclassification numbers were shared.
- Students will be given more support to help meet their educational goals.
- Mrs. Eugenia Rodriguez, shared that the Latinos Unidos club will be having a posada and funds raised will be used for scholarships for the students. They will have the Banda Arranque de Zacatecas, pre-sale tickets are being sold for \$6.00 and will be sold at the door for \$10.00.

The next DELAC meeting is on Monday, 14th of January.