

**Pittsburg Unified School District  
DELAC Meeting  
December 5, 2022**

**Foothill:** Katy Carreon Barba  
**Heights:**  
**Highlands:** Katy Carreon Barba,  
**Los Medanos:**  
**Marina Vista:**  
**Parkside:**  
**Stoneman:** Katy Carreon Barba  
**Willow Cove:** Mirtha Rivas

**Hillview JH:**Alma Rodriguez  
**MLK, Jr. JH:**  
**Rancho Medanos JH:**  
**PHS:** Maria Tapia, Alma Rodriguez, Catalina Cruz, Mirtha Rivas, Maria Tapia  
**Black Diamond:** Susana Aguilar  
**PUSD:** Sandra Guardado, Nubia Aguilar

**Welcome and Introductions:**

Mrs. Guardado greeted all of the members and went over the agenda items that will be discussed in today's meeting.

**Approval of Meeting Minutes:**

Mrs. Guardado asked everyone to review the minutes from the November 7<sup>th</sup> DELAC meeting and asked all the parents to verify their names is written correctly under the correct school(s) their children attend and make sure we didn't miss anyone's name.

Mrs. Guardado summarized the minutes while everyone read the minutes.

( ) motioned to approved the minutes. ( ) seconded the motion to approve the minutes.

**PUSD Parent Involvement Policy:**

Mrs. Guardado went over what is the Title 1 – Parent and Family Engagement Policy: The local governing board of each local education agency (LEA), or agency, receiving Title 1, Part A funding shall establish and implement a written parent and family engagement policy and program (Refer to presentation slide 3).

Pittsburg Unified School District has developed jointly with, agreed on with, and distributed to, parents and family members of participating children, and LEA-level written parent and family engagement policy. The LEA involves parents and family members in the joint development of the agency's plan, and in the development of support and improvement plans (refer to presentation slide 5).

The LEA provides coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance (refer to presentation slide 7).

To the extent feasible and appropriate, the LEA Coordinates and integrates Title 1, Part of A parent and family engagement strategies with parent and family engagement strategies of other relevant Federal, State, and local laws and programs (refer to presentation slide 9).

The LEA conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the

schools served under Title 1, Part A (refer to presentation slide 11). Parent involvement – We have a responsibility to keep you informed! Together we accomplish more!

### **Uniform Complaint Procedure:**

Mrs. Guardado went over the Uniform Complaint Procedure (UCP): PUSD shall investigate and seek to resolve complaints using policies and procedures known as UCP adopted by our local board. Unlawful discrimination, harassment, intimidation, or bullying complaints may be based on actual or perceived age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, mental or physical disability, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity that receives or benefits from state financial assistance (refer to presentation slide 15).

Process (refer to presentation slide 17): Complaints will be investigated and a written decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. The sixty (60) calendar day time may be extended by written agreement of the complainant. The complainant has a right to appeal the district's decision to the California Department of Education (CDE) by filing a written appeal within 15 calendar days of receiving the district's decision. UCP Officer: Jennifer Clark, Director of Student Services.

### **PUSD Online Programs via Clever:**

Mrs. Guardado provided members the information regarding the online programs that students have access to via their student Clever accounts and which programs are designed specifically to support language. Mrs. Guardado showed members how to log on to their student's Clever account. Login username is their student's 5-digit student ID number and the password is pUSD plus their student's ID number as an example if the student ID is 12345 then the password would be pUSD12345.

Mrs. Guardado was able to show members the difference of what an elementary school student is able to see when they log in versus what a middle school or high school student will see. Showed an elementary student's Clever screen and under her favorite resources we could see i-Ready, McGraw Hill, Imagine Español (DI student), Destiny Discovery Foothill, Google Classroom, AuaverEd.com, and also showed the teacher's page. If you scroll down, you can see other applications that are available but her class may not be using.

Compared to a high school student's Clever account, while you can still see the applications the elementary age student uses they have different applications they use that are more age appropriate for them. Under favorites member were able to see i-Ready and Google Classroom and since student has seven classes you are able to see the teacher pages for all of his seven teachers. Same as with the elementary account if you scroll down you are able to see all the other applications available even if they are not in use.

### **ELAC Reports:**

Foothill –

Highlands –

Los Medanos –

Marina Vista –

Parkside –

Stoneman –

Willow Cove –

Hillview –

MLK Jr. –

Rancho Medanos –

PHS –

**Announcements/Update:**

Mrs. Guardado announced we wouldn't be participating in the city of Pittsburg Holiday Parade after all due to not enough volunteers available.

Our next DELAC Meeting is Monday, January 23, 2022

Meeting Adjourned at 8:00pm