

## PITTSBURG UNIFIED SCHOOL DISTRICT LEVEL 1 COMPLAINT FORM

Directions: This form is to be used after an informal discussion between the complainant and the employee about whom the complaint is being made failed to resolve the issue.

Name:		
Address:		
Home Phone:		
Work Phone:		
Student Name (if applicable):		
School Name or Department:		
Name of employee about whom		
the complaint is being made:		
Details of the complaint (attach appr	ropriate supporting documents):	
Individuals with information about	the circumstances of the complaint:	
Did you attempt to resolve the compl Details of the attempt to informally r		No (Check One)
What resolution are you seeking?		
A copy of the Level 1 Complaint F allow the employee to respond to		e, if appropriate, based on the circumstances, to
I declare under penalty of perjury complete answers and statements on		ornia, that I have made true, correct and chment to this complaint.
Signature	Date	
Received By	Date	
Submit to: All Level 1 complaints re-	lated to district personnel shall be si	ubmitted to the principal or immediate supervisor.